



MINUTES OF REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District No. 64 (Gulf Islands)
SALT SPRING ELEMENTARY SCHOOL
February 10, 2016 at 1:00 p.m.

Present:	Rob Pingle	Vice Chairperson
	Susanne Middleditch	Trustee
	Nancy Macdonald	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Lisa Halstead	Superintendent of Schools
	Rod Scotvold	Secretary Treasurer
	Linda Underwood	Director of Instruction, Human Resources
	Doug Livingston	Director of Instruction, Learning Services
	Cindy Rodgers	Manager of Finance
	Dawne Fennell	Executive Assistant
	Shelly Johnson	GIPVPA Representative
	Shannon Johnston	Aboriginal Education Coordinator
	Deborah Nostdal	GITA President
	Sean McIntyre	Driftwood Representative
	Sue Newman	Community Member, Performer
	Shelley Mahoney	Salt Spring Arts Academy
Regrets:	May McKenzie	Chairperson
	Shelley Lawson	Trustee
	Larry Melious	CUPE President

The meeting was called to order at 1:00 p.m. Vice Chair Pingle acknowledged this meeting is taking place on the territory of the Coast Salish people. Singing performance by SSE teacher Sylvia Loumann's Kindergarten class.

1. ADOPTION OF AGENDA

It was moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2016 02 10, be adopted with the following addition(s):

8 (h) Respectful Relationships (R+R) Update

CARRIED 12/16

2. APPROVAL OF MINUTES

It was moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2016 01 13, be approved as presented.

CARRIED 13/16

3. BUSINESS ARISING

4. DELEGATIONS

(a) Lloyd English (1:00 p.m.)

Mr. English, Ms. Mahoney and Ms. Newman were present at the Board meeting today to share their concerns about the GISPA program at GISS.

Vice Chair Rob Pingle and Trustee John Wakefield thanked Mr. English, Ms. Mahoney and Ms. Newman for their time and input.

It was moved and seconded that the Board of Education agrees to refer further conversation regarding the GISPA Program to the Programs Committee on Committee Day, February 24, 2016.

CARRIED 14/16

Mr. English, Ms. Mahoney and Ms. Newman departed the meeting at 1:45 p.m.

5. **TRUSTEE'S SCHOOL REPORTS**

Tabled due to time constraints.

6. **CORRESPONDENCE**

(a) **Letter from Pender Parents**

A letter of appreciation was received from Rosalind Kempe on behalf of Pender parents for the "successful implementation" of the new Middle Years Nature Based Program, which began in September 2015. Parents state their children are "happy, stimulated and eager to learn more". They appreciate teacher Steve Dunsmuir's "masterful leadership and welcoming manner towards parents" to join the classroom and become engaged and Principal Cameron Fraser's "efforts to integrate the class into the whole school community".

An email was received from Renee Watson expressing her thanks and gratitude to Principal Fraser and teacher Steve Dunsmuir for the Middle Years Nature Based Program. She states her son is thriving and he would like to continue with the program next year.

It was moved and seconded that the Board of Education acknowledges receipt of this correspondence and requests the Chairperson send a reply.

CARRIED 15/16

7. **CHAIRPERSON'S REPORT**

(a) **Strategic Plan**

Feedback regarding the Strategic Plan is being received through the district website and will be reviewed on Committee Day, February 24.

(b) **BCPSEA AGM Update**

Trustee Nancy Macdonald updated Board members on the recent BCPSEA AGM held January 29, 2016. The AGM program included updates from the Ministry of Education by Dave Byng, Deputy Minister of Education, the Public Sector Employers' Council by Christina Zacharuk, President and CEO and Renzo Del Negro, BCPSEA CEO. Delegates also attended a panel presentation on the Performance Management Pilot Project with School District No. 69 (Qualicum), and a Shared Services Information Update with representatives from the Ministry of Education and the BC Education Marketplace. Ms. Macdonald felt the AGM was very informative, a successful and positive day with an overall sense of optimism.

(c) **District Pro D**

The District Pro D is taking place on Friday, February 26 with a number of workshops being offered in the morning and afternoon at SIMS and GISS. GITA President Deborah Nostdal stated that all partner groups are invited, with parents being invited only to the keynote session in the morning with Ivan Coyote. Workshop sessions are varied on a number of topics and local teachers and principals are presenting the majority of them. February 4 was the deadline date for registration and there is a minimum number of attendees required for each workshop. Eighty people have registered to date. Vice Chair Rob Pingle thanked everyone involved for organizing the day.

8. **CHIEF EXECUTIVE OFFICER'S REPORT**

(a) **Learning in School District No. 64 (Gulf Islands)**

Aboriginal Education Coordinator Shannon Johnston presented "*An Audit of the Education of Aboriginal Students in the BC Public School System*" to Board members. The highlights of the report includes:

- Goal set over ten years ago to achieve parity in achievement rates for Aboriginal students by 2015. The report acknowledges the gap is decreasing.
- Eleven recommendations for the Ministry of Education

- School District No. 64 (Gulf Islands) number of district Aboriginal students and grad rates statistics compared to Provincial statistics
- Recommendations applicable to all districts

For more information contact Shannon Johnston at sjohnston@sd64.bc.ca.

