



Present:	Chaya Katrensky	Chairperson
	Deborah Luporini	Vice Chairperson
	Jeannine Georgeson	Trustee
	Gregory Lucas	Trustee
	Tisha Boulter	Trustee
	Nancy Macdonald	Trustee
	Rob Pingle	Trustee
	Jill Jensen	Superintendent of Schools
	Jesse Guy	Secretary Treasurer
	Lori Deacon	Director of Corporate Services
	Boe Beardsmore	Associate Superintendent
	Lyall Ruehlen	Director of Instruction
Guests:	Ian Mitchell	GITA President
	Adrian Pendergast	GIPVPA Chair
	Poppy	Student Representative
	Maya	Student Representative
	Jasmine	Student Representative
	Ryan Massey	Principal, GISS
Regrets:	Angela Thomas	CUPE President

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chair Katrensky. Trustee Georgeson spoke to the privilege and gratitude of living on the sacred traditional territory of the Coast Salish communities, specifically the Hul'qumi'num and SENĆOTEN speaking peoples – huy tseep q'u.

Chair Katrensky read the opening statement: With the intention of holding a safe, caring, and orderly meeting for all, we pledge to do our best to maintain a respectful and inclusive working environment. We will hold this meeting to the highest standard of civility and appropriate conduct so that we may attend to our business effectively and productively.

Chair Katrensky introduced student representatives from GISS student council: co-presidents Poppy and Maya, and vice-president Jasmine.

2. ADOPTION OF AGENDA

The agenda for the Regular Board Meeting, Public Session held 2025 01 29 was adopted as presented by consensus.

3. APPROVAL OF MINUTES

The minutes of the Regular Board Meeting, Public Session held 2024 11 13 were approved as presented by consensus.

The minutes of the Special Board Meeting, Public Session held 2024 11 13 were approved by consensus.



4. **IN-CAMERA SUMMARIES**

The Summary of the Regular In-Camera Meeting for 2024 11 13 was approved as presented by consensus.

5. **DELEGATIONS**

6. **CORRESPONDENCE**

(a) **LCC Request to the Board**

Received as correspondence. The Salt Spring Local Community Commission is requesting representation from the Board to participate in public meeting to discuss shared priorities and responsibilities. Trustees discussed the implications of representing the Board. Jesse Guy will reach out to confirm up to 3 trustees' attendance.

(b) **Minister Re: Cybersecurity**

Received as correspondence.

(c) **Enhancing Student Learning Report**

Received as correspondence.

(d) **Minister Re: Ministry of Infrastructure**

Received as correspondence.

7. **CHAIRPERSON'S REPORT**

(a) **BCSTA Academy Update**

Chair Katrensky reported on the BCSTA Academy that trustees attended in November, highlighting presentations on street data, student voice, and AI and governance as well as leadership changes within BCSTA.

(b) **Ministry Update**

Chair Katrensky met with the new Minister of Education and Child Care, Lisa Beare. Discussion with the Minister focused on recruitment, retention, inclusive education, capital investments, and transportation.

(c) **GITA Local Bargaining Agreement**

Local teacher bargaining has successfully concluded. The Board is pleased to approve the local matters agreement with Gulf Island Teachers' Association signed off December 2024.

(d) **Finance, Audit and Facilities Terms of Reference – Approval**

The Board considered a draft Terms of Reference for the Finance, Audit and Facilities Committee.

Moved and seconded that the Board adopts the Terms of Reference for the Finance, Audit, and Facilities Committee as presented.

CARRIED 1/25



(e) **Committee Appointments**

The Chair summarized changes to standing committees appointments including trustee Pingle as chair of Finance, Audit, and Facilities and trustee Boulter added to the Education and Policy Committees.

8. **SUPERINTENDENT'S REPORT**

(a) **Student Achievement Update**

The District received positive feedback regarding the September 2024 Enhancing Student Learning Report. Superintendent Jensen noted that SD64 was one of a few districts in the province that completed the optional self-assessment which was helpful in reflecting on local data and practices. The feedback validated the district's excellent practices in monitoring and adjusting to meet student needs. Superintendent Jensen emphasized the need to increase student voice and being more intentional in our listening. She highlighted the importance of providing intentional in supports for indigenous students and was pleased to announce that again last year, graduation rates in SD64 were 100% for Indigenous students and for all students.

