



Present:	Tisha Boulter	Board Chair
	Chaya Katrensky	Vice-Chair
	Jeannine Georgeson	Trustee
	Gregory Lucas	Trustee
	Deborah Luporini	Trustee
	Rob Pingle	Trustee
	Scott Benwell	Superintendent of Schools/ Acting Secretary
	Treasurer	
	D'Arcy Deacon	Deputy Superintendent
	Boe Beardsmore	Director of Instruction, Learning Services
Lori Deacon	Acting Director of Corporate Services	
Guests:	Anna Szul	Executive Assistant
	Ian Mitchell	GITA President
	Sarah Burden	KPMG (via ZOOM)
	Lenora Lee	KPMG (via ZOOM)
	Alex Bovell	KPMG (via ZOOM)
	John Martin	Financial Advisor (via ZOOM)
Regrets:	Nancy Macdonald	Trustee

The meeting was called to order at 1:00 p.m. by Chair Boulter. Trustee Pingle acknowledged that this meeting is held on the territories of the Hul'qumi'num and SENĆOTEN speaking peoples - huy tseep q'u.

1. ADOPTION OF AGENDA

Move 9 (a) to the top of the agenda,
Remove 9 (b) Monthly Financial Report,
Correct 10 (c) to read the year as 2023.

Moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2023 09 13 be adopted as amended.

CARRIED 71/23

2. APPROVAL OF MINUTES

Correction on p. 5/9 Saturna not Saturn

Moved and seconded that the minutes of the Regular Board Meeting, In-camera Session held 2023 06 14 be approved as amended.

CARRIED 72/23



3. IN-CAMERA SUMMARIES

Moved and seconded that the Board of Education adopts the Regular In-Camera Summary of 2023 06 14, and the Special Board Meeting, In-camera Summaries for 2023 06 19, 2023 06 30, 2023 08 03.

CARRIED 73/23

9. (a) Financial Statement Overview

The Board received a clean audit opinion from the external audit team. No issues of note were found during KPMG's audit of the Financial Statements this summer.

Moved and seconded that the Board of Education approves the 2022/2023 School District No. 64 (Gulf Islands) Audited Financial Statements for the year ending June 30, 2023.

CARRIED 74/23

4. BUSINESS ARISING

5. CORRESPONDENCE

(a) MoECC – School Trustee Codes of Conduct Criteria

A letter from Minister Singh was sent out to all boards with a request to update trustee Codes of Conduct. This update will inform the Board's Policy renovation.

6. DELEGATIONS

7. CHAIRPERSON'S REPORT

(a) Superintendent Recruitment

The Superintendent job posting is live. The call closes on October 10 at 3:00 p.m. and shortlisted candidates will be interviewed on November 1 and 2.

(b) Ombudsperson Report

The district received a report from the BC Ombudsperson's office for the period July 1, 2022, to March 31, 2023. The BC Ombudsperson did not investigate the one complaint received.

(c) Access to Meetings

Trustees considered accessibility to meetings and discussed the benefits and challenges of holding hybrid meetings (in-public with ZOOM access). The Board will look to develop policy around access to meetings.

8. SUPERINTENDENT'S REPORT

(a) EPIC School Plans 2023/2024



School Plans for the 2023/2024 school year were shared with the Board. The plans articulate school goals, targets, and strategies for improving student learning.

Moved and seconded that the Board of Education receive the 2023/2024 school plans as part of its Framework for Enhancing Student Learning.

CARRIED 75/23

(b) **Framework for Enhancing Student Learning**

In accordance with Ministry policy, the Board of Education must approve an annual report on enhancing student learning no later than September 30. This year marks the third rendition of this report.

Moved and seconded that the Board of Education approves the September 2023 Enhancing Student Learning Report for Gulf Islands School District.

CARRIED 76/23

(c) **Early Learning Environment Scan**

The Early Learning Environmental Scan was presented for the Board's consideration. Amy Dearden, Principal of Early Learning and Child Care will be invited to present at the next meeting of the Board and answer questions related to the Early Learning Environment Scan.

(d) **Staffing and Enrolment**

Most vacancies have been filled and current staffing levels align with projected enrolment. The new position of Racial Equity and Anti-Racism Coordinator has been filled. We are pleased to offer this position in a district our size.

(e) **Phoenix Elementary School Closure**

D'Arcy Deacon presented a report on the declining enrollment at Phoenix Elementary School. There are currently no students registered at the school resulting in a functional school closure. Trustee Pingle requested more data on the impact of reconfiguration and an alternative school closure. Specifically, the capacity of our elementary schools and their current enrolment.

