



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District #64 (Gulf Islands)**  
**SCHOOL BOARD OFFICE**  
**December 5, 2012 at 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Pete Williams	Vice Chairperson
	Rob Pingle	Trustee
	Katharine Byers	Trustee
	Bonnie MacGillivray	Trustee
	Susanne Middleditch	Trustee (present at 9:00 a.m.)
	Jeff Hopkins	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Human Resources
	Lisa Halstead	Director of Instruction
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Jack Braak	GITA President (1:00 p.m.)
Jim Moulton	CUPE President (1:00 p.m.)	
Keiko Taylor	GIPVPA Representative (1:00 p.m.)	
Elizabeth Nolan	Driftwood Representative (1:00 p.m.)	
<b>Regrets:</b>	Kathy Page	Trustee
	Susanne Middleditch	Trustee (for 1:00 p.m. meeting)
	Tania Aguila	DPAC Representative
	Lauren Utter	GISS Student Representative
	Maddee Nash	GISS Student Representative

The meeting was called to order at 9:00 a.m. for the election of officers.

Superintendent Jeff Hopkins took the chair and called for nominations, by ballot, for the position of Board Chairperson. He then distributed nomination ballots. May McKenzie was acclaimed and took the Chair.

Chair McKenzie informed Board members Trustee MacGillivray would like to step down as Vice Chair in order to facilitate transition.

The Chairperson called for nominations for Vice Chairperson and ballots were distributed. Those nominated were Pete Williams and Rob Pingle. Both accepted the nomination. Ballots were distributed again for the vote. Pete Williams was elected as Vice Chairperson.

**BCSTA Provincial Council Representative**

Susanne Middleditch accepted as the BCSTA Provincial Council Representative.

**BCSTA Provincial Council Alternate**

Katharine Byers accepted as the BCSTA Provincial Council Alternate.

**BCPSEA Representative**

Pete Williams accepted as the BCPSEA Representative.

**BCPSEA Alternate**

Bonnie MacGillivray accepted as the BCPSEA Alternate.

**VILRC Representative**

Pete Williams accepted as the VILRC Representative.

**VILRC Alternate**

Bonnie MacGillivray accepted as the VILRC Alternate.

**VILRC Staff Representatives**

Rod Scotvold, Linda Underwood and Cindy Rodgers accepted as VILRC Staff Representatives.

It was moved and seconded that the ballots be destroyed.

CARRIED 97/12

It was moved and seconded that the meeting be adjourned at 9:20 a.m.

CARRIED 98/12

The meeting was called to order at 1:00 p.m.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2012 12 05, be adopted with the following additions:

- 7 (d) Pender Student
- 7 (e) Connecting Generations
- 8 (c) Learning Improvement Fund

CARRIED 99/12

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2012 11 14, be approved as presented.

CARRIED 100/12

**3. BUSINESS ARISING**

Parent Jenny McLean was present to speak briefly with Board members regarding her concern about cell phones and to share an article about an industrial plant in Malaysia that supplied special minerals to the personal electronics industry for use in all types of personal electronic devices. The plant operated some 30 years ago and produced vast quantities of toxic and radioactive waste material. In 2008, the Malaysian government approved an Australian company's plan to build a brand new rare-earth refinery on the country's east coast. More information can be found at:

<http://www.motherjones.com/environment/2012/11/rare-earth-elements-iphone-malaysia>

**4. DELEGATIONS**

**(a) Kris Fullbrook**

Kris Fullbrook, Stewards in Training Program Coordinator for Salt Spring Island Conservancy, spoke to the programs the conservancy offers School District #64 (Gulf Islands) students from the new Kindergarten program and Grade 8 orienteering program to all the programs and field trips offered over the years to approximately 700 students in Grades K to 8. The 'Stewards in Training' program is almost completely run by volunteers of which they have approximately 150-200 listed in their data base. It takes about 50 volunteers to run each program and they are always looking for more so they can expand their student programs. Ms. Fullbrook's goals for the coming year are:

- 1. to have more families involved in the programs and conservancy in general
- 2. to continue to partner with SD64 and local businesses
- 3. to get kids outside and learning about their island

Christine Torgrimson, Executive Director of the conservancy and David Paine, conservancy Board member accompanied Ms. Fullbrook on this visit.