(b) **District Communications Plan**

The District's communications strategy has been updated to reflect the goals and commitments of the new strategic plan. Communications Strategy 2.0 identifies tactics for regular and consistent sharing of information, improving community engagement, and better utilizing a unified communications platform. The updated strategy is available on Strategic Planning and Direction page of the District's website.

(c) **Indigenous Education Council Update**

The District is working to identify local rights holders and establish the Indigenous Education Council in alignment with Bill 40. The work continues towards fostering relationships and exploring opportunities to enhance learning and uplift local language, history, and culture for all learners.

9. **SECRETARY TREASURER'S REPORT**

(a) **Monthly Financial Report**

Jesse Guy presented the monthly operating expense report for December indicating expenses are slightly above expected budget levels by 1.6%. Spending trends remain consistent.

(b) **District Signing Authority**

Appointment of a new Board Chair requires the signing authorities for the Board's Education Trust Fund and Operating Bank Accounts be updated accordingly. The changes requested are outlined in the following appendixes:

APPENDIX 'A'

Signing authority for the Educational Trust Fund Account #1015 455 Effective January 29, 2025.

1. For amounts up to and including \$75,000:

*Jill Jensen, Chief Executive Officer; or Boe Beardsmore, Associate Superintendent
With Jesse Guy, Secretary Treasurer, or Lori Deacon, Director of Corporate Services*

2. For amounts over \$75,000:

Jesse Guy, Secretary Treasurer, or Jill Jensen, Chief Executive Officer



With Chaya Katrensky, Board Chair, or Rob Pingle, Trustee

APPENDIX 'B'

Signing authority for the Operating Bank Account #1003 104 Effective January 29, 2025.

1. For amounts up to and including \$75,000:

*Jill Jensen, Chief Executive Officer; or Boe Beardsmore, Associate Superintendent
With Jesse Guy, Secretary Treasurer, or Lori Deacon, Director of Corporate Services
Except for Receiver General, Payroll Deductions, Utilities, Corporate Card Monthly District
payment, and yearly contracts signed or approved by the Board on behalf of the Board.
(When signing authorities for amounts over \$75,000 apply).*

2. For amounts over \$75,000:

*Jesse Guy, Secretary Treasurer, or Jill Jensen, Chief Executive Officer,
With Chaya Katrensky, Board Chair, or Rob Pingle, Trustee*

Moved and seconded that, effective January 29, 2025, the Board of Education approves the changes to the signing authority for the Educational Trust Fund Account as presented in Appendix 'A'. And that, effective January 29, 2025, the Board of Education approves the changes to the signing authority for the Operating Bank Account as presented in Appendix 'B'.

CARRIED 2/25

(c) Educational Program Review, Phase 2

Jesse Guy shared an overview of timelines for Phase 2 Educational Program Review. French Immersion, TASK, and GISPA need to be reviewed. Staff will consult with program leads to identify which two of the three will be included in the next phase of review, and which will be left until Phase 3. It was agreed that a report summary will be provided to the Board for Early Learning, Feeding Futures, and Inclusive Education.

(d) 2024-25 Amended Budget Process

Adjusted Operational funding amounts were released to districts yesterday. Jesse Guy provided an update on the amended budget, noting the delay in receiving numbers from the Ministry and the impact on the district's financial planning. She will present a draft amended budget at the FAF committee meeting for discussion on February 12th.

10. COMMITTEE REPORTS

(a) Committee of the Whole

No Report

(b) Education Committee

No report

(c) Finance, Audit & Facilities Committee

The Board received the 2024 01 15 Finance, Audit, and Facilities Committee Summary by consensus.

(d) Policy Committee



The Board received the 2024 11 27 and 2025 01 15 Policy Committee Summaries by consensus. Staff presented a policy brief to provide background to the day's policy agenda items and shared a summary of feedback received.

i. *Policy 400 Student Behaviour and Discipline*

This policy was returned to the Policy Committee from the November 13, 2024 public meeting, for further discussion.

Motion: That the Board repeals Policy 400 Student Behaviour and Discipline.

CARRIED 3/25

ii. *Policy 2.10 Inclusive and Respectful Environments (attachment)*

Circulated for feedback October 11, 2024. Amendments made to reflect feedback received.

