



<b>Present:</b>	Tisha Boulter	Board Chair
	Chaya Katrensky	Vice-Chair
	Jeannine Georgeson	Trustee
	Gregory Lucas	Trustee
	Deborah Luporini	Trustee
	Nancy Macdonald	Trustee
	Rob Pingle	Trustee
	Jill Jensen	Superintendent of Schools
	Jesse Guy	Secretary Treasurer
	Boe Beardsmore	Associate Superintendent
	Lyall Ruehlen	Director of Instruction
	Lori Deacon	Director of Corporate Services
	Anna Szul	Executive Assistant
<b>Guests:</b>	Adrian Pendergast	District Principal
	Ian Mitchell	GITA President
	Janice Shields	CUPE Vice President
	Janine Fernandes-Hayden	Executive Director of The Circle Education
<b>Regrets:</b>	Candice Arthur	DPAC Representative

### 1. CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chair Boulter. As part of the territorial land acknowledgement, Chair Boulter shared the recently published map of Salt Spring Island with Indigenous placenames, available on the [Salt Spring Archives](#) website.

Chair Boulter read the opening statement: With the intention of holding a safe, caring, and orderly meeting for all, we pledge to do our best to maintain a respectful and inclusive working environment. We will hold this meeting to the highest standard of civility and appropriate conduct so that we may attend to our business effectively and productively.

### 2. ADOPTION OF AGENDA

Moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2024 06 12 be adopted as presented.

CARRIED 67/24

### 3. APPROVAL OF MINUTES

Moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2024 05 08 be approved as presented.

CARRIED 68/24



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#### 4. IN-CAMERA SUMMARIES

The Board of Education received the Regular In-Camera Summary for 2024 05 08 by consensus.

#### 5. BUSINESS ARISING

#### 6. CORRESPONDENCE

The Board of Education received a letter from the Ministry of Education and Child Care dated June 6, 2024. The letter emphasized the Ministry's commitment to providing all students with safe, inclusive, and high-quality learning environments that enable them to reach their full potential.

#### 7. DELEGATIONS

(a) **Janine Fernandes-Hayden, Executive Director – The Circle Education**

The Circle works to prevent violence, bullying, discrimination, assault, and abuse by promoting healthy relationships and addressing social issues through educational programs targeting youth, focusing on social-emotional skills for healthy self and interpersonal relationships. In the 2023/2024 school year, the Circle engaged 1,246 students in the district.

#### 8. CHAIRPERSON'S REPORT

(a) **Draft Board Meeting Schedule 2024/2025**

Regular meetings will be held at the school board office on Salt Spring Island, live-streamed for accessibility, and open to the public with a question period at the end.

Moved and seconded that the Board of Education approve the board meeting schedule for the 2024/2025 school year.

CARRIED 69/24

(b) **Draft Committee of the Whole Terms of Reference**

Moved and seconded that the Board of Education adopt the Committee of the Whole Terms of Reference.

CARRIED 70/24

(c) **Draft Policy Committee Terms of Reference**

Moved and seconded that the Board of Education adopt the Policy Committee Terms of Reference.

CARRIED 71/24



(d) **Mayne Island Lions Club – Request to Serve Alcohol**

Moved and seconded that in accordance with Policy 3100 Controlled and Intoxicating Substances, the Board of Education approves the request from the Mayne Island Lions Club to serve alcohol at their Dinner/Dance on November 16, 2024, at Mayne Island School.

CARRIED 72/24

(e) **Draft Education Committee Terms of Reference**

Moved and seconded that the Board of Education adopt the Education Committee Terms of Reference.

CARRIED 73/24

**9. SUPERINTENDENT'S REPORT**

(a) **Staffing**

Lyall Ruehlen mentioned that the district has completed most of the postings and is currently in a heavy recruitment phase, with many positions available. The majority of these are temporary teaching positions. As for CUPE, we recently conducted our EA selection a couple of weeks ago and will be posting available positions shortly.

(b) **International Student Program Proposed Fee Schedule for 2025-2026**

Jesse Guy discussed the introduction of a \$250 graduation fee for international students. This fee will cover standard graduation costs, a yearbook, and the expenses associated with printing and couriering transcripts to a student's home country. Since these transcripts often require translation and/or notarization, which can be expensive, the fee addresses these additional costs. This fee applies only during the graduation year of a student.

Moved and seconded that the Board of Education approve the International Fees Schedule for 2025/2026 school year as amended.

CARRIED 74/24

(c) **School Fees 2024/2025**

Jill Jensen will investigate the differences between an academy, a program, and a Board/Authority Authorized (BAA) course, focusing on school fees and their specific approval requirements, particularly in relation to GISPA. Jill Jensen will also bring the discussion of graduation fees to the administrative team for further review.

(d) **New Administrative Practices**

Newly published Administrative Practices AP A6 Volunteers in Schools, AP A8 Volunteer Drivers, and AP A10 Flying of Flags have been published on the District website.



(e) **Strategic Plan Feedback**

Jill Jensen presented the preliminary strategic plan feedback to date with more to come until the June 23, 2024, deadline after which the data will be reviewed and triangulated with the student achievement data in preparation with the 2024 Enhancing Student Learning Report due to the Ministry of Education and Child Care by September 30, 2024.

**10. SECRETARY TREASURER'S REPORT**

(a) **Monthly Financial Report**

The monthly operating expense report indicates that expenses are currently within 1.7% of the 2023/2024 amended annual budget.