Superintendent Halstead thanked Ms. Johnston for her leadership as Aboriginal Education Coordinator and for the report presented today.

(b) Research Study (WH – vaccines)

Jennifer Smith, a UBC Research Assistant submitted a study proposal to Superintendent Halstead that will explore shifts in attitudes about vaccines among parents of primary school children. The project involves parent interviews in the Greater Vancouver area, which will include Windsor House School in North Vancouver. The study has received approval from the UBC research ethics Board. Ms. Halstead recommends participation in this study, which is entirely voluntary.

It was moved and seconded that the Board of Education accepts the recommendation of Superintendent Halstead for the district (Windsor House School) to participate in this study to explore shifts in attitudes about vaccines among parents of primary school children.

CARRIED 16/16

(c) Research Study (Canadian Cancer Study)

Denise Buote, Research Coordinator for Arbor Educational & Clinical Consulting has submitted a study proposal on behalf of the Canadian Cancer Society (CCS) and the Department of Dermatology and Skin Science at UBC to Superintendent Halstead. The research project is “to better understand the perceptions of B.C. youth as it relates to sun safety and indoor tanning” while helping to raise awareness of sun safety behaviours among youth as “evidence has shown that sunburns increase the risk of developing melanoma later in life”. The study will target secondary school students in grades 8, 10 and 12 and the anonymous survey will take approximately 25 minutes of classroom time to complete. The UBC Office of Research Ethics has approved the study. Ms. Halstead recommends participation.

It was moved and seconded that the Board of Education accepts the recommendation of Superintendent Halstead for the district to participate in a research project focusing on the perceptions of BC youth as it relates to sun safety and indoor tanning.

CARRIED 17/16

(d) South Island Partnership Proposal for Dual Credit

Kelly Betts of Camosun College, South Island Partnership, submitted a proposal for a study to “explore dual credit student progression and academic success in post-secondary” focusing on “dual credit for the purposes of understanding the effectiveness of dual credit programs”. The partnership includes five school districts – No. 61 (Victoria), No. 62 (Sooke), No. 63 (Saanich), No. 64 (Gulf Islands) and No. 79 (Cowichan). The study will begin January 2016 with a final report in July 2016. Ms. Halstead recommends that the district support participation in this study.

It was moved and seconded that the Board of Education accepts the recommendation of Superintendent Halstead for the district to participate in the South Island Partnership Proposal *Exploring Dual Credit Student Progression and Academic Success in Post-Secondary*.

CARRIED 18/16

(e) Registration

The registration dates and processes have been streamlined for the 2016/2017 school year with early registration for all programs in School District 64 taking place from February 9 to March 15. This information has been placed in the Driftwood, Island Tides, local newspapers on Galiano, Mayne, Pender and Saturna, on the district website, on Salt Spring Exchange and sent via email to all district staff members and partner groups.

(f) Curriculum and Assessment

Sessions for curriculum and assessment will be held on March 30, 31 and April 1. Information on Communicating Student Learning has been shared with parents and staff and presented at PAC meetings. Principal Shelly Johnson shared that there will be an evening session (with childcare) for parents of SSE, Fernwood, Fulford and Phoenix Schools hosted at SSE. She feels parents need to feel supported and heard. They want to know their child is being supported and how they are doing. There is support for ‘communicating student learning’ versus ‘reporting’ as well as using performance standard language in lieu of letter grades; however, further discussion and clarification is warranted.

(g) Framework for Enhancing Student Learning

Reporting timelines have changed. There is a district team attending the Framework for Enhancing Student Learning forum on March 4, 2016. In the proposed 2016/2017 calendar District Planning Day has been replaced by a “Framework Day” earmarked for September 23.

(h) Respectful Relationships (R+R) Update

The joint review of SWOVA’s R+R program has been put on hold until April 2016 following curriculum and assessment work. SWOVA will continue to receive funding.

9. CORPORATE FINANCIAL OFFICER’S REPORT

(a) Monthly Expenditure Report

The monthly expenditure report, as at January 31, 2016, indicates that with 0.5833 of the year completed, 0.5548 of the budget has been expended. We are 2.85% below budget at this time. Mr. Scotvold stated the district is in good shape for this time of year.

(b) Amended Annual Budget 2015/2016

Manager of Finance Cindy Rodgers presented and spoke in detail to the Amended Annual Budget for 2015/2016. School District No. 64 (Gulf Islands) did not have any funding allocation for holdback release (normally \$100,000 for our district) as all of these funds were utilized to deal with increased student enrollment provincially. An Operations deficit of \$262,569 is projected for the year to be offset by a prior year surplus appropriation. By the end of the 2015/2016 school year Ms. Rodgers anticipates the actual deficit may be less than the forecast / budgeted amount. She feels the district is in a good financial position.

