



**MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District #64 (Gulf Islands)**  
**MAYNE ISLAND SCHOOL**  
**May 14, 2014 at 1:00 p.m.**

<b>Present:</b>	May McKenzie	Chairperson
	Rob Pingle	Vice Chairperson
	Katharine Byers	Trustee
	Bonnie MacGillivray	Trustee
	Susanne Middleditch	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
Dawne Fennell	Executive Assistant	
Deborah Nostdal	GITA President	
Elizabeth Nolan	Driftwood Representative	
Laara Jarvey	DPAC Representative	
Colleen Fraser	Parent	
<b>Regrets:</b>	Kathy Page	Trustee
	Pete Williams	Trustee
	Larry Melious	CUPE President
	Donna Kirkpatrick	GIPVPA Representative

The meeting was called to order at 1:00 p.m., recessed at 2:25 p.m. and reconvened at 2:55 p.m.

**1. ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2014 05 14, be adopted as presented.

CARRIED 38/14

**2. APPROVAL OF MINUTES**

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2014 04 09, be approved as presented.

CARRIED 39/14

It was moved and seconded that the minutes of the Special Board Meeting, Public Session held 2014 04 23, be approved as presented.

CARRIED 40/14

**3. BUSINESS ARISING**

**4. DELEGATIONS**

**5. TRUSTEE'S SCHOOL REPORTS**

➤ ***Fernwood Elementary School***

Annual water walk to St. Mary Lake and back, to raise money to help build wells in India; team "England" successful for soccer league; hug a tree program; Lee Sigmund doing zumba dance classes; Artists in Classroom; \$390 raised from garden sales; Fun Fair fundraiser May 23

➤ ***Fulford Community Elementary School***

Spring Showcase May 1; Family Fun Dance May 3, well attended and fun, Never Never Band performed; outdoor gallery walk at Hastings House; lots of field trips; May 27 school district track meet at Portlock Park

- ***Galiano Community School***  
Bike Rodeo today; OIMY is on Galiano this term; special guest and mystery reader will be at last OIMY day; sports day coming up; Thursday is “Ride to School” day, lots of kids riding; conservancy and education centre, students doing lots of work planting, opening last week and conservancy honoured all the students as “stewards of the land”; Griffins, the Gr. 5 leadership group, organizing talent show
- ***Gulf Islands Secondary School***  
No report. Trustee Page absent.
- ***Mayne Elementary/Jr. Secondary School***  
Hot lunch program every 2 weeks; puppet workshops; whole school will do eel grass mapping; trip to Public Library, focus on reading and literacy; made small cakes for May Day Celebrations; sports day coming up; OIMY – every student was asked for a word – then did a ‘wordle’, *every voice matters* came up the biggest; puppeteer shows put on by the primary and intermediate classes with Maggie, Chloe and Jessica from ArtStarts
- ***Pender Islands Elem./Sec. School***  
No report. Trustee Williams absent.
- ***Phoenix Elementary School***  
No report. Trustee Page absent.
- ***Saltspring Island Middle School***  
“Yes to It” event was huge success, showcased trades (hands on) – horticulture, hairdressing, baking, electricity, carpentry; Pass it On for gr. 8s, workshops for boys and girls – body image and boundaries, all about education and empowerment; field trips with conservancy; leadership “Crazy Hair Day” and Spring Fling; track and field practices; Quebec student exchange; band concert at ArtSpring; Gr. 5 parents visiting school this evening
- ***Salt Spring Elementary School***  
Earth Day & Lights Out Canada; garbage free lunch challenge; Gr. 5s went to Pender to participate in wheelchair basketball; Spring concert May 8 run by music teacher Ms. Walker – engaged whole school singing songs; pizza day May 22; hug a tree May 27; dancers from Belmont and Parkland coming May 23 and 29; May Madness – focusing on Math; May 26-28 scholastic book fair to purchase library books; outdoor gallery – May 31 fundraising event
- ***Saturna Elementary School/SEEC***  
Field trip to Salt Spring Island; incubator for duck and chicken eggs; salmon fry have been released; Phoenix nature pod visited; planting in garden  
***SEEC*** – students spent a day on Pender clearing land for use; couple on Mayne have asked them to clear their land; 130 visitors in last 8 weeks, brought in \$1260; number of visits by potential students, but spots are all full for fall; in honour of Jon Guy, students are creating a memorial pathway into Haggis Hallow
- ***Windsor House School***  
75 year party, students bringing finger food; BBQ and mandatory school meeting; drama group – Mean Queens – adapted from many other works, inspired by movie Mean Girls; camping at Babs O’Brien’s on Salt Spring Island