Motion: That the Board adopts Policy 2.10 Inclusive and Respectful Environments as amended.

CARRIED 4/25

Motion: That the Board repeals Policy 200 Learning and Working Environments, Policy 210/Procedure 210 Codes of Conduct, and Policy 212 Violence and Harassment-free District.

CARRIED 5/25

iii. *Policy 2.20 Sexual Identity, Gender Diversity, and Gender Expression (attachment)*

Circulated for feedback October 11, 2024. Further amendments to reflect additional feedback received.

Motion: That the Board adopts Policy 2.20 Sexual Identity, Gender Diversity, and Gender Expression as amended.

CARRIED 6/25

Motion: That the Board repeals Policy 215/Procedure 215 Diversity.

CARRIED 7/25

iv. *3.10 Indigenous Education (attachment)*

Circulated for Feedback November 15, 2024. No feedback received.

Motion: That the Board approves amendments and rennumbers Policy 3.10 Indigenous Education (to replace Policy 530 Aboriginal Education).

CARRIED 8/25

v. *3.20 Catchment Areas (attachment)*

Circulated for Feedback November 15, 2024. No feedback received.

Motion: That the Board approves amendments and rennumbers Policy 3.20 Catchment Areas (to replace Policy 525 Residential Catchment Areas).

CARRIED 9/25



- vi. *3.40 District Specialty Programs (attachment)*
Circulated for Feedback November 15, 2024. No feedback received.

Motion: That the Board adopts Policy 3.40 District Specialty Programs

CARRIED 10/25

- vii. *3.30 Fee Paying Students (attachment)*
Presented to the Board at the November 13, 2025 public meeting and since amended to reflect upcoming change to international student programs. For circulation and Notice of Motion to adopt Policy 3.30 Fee Paying Students. Once adopted, repeal Policy 5350 International Education. The Board will consider feedback and adoption at the February 26, 2025 public meeting.

- viii. *4.30 Severe Allergic Reaction (attachment)*
Updated as part of the Board's policy renovation.

Motion: That the Board approves amendments and rennumbers Policy 4.30 Severe Allergic Reaction (to replace Policy 3150 Severe Allergies/Anaphylaxis)

CARRIED 11/25

- ix. *4.40 Provision of Menstrual Products (attachment)*
Updated as part of the Board's policy renovation.

Motion: That the Board approves amendments and rennumbers Policy 4.40 Provision of Menstrual Products (to replace Policy 4270 Provision of Menstrual Products to Students).

CARRIED 12/25

- x. *4.50 Video Surveillance (attachment)*
Updated as part of the Board's policy renovation

Motion: That the Board approves amendments and rennumbers Policy 4.50 Video Surveillance (to replace Policy 3650 Safety and Security of People and Property).

CARRIED 13/25

- xi. *4.10 Healthy and Safe Environments (attachment)*
Updated as part of the Board's policy renovation

Motion: That the Board approves amendments and rennumbers Policy 4.10 Healthy and Safe Environments (to replace Policy 300 Health and Safety).

CARRIED 14/25

- xii. *4.20 Student Physical Restraint and Seclusion in Emergency Circumstances (attachment)*
For circulation and Notice of Motion to approve amendments and renumber Policy 4.20 Student Physical Restraint and Seclusion in Emergency Circumstances (to replace current policy 402



Student Physical Restraint and Seclusion. Once approved, repeal Procedure 402 Student Physical Restraint and Seclusion in favour of an administrative practice. The Board will consider feedback and approval at the February 26, 2025, public meeting. Feedback to be received by February 17 to be included in the board package for consideration.

- xiii. *Policies and Procedures to be Repealed in Favour of Administrative Practices*
As part of policy renovation, a number of policies and procedures related to Health and Safety were identified as operational in nature that are more appropriate to be published as administrative practices.