This Amended Annual Budget of \$23,964,262 is compilation of the Operating, Capital and Special Purpose Funds. It is to be submitted to the Ministry by the end of this month. Ms. Rodgers invites anyone to contact her if they have any questions or would like clarification on any points.

The Amended Annual Budget Bylaw was read by Secretary Treasurer Rod Scotvold.

It was moved and seconded that there is unanimous approval to read the Amended Annual Budget Bylaw for 2015/2016 in one sitting.

CARRIED 19/16

It was moved and seconded that the Amended Annual Budget Bylaw for 2015/2016 in the amount of \$23,964,262 be read a first time and approved.

CARRIED 20/16

It was moved and seconded that the Amended Annual Budget Bylaw for 2015/2016 in the amount of \$23,964,262 be read a second time and approved.

CARRIED 21/16

It was moved and seconded that the Amended Annual Budget Bylaw for 2015/2016 in the amount of \$23,964,262 be read a third time, passed and adopted.

CARRIED 22/16

(c) Disposal of Real Property Bylaw No.16-01 – Isabella Point Road

This bylaw will authorized the granting of a Statutory Right-of-Way to the Capital Regional District (CRD) for the purpose of installing, operating, and maintaining a well, water reservoir, water treatment

facility, all associated piping and electrical control equipment, and an access road on School District No. 64 (Gulf Islands) property.

It was moved and seconded that Property Bylaw No. 16-01 be read a first time and approved.

CARRIED 23/16

This bylaw is tabled for the second and third readings until the March 9, 2016 Board meeting in order to receive the finalized agreement with the CRD.

(d) Review of the Administration Costs and Operating Reserves Report

Mr. Scotvold received this report from Joan Axford, Executive Director of BC Association of School Business Officials (BCASBO), which was commissioned by BCASBO “to provide a better understanding of the spending on administrative costs in the K-12 sector and the level of operating reserves”. The report was released on January 8, 2015 and includes:

1. Background information about the report
2. Frequently asked questions and draft responses
3. A presentation about the key points in the report

This report can be viewed at: <http://bcasbo.ca/review-of-the-administration-costs-and-operating-reserves-for-bc-public-schools/>.

It was moved and seconded that the Board of Education accepts the Review of the Administration Costs and Operating Reserves for BC Public Schools report as presented.

CARRIED 24/16

10. COMMITTEE REPORTS

(a) Policy Committee

(i) Policy 975, *Alcohol – Buildings, Grounds and Functions* (Notice of Motion)
Language has been added to include, “Permits will not be issued for any school specific fundraising events.” It will be sent out to all partner groups as a Notice of Motion.

(ii) Procedure 975, *Alcohol – Buildings, Grounds and Functions* (Draft)
Policy Committee Chair Rob Pingle presented the revised procedure.
It was moved and seconded that the Board of Education approves the revisions to Procedure 975, *Alcohol – Buildings, Grounds and Functions*.

CARRIED 25/16

(b) Programs Committee

Programs Committee Chair Nancy Macdonald would like staff member(s) of district programs to have the opportunity to report out to the Board and would appreciate advice from Superintendent Halstead regarding process. In order to have a September presentation communication to the relevant staff member(s) would be required before the end of the 2015/2016 school year.

It was moved and seconded that the Board of Education agrees to begin program presentations in September 2016.

CARRIED 26/16

(c) Community Relations Committee

Draft minutes of the Community Relations Committee January 27, 2016 meeting were shared by Community Relations Committee Chair John Wakefield. Topics of discussion at the meeting included:

- Strategic Plan consultation
- Communicating Student Learning (Assessment) (for parents)
- Communicating Student Learning – K-8 (for teachers)
- Envisio Solutions – Strategy Execution Software

11. OTHER BUSINESS

(a) 2016 Community Energy Conference – Synopsis of Conference and Social (April 22-24, 2016)

A request was submitted by Brigitte Hayes, Conference Organizer for the Community Energy Group, Transition Salt Spring to serve beer and wine at the post-conference social April 23 in the GISS cafeteria. The social is designed as a fundraiser for the Community Energy Group and is only open to conference attendees.

It was moved and seconded that the Board of Education approves the request submitted by Brigitte Hayes to serve wine and beer at the 2016 Community Energy post-conference social April 23, 2016 in the GISS cafeteria.

CARRIED 27/16

12. QUESTION PERIOD

13. NEXT MEETING DATES

(a) Committee Day – February 24, 2016 at the School Board Office

(b) Regular Board Meeting – March 9, 2016 at Fernwood Elementary School

14. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 3:32 p.m.

CARRIED 28/16

Date: March 9, 2016

Rob Pingle
Vice Chairperson

Certified Correct:

Rod Scotvold
Secretary Treasurer

LOCAL SCHOOL CALENDAR CONSULTATION FOR 2016/2017

No community members present for discussion.