## 6. CORRESPONDENCE

### (a) **Letter from the BC Retired Teachers’ Association**

A letter sent to Sarah Hook-Nilsson (Connecting Generations Coordinator), and copied to Board Chair McKenzie, from Charan Gill, Chair of BC Retired Teachers’ Association Excellence in Public Education Committee congratulating Ms. Hook-Nilsson on having her student-senior program selected by the association as one of five winners to receive a 2014 Golden Star Award. This award recognizes the interaction of students and seniors in the community and will be presented to Ms. Hook-Nilsson at GISS on May 26, 1:00 p.m.

7. **CHAIRPERSON'S REPORT**

(a) **BCSTA AGM Update – Trustee Long Service Recognition**

Long service trustees were honoured at the BCSTA AGM held in Vancouver April 24-26. District trustees honoured were: May McKenzie, 21 years, Bonnie MacGillivray and Susanne Middleditch, 18 years; Pete Williams, 9 years and Rob Pingle, 6 years.

The list of motions debated at the AGM can be found at the link posted in the May 8, 2014 BCSTA Digest.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Learning in School District #64**

The synopsis of Ms. Halstead's report on the class, school and district review process is:

- Why the district engages in and coordinates the effort for district review – to improve learning for all students
- Meetings in the fall and spring to address, through common themes, how the district is improving learning and support for all students
- At the district review meeting in May each school has the opportunity to present: their strengths, supports that were put in place and their effectiveness, concerns and common needs, and main goals for 2014/2015

(b) **Education LINKS Report**

No meeting held on April 24 due to Phase One of teachers' strike.

(c) **BAA Course – Psychology 12**

The locally developed course for Psychology 12 has been submitted for Board Authority / Approval. This course has been reviewed and is fully compliant with the requirements of all regulatory bodies. Ms. Halstead recommends this course for Board approval.

It was moved and seconded that the Board of Education approves the locally developed course Psychology 12 as presented.

CARRIED 41/14

(d) **Field Trip Request #155**

An extra-curricular field trip request (#155) from Windsor House School teacher Ellen Henderson to take 10 students in Grades 9 to 12 camping and kayaking in the Southern Gulf Islands from May 26 to 30, 2014. Ms. Henderson plus two level 3 certified overnight sea kayak guides will supervise on this trip. Superintendent Halstead has approved this request.

It was moved and seconded that the Board of Education approves field trip request #155 for Windsor House School teacher Ellen Henderson to take 10 students camping and kayaking in the Southern Gulf Islands from May 26 to 30, 2014.

CARRIED 42/14

(e) **Research Project Request**

A request from Elizabeth Claire Gien Sneglar, Doctoral student at the University of South Africa to conduct research on "Language and Cultural Diversity, Globalization, Inclusion and the Resultant Phenomenon of First Time Literacy Acquisition in a Second Language" enlisting the aid of co-supervisors (Principals) at Fernwood, SIMS, Fulford and Phoenix Elementary Schools. Ms. Halstead recommends this request for Board approval.

It was moved and seconded that the Board of Education approves the research project as submitted by Elizabeth Claire Gien Sneglar, Doctoral student at the University of South Africa.

CARRIED 43/14

9. **CORPORATE FINANCIAL OFFICER'S REPORT**

(a) **Monthly Expenditure Report**

The monthly expenditure report, as at April 30, 2014, indicates that with 0.8333 of the year completed, 0.8314 of the budget has been expended. We are 0.19% below budget at this time. Mr. Scotvold stated there would likely be a small deficit at the end of the school year in the area of 1 to 1 ½ %.

