



**MINUTES OF SPECIAL BOARD MEETING, PUBLIC SESSION**  
**Board of Education, School District No. 64 (Gulf Islands)**  
**SCHOOL BOARD OFFICE**  
**February 22, 2017 at 9:00 am**

<b>Present:</b>	Rob Pingle	Chairperson
	May McKenzie	Vice Chairperson (via teleconference)
	Susanne Middleditch	Trustee
	Anna Herlitz	Trustee
	John Wakefield	Trustee
	Nancy Macdonald	Trustee
	Shelley Lawson	Trustee
	Lisa Halstead	Superintendent of Schools
	Linda Underwood	Director of Instruction, Human Resources
	Rod Scotvold	Secretary Treasurer
	Cindy Rodgers	Manager of Finance
	Doug Livingston	Director of Instruction, Learning Services
	Dawne Fennell	Executive Assistant
	Bruce Inglis	GIPVPA Representative
<b>Regrets:</b>	Deborah Nostdal	GITA President
	Larry Melious	CUPE President

The meeting was called to order at 9:00 a.m.

1. **ADOPTION OF AGENDA**

It was moved and seconded that the agenda for the Special Board Meeting, Public Session, held 2017 02 22, be adopted as amended with the following addition:

2 (c) Student Learning Grant

CARRIED 06/17

2. **CORPORATE FINANCIAL OFFICER'S REPORT**

(a) **Monthly Expenditure Report**

The monthly expenditure report, as at February 22, 2017, indicates that with 0.5833 of the year completed, 0.5362 of the budget has been expended. We are 4.7% below budget at this time. January was a high expenditure month with expected, one-time expenses totaling over \$2,000,000. Mr. Scotvold stated the district is in good shape for this time of year.

(b) **Amended Annual Budget 2016/2017**

Ms. Rodgers spoke in detail regarding the 2016/2017 Amended Annual Budget, with particular attention to:

- Schedule 2A – Operating Revenue by Source
  - An increase in Ministry revenue due mainly to an increase in student enrollment
  - Transportation grant of an additional \$328, 264
- Schedule 2B – Operating Expense by Source
  - An increase in salaries and benefits, due to the increase in student enrollment
  - Cost increases in Services and Supplies
  - Cost reduction in insurance
  - Cost reduction in Rentals and Leases due to the decrease in costs for the Windsor House School lease

For the Operations Fund (Schedule 2), Ms. Rodgers anticipates a balanced budget for the 2016/2017 school year.

This Amended Annual Budget of \$24,079,462 is a compilation of the Operating, Capital and Special Purpose Funds. It is to be submitted to the Ministry by the end of this month. Ms. Rodgers invites anyone to contact her if they have any questions or would like clarification on any points.

This draft budget was posted on the district website at <http://sd64.bc.ca/finance/> February 1, 2017.

The Amended Annual Budget Bylaw was read by Secretary Treasurer Rod Scotvold.

It was moved and seconded that there is unanimous approval to read the Amended Annual Budget Bylaw for 2016/2017 in one sitting.

CARRIED 07/17

It was moved and seconded that the Amended Annual Budget Bylaw for 2016/2017 in the amount of \$24,079,462 be read a first time and approved.

CARRIED 08/17

It was moved and seconded that the Amended Annual Budget Bylaw for 2016/2017 in the amount of \$24,079,462 be read a second time and approved.

CARRIED 09/17

It was moved and seconded that the Amended Annual Budget Bylaw for 2016/2017 in the amount of \$24,079,462 be read a third time, passed and adopted.

CARRIED 10/17

**(c) Student Learning Grant**

An announcement was received from George Farkas, Assistant Deputy Minister dated February 20, 2017 regarding the Student Learning Grant. This grant is one-time funding to “help ensure that classrooms are well-resourced and students are well-supported through the implementation of the new curriculum and other learning innovations across the K-12 public education system.” The total provincial funding being provided to school districts in 2016/17 is \$27.4M, and is being allocated based on a calculation of \$50/student FTE. Eligible categories of resources/supplies include instructional supplies (e.g. electronic learning resources, textbooks, other classroom supplies serving an educational purpose), athletic equipment, and learning resources to assist non-enrolling teachers (i.e. career preparation materials). Any unspent funding from 2016/17 can be carried over to the 2017/18 school year; districts are to track how the funding is being utilized and report-out by July 31, 2017 school year to their District Parent Advisory Council.

**3. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 9:39 a.m.

CARRIED 11/17

Date: March 8, 2017

Rob Pingle  
Chairperson

Certified Correct:

Rod Scotvold  
Secretary Treasurer