



Policy 2.60 Volunteers

The Board of Education recognises the support offered to district schools through volunteers who provide time, expertise and energy, when and where appropriate.

The Board appreciates the valuable contributions made by volunteers, who enhance and augment the level of service to students and schools; however, the engagement of a volunteer will not result in the displacement of an employee.

The Board has an obligation to provide a school environment which is safe, secure and promotes equity and respect for all persons. The Superintendent will establish sufficient Administrative Practices to provide appropriate safeguards respecting the selection, role and supervision of volunteers.

The district, through its employees, shall maintain control of, and responsibility for, school programs and school-sponsored activities.

In all cases, volunteers are expected to conduct themselves professionally and adhere to the code of conduct outlined below.

As a volunteer I will:

- take direction, if provided, from staff as to my duties and responsibilities
- always respect the school code of conduct
- maintain confidentiality of all matters while volunteering
- protect the privacy of all individuals, including audio and visual materials
- not disclose, use, or disseminate student's personal information
- share with the Principal/Vice-Principal any concerns that I may have related to student welfare and/or safety
- not exchange telephone numbers, home addresses, e-mail addresses or any other of my personal information with students for any purpose without permission from the principal
- not contact students and families outside of my volunteer duties without permission from the principal