Moved and seconded that the Board of Education begin a 60-day consultation process for the school closure of Phoenix Elementary School as per Policy 635 and in accordance with the School Act.

CARRIED 77/23

Notice of Motion to consider three readings and approval for the School Closure Bylaw for Phoenix Elementary School on November 13, 2023, at a special public meeting of the Board.



(f) Framework Day

Framework Day is Friday, September 22. The morning session of the site-based non-instructional day will be held via ZOOM. The day will focus on Indigenous Education, enhancing student achievement, and integrating Indigenous work views and perspectives into learning environments.

(g) Accessibility Plan

Boe Beardsmore presented information about the Accessible B.C. Act passed into law in June 2021 with the purpose of identifying, removing, and preventing barriers to accessibility. The school district is required to establish an Accessibility Working Group, create an Accessibility Plan, gather data, and identify barriers. More information is available on the Accessibility Plan page of the district website.

9. SECRETARY TREASURER’S REPORT

(c) Draft 2024/2025 Five-Year Capital Plan – Minor Submission

The five-year capital plan – minor submission, was presented to the Board. Projects include universal washrooms at Fernwood, Galiano, GISS, Mayne, and Salt Spring Elementary Schools, roof replacement at SSE and GISS, and other building upgrades around the district.

Legend: School Enhancement Program (SEP) / Carbon Neutral Capital Program (CNCP)

School Name	Program	Project Type	Year One 2024	Year Two 2025	Year Three 2026	Year Four 2027	Year Five 2028
Fernwood Elementary	SEP	Universal Washroom/Change Ro	-	300,000			
Fulford Community Elei	CNCP	Air Handling Unit and Heat Pump	-	297,760	-		
Galiano Community Sch	CNCP	Gym Air Handler replacement	-	-	391,950		
Galiano Community Sch	SEP	Universal Washroom/Change Ro	-	-	-		150,000
Gulf Islands Secondary	SEP	Roof Replacement - Phase 3	850,000	-	-		
Gulf Islands Secondary	SEP	Roof Replacement - Phase 4	-	850,000	-		
Gulf Islands Secondary	SEP	Lighting Upgrade T5/T8 to LED	-	-	1,300,000		
Mayne Island School	SEP	Replace Gym Furnaces	539,750	-	-		
Mayne Island School	SEP	Lighting Upgrade T8 to LED	-	-	300,000		
Mayne Island School	SEP	Universal Washroom/Change Ro	-	-	350,000		
Pender Island	CNCP	Heat Recovery Ventilator Upgrad	-	210,850	-		
Salt Spring Elementary	SEP	HVAC Upgrade Phase 2	1,043,167	-	-		
Salt Spring Elementary	SEP	Universal Washroom/Change Ro	550,000	-	-		
Salt Spring Elementary	SEP	SSE Accessibility Upgrade Combi	-	750,000	-		
Salt Spring Elementary	SEP	Roof Replacement	-	-	-	550,000	

Moved and seconded that the Board of Education approves the 2024/2025 Five-Year Capital Plan, Minor Submission.

CARRIED 78/23



(d) **Facilities Summer Work Projects**

Scott Benwell spoke to the many projects completed over the summer, and those still in progress, recognizing the facilities and maintenance department for their hard work.

10. COMMITTEE REPORTS

(a) **Committee of the Whole**

The Board agreed to form a smaller subcommittee of two to three trustees to wordsmith draft revisions to the Strategic Plan, hoping to have the work finished and approved by December or early in the new year.

(b) **Policy Committee**

The Board received the Summary from the 2023 06 14 Policy meeting.

(c) **Finance, Audit and Facilities Committee**

The Board received a clean audit opinion from the external audit team. No issues of note were found during KPMG's audit of the Financial Statements this summer.

D'Arcy Deacon left the meeting at 3:49 p.m.

11. TRUSTEES' SCHOOL REPORTS

No school reports.

12. OTHER BUSINESS

13. QUESTION PERIOD

Moved and seconded that the Board meeting be extended by 15 minutes.

CARRIED 79/23

Trustee Pingle left the meeting at 4:00 p.m.

14. NEXT MEETING DATES

(a) Policy Committee Meeting – September 27, 2023

(b) Regular Board Meeting – October 11, 2023

15. ADJOURNMENT

Moved to adjourn at 4:07 p.m.

CARRIED 80/23



Date: October 11, 2023

Tisha Boulter
Chairperson

Certified Correct:

Scott Benwell
Acting Secretary Treasurer