(b) **Annual Budget Bylaw for 2014/2015**

Manger of Finance Cindy Rodgers presented and explained in detail the Annual Budget for the fiscal year 2014/2015, year ending June 30, 2015. Ms. Rodgers commented on the following items while comparing the total operating revenue and expenses in this budget to the current year's amended budget. Highlights include:

- Increase in unique geographic funding for 2014/2015
- Projected holdback will not be included in this preliminary budget
- Anticipate that the district will not be in funding protection next year
- Increase in teachers' salaries
- Benefit cost increase
- Decrease in number of students with special needs; projected decrease in budget for Educational Assistants
- Decrease to services and supplies expenses
- Trimming water taxi costs for OIMY program
- Trimming costs for Connecting Generations program
- Decreasing costs for professional development and travel
- One time cost in 2013/2014 for supervision for school psychologist

There has been unexpected downloading of expenses from the Ministry which has caused a negative impact to the district. With this proposed budget the district is trying to avoid staff layoffs and elimination of programs.

There will be a deficit for next year and the district will use \$228,000 of a \$784,000 surplus to off set it. If this proposed budget can be adhered to, there will likely be a surplus at the end of the 2014/2015 year. Ms. Rodgers stated this is a positive picture compared to other districts in the province. She invites anyone to contact her if they have any questions or would like clarification on any points.

It was moved and seconded that there is unanimous approval to read the Annual Budget Bylaw for 2014/2015 in one sitting.

CARRIED 44/14

It was moved and seconded that the Annual Budget Bylaw for 2014/2015 in the amount of \$22,730,715 be read a first time and approved.

CARRIED 45/14

It was moved and seconded that the Annual Budget Bylaw for 2014/2015 in the amount of \$22,730,715 be read a second time and approved.

CARRIED 46/14

It was moved and seconded that the Annual Budget Bylaw for 2014/2015 in the amount of \$22,730,715 be read a third time, passed and adopted.

CARRIED 47/14

(c) **Amendment to Bylaw No. 6, *Board of Education Elections***

The CRD incorporated mail ballot voting in their bylaws for the November 2014 elections. Costs to the district would be significant if we didn't maintain ties with CRD, hence Bylaw No. 6 is to be amended to include mail ballot voting. It also includes the change of trustee elections, which used to be held every three years to every four years beginning with the year 2014.

It was moved and seconded that there is unanimous approval to read the amendment to Bylaw No. 6 in one sitting.

CARRIED 48/14

It was moved and seconded that the amendment to Bylaw No. 6 be read a first time and approved.

CARRIED 49/14

It was moved and seconded that the amendment to Bylaw No. 6 be read a second time and approved.

CARRIED 50/14

It was moved and seconded that the amendment to Bylaw No. 6 be read a third time, passed and adopted.

CARRIED 51/14

**10. COMMITTEE REPORTS**

**(a) Policy Committee**

**(i) Procedure 700, Water Taxi Transportation**

Rob Pingle Trustee and Chair of the Policy Committee presented the revisions to Procedure 700, *Water Taxi Transportation*.

It was moved and seconded that the Board of Education approves revised Procedure 700 as presented.

CARRIED 52/14

**11. OTHER BUSINESS**

**12. QUESTION PERIOD**

Ms. Jarvey asked how OIMY will be restructured in order to cut down on water taxi costs and whether the program will run on the same two-week schedule as it has for the past year. Mr. Scotvold stated ferries will be used where possible and the district will be looking at re-organizing the program to fit into the regular school day and water taxi transportation schedules. Input regarding the program will be gathered from parents and students and reviewed for consideration for next year's program.

Deborah Nostdal, GITA President, asked what the Board's position is on cutting payments of health benefits and cancelling administration day. Chair McKenzie responded that BCPSEA held a regional meeting on May 7, 2014 and Peter Cameron, BCPSEA's lead negotiator stated at the meeting that BCPSEA is in the process of following through with both plans. Peter Cameron was appointed by BCPSEA to negotiate on behalf of Boards of Education.

**13. NEXT MEETING DATES**

- (a) Committee Day Meeting – May 28, 2014 at the School Board Office
- (b) Regular Board Meeting – June 11, 2014 at the School Board Office

**14. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 3:40 p.m.

CARRIED 53/14

Date: June 11, 2014

May McKenzie  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer