



AGENDA

1. CALL TO ORDER

With the intention of holding a safe, caring, and orderly meeting for all we pledge: To do our best to maintain a respectful and inclusive working environment. We will hold this meeting to the highest standard of civility and appropriate conduct so that we may attend to our business effectively and productively.

Motion: That the Board of Education designates Jill Jensen to perform the duties of the Secretary-Treasurer for this meeting.

2. ADOPTION OF AGENDA

3. CHAIRPERSON'S REPORT

- (a) GISS Field Trip Request – National Festival and Tournament – Canadian Improv Games
([attachment](#))

Motion: That the Board approves the Gulf Islands Secondary School GISS Improve team of 12 students in grades 8-12 to attend the National Festival and Tournament - Canadian Improv Games in Ottawa from March 25-31, 2024.

4. ADJOURNMENT



The Leader must read School District Field Trip Policies and Procedures 407 and 412 before completing this form. Also review the "Trip Consent Forms" on the Employee Forms page on the SD64 website.

The Leader must take this completed form to the Principal for approval (and, when it is an out-of-province request, the Principal's recommendation for approval is to be forwarded to the Superintendent).

As per SD64 policy 6700, the Board recognizes that some students may not be able to cover these costs, and in such cases will ensure that no student is denied an opportunity to participate in educational programs or activities based on financial hardship.

Name of School: Gulf Islands Secondary School

Type of Trip: Curricular: Extra-curricular: Athletic:

Purpose of Trip: GISS Improv has earned, through merit of winning the Vancouver Island region, a spot at Nationals

Planned Activities & Instruction: Canadian Improv Games National Tournament & Festival - performing, National museums + Galleries, workshops

Destination: Ottawa, ont.

If a school bus is required – PLEASE USE TRANSPORTATION REQUEST FORM

Other Transportation: Taxi, shuttle bus + Westjet airplane

Leaving Date: Mon March 25 Time: 5pm Substitute Required: No: Yes:

Returning Date: Sun March 31 Time: 12:05 am

Accommodation: Sidney BC Travelodge, Les Suites Ottawa ont.

Number of Pupils Involved: 8 Estimated Pupil Cost: N/A

Grades: 8-12 Estimated School Cost: N/A

Names of Leaders/Adult Supervisors:

1. Brad Bunyan CRC Dr.Ab

2. Michael Mann CRC Dr.Ab

3. Malgasia Rawicz CRC Dr.Ab

4. _____ CRC Dr.Ab

[Signature]
Leader's Signature (Planned by)

Date: Feb. 22/24

[Signature]
Principal's Signature (Approved/recommended by)

Date: Feb. 26/24

Superintendent's Approval (overnight, 4 days or more, out of province)

Date: _____

Board Approval (4 days or more and out of province)

Date: _____



CIG National tournament in Ottawa itinerary

Transportation, accommodation, museums, galleries and tours will be covered by our fundraising campaign - students will need money for meals and "spending".

NB: They need government issued photo ID and understand luggage allowances. Bring a water bottle.

Monday March 25:

Sidney Travellodge

WestJet flight 0198 departs Victoria, BC at 5:45AM

WestJet flight 0610 departs Calgary, Alta at 9:10am

3:15pm Arrival at Ottawa Airport

5:00pm Check into hotel - Les Suites Hotel, Ottawa Address: 130 Besserer St, Ottawa, ON K1N 9M9

Phone: +1 866-682-0879

Tuesday March 26 and Sunday March 31

Touring our national museums and galleries, touring parliament, workshops, rehearsals, etc by day, 6 teams) preliminaries each evening. We play Wednesday night - events are live streamed Museums, gal

Saturday March 30:

National Finals - top 5 teams from the past three nights.

Sunday March 31

WestJet flight 0617 departs Ottawa at 5:20pm

WestJet flight 0197 departs Calgary at 11:15pm

Overnight at Sidney Travellodge

Room 1:

Brad Bunyan

Room 2

Steph Cowan,
Melody Silva
Luisa McCarvill-Russo
Leelu Mann

Room 3

Artemis Rome
Cass Corbett
Reason Perry
Peregrin McCormick

Room 4

Malgosia Rawicz &
Michael Mann

* Contingency plan is in place with Ryan Massey



SCHOOL DISTRICT #64 (Gulf Islands)
SCHOOL FIELD TRIP CONSENT FORM FOR
MODERATE / HIGH RISK / OVERNIGHT / OUT OF PROVINCE ACTIVITY
<http://sd64.bc.ca/employee-forms/>

Date: Feb. 22/24

Dear GISS Improv Parent

In consideration of School District No. 64 (Gulf Islands) offering my child _____, an opportunity to participate in a field trip for Grade B-12 students on March 25 - March 31 (mm/dd/yyyy), I waive any and all claims I may have against, and release from all liability and agree not to sue the Board of Education of School District #64 (Gulf Islands) and its officers, employees, agents, volunteers and representatives, and the Ministry of Education for any personal injury, death, property damage or loss sustained as a result of my child's participation in the field trip, arising out of any cause whatsoever, including negligence.

Initial

I hereby give my consent, and acknowledge by my signature that:

1. Students will be going to Ottawa, Ont. (location) and will be away from the school from March 25 to March 31 (times). They will be travelling by taxi, shuttle, plane (i.e. school bus, public transport, foot).

Initial

2. On this field trip, up to 8 (number) student will be:
(describe all activities – i.e., skiing, hiking, walking, using climbing apparatus, cooking meals on camp stoves, tenting.)

Initial

- Attending CIG National Tournament + Festival
- Touring National Museums + Galleries

3. The students will be supervised by Brad Bunyan + Malgosia Rawicz (a typical response might be "school employees and hopefully 2-4 parent volunteers". It is important to indicate supervisory arrangements that will not be modified or reduced. For instance, consider whether the trip will proceed even if there are no parent volunteers, or if a specific teacher is sick, but a substitute is available.
***With older grades, you should add a sentence saying, "Your child will not necessarily be supervised by an adult at all times."*

Initial

4. My child has no illnesses, allergies or disabilities that may require special attention, except as described here:

Initial

5. I am aware of the usual risks and dangers inherent in participation in all of the activities associated with this trip and of the possibility of personal injury, death, property damage or loss resulting from the activities. The dangers and risks may include, but are not limited to: (provide specific and comprehensive information on any risks that are applicable. Some examples follow.) _____ Initial

- Unorthodox or high risk travel arrangements.
- Program locations.
- Rugged terrain.
- Rock fall and avalanches.
- Weather.
- Equipment breakage, failures.
- Delayed rescue, accessibility.
- Conduct of the guide, chaperone or other group members.
- The possibility that your child may not heed safety instructions or restrictions given to the group.

• Ferry cancellations, delays
• Flight delays:

6. I will supply suitable equipment and clothing for my child's participation in all activities associated with the field trip, including: _____ Initial

7. I am aware that I should contact the school for further information if I am unaware what clothing and equipment is required for the activities or possible weather conditions of this field trip. My child and I understand that it is our responsibility to ensure my child has all necessary equipment and clothing. _____ Initial

8. My child and I understand that the school's *Code of Conduct* applies during this field trip. I will be responsible for any costs caused by my child's failure to abide by the *Code of Conduct*, including any costs to send my child home. _____ Initial

9. Accidents can be the result of the nature of the activity and can occur with or without any fault on either part of the student, or the School Board or its employees or agents, or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity, you are accepting the risk of an accident occurring, and agree that this activity, as described above is suitable for your child. _____ Initial

10. In signing this consent and Waiver, I am not relying on any oral or written representation or statements made by the Board of Education and its agents, employees, or authorized volunteers, or the Ministry of Education, to induce me to permit my child to take the trip, other than those set out in this Consent Form. _____ Initial

11. I am 19 years of age or more and have read and understand the terms of this Consent Form and understand that it is binding upon me, my heirs, executors and administrators. _____ Initial

Date: _____

Signature of Witness

Signature of Parent/Guardian

Printed Name of Witness

Printed Name of Parent/Guardian

Address

Address

Date: _____

Signature of Witness

Signature of Parent/Guardian

Printed Name of Witness

Printed Name of Parent/Guardian

Address

Address

NOTE: This Consent Form must be signed by a custodial parent or legal guardian of a child who is under the age of 19 years.

As per SD64 policy 890, the Board recognizes that some students may not be able to cover these costs, and in such cases will ensure that no student is denied an opportunity to participate in educational programs or activities based on financial hardship.