(b) **Draft 2024/2025 Annual Budget Spending Plan**

Moved and seconded that the Board of Education unanimously approve three readings at the 2024/2025 Annual Budget Bylaw at this time.

CARRIED 75/24

Moved and seconded that the 2024/2025 Annual Budget Bylaw be read for the first time.

CARRIED 76/24

Moved and seconded that the 2024/2025 Annual Budget Bylaw be read for the second time.

CARRIED 77/24

Moved and seconded that the 2024/2025 Annual Budget Bylaw be read for the third time, passed and adopted.

CARRIED 78/24

(c) **Draft 2025/2026 Five-Year Capital Plan – Major Submission**

The 5-year capital plan – major submission was presented on behalf of the Director of Facilities, Transportation and Capital Projects.

School Name	Project Type	Program	Year One 2025	Year Two 2026	Year Three 2027	Year Four 2028	Year Five 2029
Galiano	SMP	Seismic Upgrade	\$1,399,658				
Salt Spring Elementary				\$4,904,400			
Fernwood					\$2,952,750		
Mayne						\$4,065,261	
<b>Annual Total</b>			<b>\$1,399,658</b>	<b>\$4,904,400</b>	<b>\$2,952,750</b>	<b>\$4,065,261</b>	<b>\$0</b>



Moved and seconded that the Board approves the 2025/2026 Five-Year Capital Plan, Major Submission.  
CARRIED 79/24

(d) **Carbon Neutral Report 2023 Submission**

The Board received the annual Climate Change Accountability Report, which will be available on the Ministry of Environment and Climate Change Strategy website.

**11. COMMITTEE REPORTS**

(a) **Committee of the Whole** – 2024 05 22 Summary was received.

(b) **Education Committee** – Nancy Macdonald provided a summary of this morning's meeting. The committee discussed various programs and areas, including French Immersion, GISPA, and International initiatives, along with topics such as Accessibility, Antiracism, and the *Declaration on the Rights of Indigenous Peoples Act*.

(c) **Finance, Audit, and Facilities Committee** – 2024 05 08 Summary was received.

(d) **Policy Committee** – 2024 05 22 Summary was received.

**i. Policy 2.40 Addressing Concerns and Complaints**

Moved and seconded that The Board of Education adopts Policy 2.40 Addressing Concerns and Complaints.

CARRIED 80/24

Moved and seconded that The Board of Education repeals Policy and Procedure 133 Addressing Concerns, and Procedural Form 133-1.

CARRIED 81/24

**ii. Policy 2.60 Volunteers**

Moved and seconded that The Board of Education adopts Policy 2.60 Volunteers.

CARRIED 82/24

Moved and seconded that The Board of Education repeals Policy and Procedure 140 Relationships.

CARRIED 83/24



**iii. Policy and Procedure 131 Personal Information and Privacy**

Moved and seconded that The Board of Education repeals Policy and Procedure 131 Personal Information and Privacy.

CARRIED 84/24

**iv. Procedure 130 Access to Information**

Moved and seconded that The Board of Education repeals Procedure 130 Access to Information.

CARRIED 85/24

**v. Policy and Procedure 510 Selection and Challenge of Learning Resources**

Moved and seconded that The Board of Education repeals Policy and Procedure 510 Selection and Challenge of Learning Resources and Procedural Form 510-1.

CARRIED 86/24

**12. TRUSTEES' REPORTS**

Chair Boulter attended the scholarship ceremony last week. The Indigenous graduation is scheduled for Friday, followed by the general graduation on Saturday. Chair Boulter has also been invited to join the staff at the Compassionate Systems Awareness workshop.

Trustee Katrensky reported on the planning for the end-of-year celebration and the final PAC fundraising activities. Last week, a large group of French Immersion students visited Saturna, camping at the SEEC site and attending a Saturna Island Marine Research and Education Society event. There, they learned about sea stars and took part in the annual sea star count, showcasing a fantastic inter-island collaboration.

Trustee Georgeson shared that the entire Galiano school visited Science World, with the students behaving exceptionally well. They are also gathering information about the 'Ready, Set, Roll' program focused on road safety. DPAC is organizing an upcoming inclusion project on Galiano. Plans are underway for the end-of-year celebration, as well as Kids Fest

Trustee Lucas reported that the Pender trip to the Hakai Science Institute took place successfully. They also held a track and field day. An upcoming fun day with the local fire department is planned, and the pit cook event is scheduled for tomorrow.

Trustee Luporini highlighted that June is a time for celebration. A few weeks ago, students from Mayne Island joined Pender Island for a track and field event, which included their first water taxi ride. Students in Grades 3-7 have been involved in a theatre production called Topsy Turvy. They've also been working on writing projects, with each student creating a Shutterfly book to have their work 'published'. Upcoming events include year-end celebrations.



Trustee Macdonald provided an update on the outstanding programs at SSE, made possible by the efforts of the PAC. These offerings include a magician performance, a dance academy, nature workshops, and sexual health education seminars.

Trustee Pingle passed.

**13. OTHER BUSINESS**

**14. QUESTION PERIOD**

**15. NEXT MEETING DATES**

(a) Regular Board Meeting – September 11, 2024, at the School Board Office.

**16. ADJOURNMENT**

Moved to adjourn at 2:50 p.m.

CARRIED 87/24

Date: September 11, 2024

Chairperson

Certified Correct:

Secretary Treasurer