Motion: That the following Policies and Procedures be repealed in favour of Administrative Practices:

- Procedure 3053 Critical Incident Management
- Policy 3054/ Procedure 3054 Search and Seizure
- Policy 3055/ Procedure 3055 Weapons and Dangerous Objects
- Policy 3060/ Procedure 3060 Emergency School Closures
- Policy 3100/Procedure 3100 Intoxicating and Controlled Substances
- Procedure 3150 Severe Allergies/Anaphylaxis (and form 3150-1)
- Procedure 3650 Monitoring for the Safety and Security of People and Property
- Policy 4250/ Procedure 4250 Student Medical Care Plan and Medication and forms -1,2,3,4

CARRIED 15/25

- xiv. *Policies and Procedures to be Repealed Outright*
A number of policies and procedures were identified relating to Health and Safety that offer little guidance and are recommended to be repealed as part of policy renovation.

Motion: That the following Policies and Procedures be repealed outright:

- Policy 303 Accident Prevention and Safety Procedures
- Policy 3050 Emergency Management and Response
- Policy 3051 Fire Management and Response
- Policy 3052 Earthquake Management and Response
- Policy 3053 Critical Incident Management and Response
- Policy 3120 and Procedure 3120 Communicable Diseases
- Policy 3700 and Procedure 3700 School Pest Management
- Policy 3850 Pediculosis (Head Lice)

CARRIED 16/25

Boe and Lyall and student representatives left the meeting at 2:29 p.m.

11. TRUSTEES' REPORTS

Trustee Boulter: met with GISS principal Massey and received an update on what's happening around deeper learning, engagement with teachers, student interviews, and use of street data. She expressed her appreciation for the Superintendent attending GISS student council meetings and having student representatives at the Board meeting. She met with SSE principal Dearden and learned the school is undertaking a climate audit and development of a climate action plan. Trustee Boulter was invited to ASK



Salt Spring with Jesse Guy, Jill Jensen, and Nancy Macdonald for an open conversation with community.

Trustee Pingle: expressed gratitude to the Chair and Vice-Chair for their work and to staff and Trustees who met with ASK Salt Spring. He attended the Fernwood PAC meeting and highlighted discussions around sexual health training, sexual education delivery, and supporting teachers in a charged environment. There remains some confusion on how sexual health is shared, who should fund it, and what should be provided for training.

Trustee Lucas: reported that Pender PAC has funded sexual health presentations and guest speakers. The school will be having a meeting on the proposed climbing wall and plans are underway for a winter carnival and read-a-thon. The school is looking for new DPAC representative. He will be attending BCPSEA. The district health and safety committee is looking at student safety reporting, creating a mission statement, and how to better expedite claim time.

Trustee Luporini: enjoys visiting Mayne Island School and appreciates the time administrators share with her. Students are learning about the scientific method and the importance of controlled experiments to gather reliable data and draw conclusions. Hands on experiments are helping students understand how to make observations from hypotheses and use evidence to draw conclusions. She offered congratulations to the five students awarded 1st place for best film at Film Fest Victoria. Intramurals are beginning, working on creating an indigenous garden, and PAC meeting highlighted food security. In May, the entire school will visit Science World, and in June, it is Active Month on Mayne Island and the school is organizing activities for the entire community.

Chair Katrensky: attended the Saturna PAC meeting. Saturna will be hosting a talent show in February and cook-off with farm to school ingredients from local gardeners and growers. The students released 30,000 salmon fry this year. She was welcomed to the DPAC meeting. There were lots of caring parents and good sharing at the meeting. There are parent workshops on childhood anxiety planned. Last night was SEEC Writers' Open Mic at Saturna Lodge where students shared their stories and poetry. About 40 people attended.

Trustee Georgeson: attended the Galiano PAC meeting. The community is coming together in many new ways. One member has started a morning muffins program. 'Get visible' day is coming up with a focus on transportation safety and being seen getting to and from school. The school will be visiting Science World in May as well as the Victoria Symphony. The school was successful in its Vancouver Sun grant application for a whole-school food program. Trustee Georgeson is working with Penelakut school with puppetry to connect the schools and elders around culture and language.

12. OTHER BUSINESS

13. QUESTION PERIOD

The chair received questions from delegates and the public.

14. NEXT MEETING DATES

- (a) Regular Board Meeting – February 26, 2025 at the School Board Office
- (b) Policy and Finance, Audit and Facilities Committee Meetings – February 12, 2025



15. ADJOURNMENT

Moved to adjourn at 2:49 p.m.

CARRIED 17/25

Date: February 26, 2025

Chaya Katrensky
Chairperson

Certified Correct:

Jesse Guy
Secretary Treasurer