5. **TRUSTEE'S SCHOOL REPORTS**

- ***Fernwood Elementary School***  
Volleyball season finished and they did very well; basketball starting; field trip to Duncan; Christmas concert Dec. 19; greenhouse – students planted kale seeds; PAC fundraising with Christmas raffle and bake sale
- ***Fulford Community Elementary School***  
School booth at Christmas craft fair at Fulford Hall; volleyball finished; Dec. 12 – Christmas carols at school; PAC raffling Robert Bateman print as fundraiser; Dec. 18, Christmas concert
- ***Galiano Community School***  
New principal, Boe Beardsmore, starts January 1, transition beginning now and will continue through January; middle years students on SSI today – lunch and snacks, swimming, giving feedback to teachers today; next term on Pender; Christmas concert – whole community involvement; starting ballet lessons for all age groups and both genders; gr. 6 & 7 moving into classroom with SLC students; new library next to school is taking shape; trinkets and toys – day of exchange for students
- ***Gulf Islands Secondary School***  
No report. Trustee Page and student reps absent. School booth at Christmas craft fair at Fulford Hall for fundraising for garden
- ***Mayne Elementary/Jr. Secondary School***  
Middle years program at school last term, program very well received; students on water taxis today and looking forward to day on SSI; PAC busy fundraising; swimming; Christmas concert Dec. 19; hardware store holding special shopping day just for kids
- ***Pender Islands Elem./Sec. School***  
Fundraising; gr. 4/5 are preparing PAC lunches once a month, sold pumpkin pies in October, cookies in December; gr. 6/7/8 training for 10 K run to take place in the spring; volleyball finished; focus on basketball, seeing benefits of program as more Pender students are playing on teams at GISS; Christmas concert December 18
- ***Phoenix Elementary School***  
No report. Trustee Page absent.
- ***Saltspring Island Middle School***  
Winter wrap up December 12 – singing and competition of building towers, relay races; book fair successful; basketball continues; healthy hot dog fundraiser – put on by students; collecting leaves for mulching at SSE; PAC holding a talk series starting next week – math, parenting; 2 outdoor classrooms at Mouat's Park; literacy groupings now running
- ***Salt Spring Elementary School***  
December 12, winter concert; December 20 students will sing in downtown Ganges by Mouat's; volleyball finished, thanks to coaches for the time spent with students; report cards December 6
- ***Saturna Elementary School/SEEC***  
No report. Trustee Middleditch absent.
- ***Windsor House School***  
No report. Trustee Middleditch absent.

6. **CORRESPONDENCE**

7. **CHAIRPERSON'S REPORT**

(a) **Board Elections**

Ms. McKenzie reported out on elections held this morning. She returns as Board Chair and Pender trustee Pete Williams is the new Vice Chairperson. She also informed everyone of the provincial and alternate representatives for BCPSEA, BCSTA and VILRC, which remain the same as last year.

**(b) Nature Kindergarten**

Shelly Johnson, Principal of Fulford Community Elementary School and Janet Hoag, Grades K to 5 Coordinator and Early Learning Coordinator presented on nature kindergartens to Board members on Committee Day November 28 and their desire to run a program in School District #64 (Gulf Islands).

It was moved and seconded that the Board of Education supports, in principle, the development of a nature kindergarten program pending the recommendations from a feasibility committee by the February 13, 2013 Board meeting.

CARRIED 101/12

The feasibility committee will consist of representatives from all partner groups. They will provide a report to the Board at the February 13, 2013 Board meeting.

**(c) Notice of Motion for Local School Calendar**

The district received recent information from the Ministry of Education regarding new legislation and regulations around local school calendars. The *School Calendar Form* is required to be submitted by each district in the province to the Ministry and must be received by them no later than March 31, 2013. The district will submit a school calendar for the 2013/2014 school year.

Vice Chair Pete Williams presented the following Notice of Motion:

It was moved that the Board of Education adopts a Local School Calendar for the 2013/2014 school year that reduces the number of instructional days by approximately 25 to 30 resulting in a four-day school week. The instructional time from these days will be added to the remaining days of instruction. The resulting savings will allow the district to preserve programs and options for our students. The motion will be tabled at the regular Public Board meeting on February 13, 2013.

**(d) Pender Student**

Trustee Katharine Byers reported to Board members a Grade 10 Pender Island student appreciates funding she receives to board on SSI so she can partake of activities through the week while attending GISS.

**(e) Connecting Generations**

Trustee Katharine Byers attended a recent CRD meeting around climate action and sustainability. She provided participants information about the district's Connecting Generations program, which was well received. Some people are already involved and others came forward to express a desire to become involved.

**8. CHIEF EXECUTIVE OFFICER'S REPORT**

**(a) The 2012 Educational Conference Report**

This conference was a combined effort of partners from BCSSA, BCASBO, BCSTA, BCPVPA, BCCPAC, First Nations Education and the Ministry of Education and held November 15 and 16 in Vancouver. Over 1200 participants attended, of which 40 were from School District #64 (Gulf Islands). Two workshops were facilitated by groups from the district: SEEC students and Principal Steve Dunsmuir presented on Saturna and the SEEC program and SIMS Vice Principal Shannon Shields presented on *Quality Teaching and Learning* using the coaching method and how it can support teachers. School District #64 was the only district to invite students to be participants at the conference.

**(b) Field Trip Request #41**

A curricular field trip request (#41) from GISS teachers Louise Doucet and Halim Ouhammou to take approximately 20 Grade 11 French Immersion students to Ottawa to participate in a youth forum in Encounters Canada and to Quebec City to engage in tourist activities from April 6 to 16, 2013. Superintendent Hopkins has approved this trip pending informed consent and itinerary.

It was moved and seconded that the Board of Education approves curricular field trip #41 for approximately 20 Grade 11 French Immersion students to travel to Ottawa to participate in a youth forum in Encounters Canada and to Quebec City to engage in tourist activities from April 6 to 16, 2013.

CARRIED 102/12

**(c) Learning Improvement Fund**

Class, school and district reviews were completed in order to determine how to expend this money in the best possible way for students. Two temporary positions for District Literacy and Behaviour Support Teacher Leaders of 1.0 FTE each were posted; Tanya Grant and Matti Girardi are the successful candidates. The effective dates are December 10, 2012 to June 28, 2013. They may work as a team at the larger schools and will provide consultation and follow-up time at all schools. Ms. Halstead will meet with Ms. Grant and Ms. Girardi to identify strategies to support literacy and functional behaviour of all students. Literacy and behavioural support were identified this year through the class, school and district reviews. Numeracy was identified third. Funding is provided provincially every year, but districts have to apply for it each year.

Within the Learning Improvement Funds, approximately \$30,000 has been allocated to enhance hours for current Educational Assistants.

**9. CORPORATE FINANCIAL OFFICER'S REPORT**

**(a) Capital Project Bylaw No. 116687 for Buses**

Mr. Scotvold presented Capital Project Bylaw No. 116687 regarding the 2012 School Bus Procurement (two 84 passenger buses) for School District #64 (Gulf Islands), which specifies a maximum expenditure of \$270,262.00.

It was moved and seconded that there is unanimous approval to read Capital Project Bylaw No. 116687 in one sitting.

CARRIED 103/12

It was moved and seconded that Capital Project Bylaw No. 116687 be read a first time and approved.

CARRIED 104/12

It was moved and seconded that Capital Project Bylaw No. 116687 be read a second time and approved.

CARRIED 105/12

It was moved and seconded that Capital Project Bylaw No. 116687 be read a third time, passed and adopted.

CARRIED 106/12

**10. COMMITTEE REPORTS**

**(a) Policy Committee**

**(i) Policy 655, Sustainability**

It was moved and seconded that the Board of Education approves the revision to Policy 655, Sustainability.

CARRIED 107/12

**(ii) Policy #725, Travel Expenses**

It was moved and seconded that the Board of Education approves the revision to Policy 725, Travel Expenses.

CARRIED 108/12

**(iii) Procedure #725, Travel Expenses/Compensation for use of Private Vehicles**

It was moved and seconded that the Board of Education approves the revision to Procedure 725, Travel Expenses/Compensation for use of Private Vehicles.

CARRIED 109/12

**11. OTHER BUSINESS**

Superintendent Hopkins presented Secretary Treasurer Rod Scotvold with a certificate and gift certificate to commemorate his 20 years with School District #64 (Gulf Islands). Chair McKenzie and trustees expressed their sincere appreciation and thanked Mr. Scotvold for his dedication, hard work and perceptive financial guidance over the past 20 years.

**12. QUESTION PERIOD**

**13. NEXT MEETING DATES**

- (a) No December 19 Committee Day meeting
- (b) Regular Board Meeting – January 9, 2013 at Gulf Islands Secondary School
- (c) Committee Day – January 23, 2013 at the School Board Office

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 2:35 p.m.

CARRIED 110/12

Date: January 9, 2013

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer