



Policy 5.65 Naming of School Facilities

The Board of Education believes that the name of a school facility can enhance the ownership and identification that the community has with its school and the School District.

The Board acknowledges that there may be times when it is appropriate to consider naming or renaming existing facilities. The decision to name or rename a school facility must reflect both the educational needs of the students and the history and cultural tradition of the school and community. The Board will only consider proposals to re-name a school facility in cases where the existing name is deemed to no longer be serving the needs of the school population or the community.

The relationship between the school facility and the land on which it is located is important in the naming process. General policy shall be to name school sites and facilities for local historical or geographical prominence. Naming should serve to readily identify the school or site on a provincial-wide basis while recognizing the local importance of the institution.

The following guidelines shall apply to the naming or renaming of district sites, schools or specific facilities, or parts of facilities (gymnasiums, halls, theatres, annexes, music rooms etc.) of schools or facilities within the jurisdiction of the Board.

Guidelines

- 1.0 The naming or renaming of a school will be decided by the Board following reasonable consultation with members of the school community.
 - 1.1 When selecting a place-based name that acknowledges and honours Indigenous history, early engagement and involvement with local First Nations partners and rights holders must be sought.
 - 1.2 A facility name that is already in use in another district, especially a neighbouring one, is to be avoided.
 - 1.3 No new facilities shall be named after a person, or any facility renamed after a person.



- 2.0 The Board will initiate the naming or renaming process and approve the naming/renaming of school facilities and land.
- 3.0 The Board will provide direction to the Finance Audit and Facilities (FAF) Committee, at the beginning of the naming or renaming process, to establish a working committee for the naming/renaming of a particular school for facility.
- 3.1 The working committee will consist of the following membership (as applicable):
- 3.1.1 a representative of local First Nations rights holders / Indigenous Education Council
 - 3.1.2 the school trustee representative / a trustee from the community
 - 3.1.3 the school principal /site supervisor
 - 3.1.4 a member of executive staff
 - 3.1.5 a representative of the school's Parent Advisory Council
 - 3.1.6 a representative of the school's teaching staff (GITA)
 - 3.1.7 a representative of the school's support staff (CUPE)
 - 3.1.8 a representative of the school's student body (grade 7-12)
 - 3.1.9 a representative of local community
- 3.2 The working committee will receive and consider community and individual suggestions on invitation through school and district communications. The committee shall seek input from the school community and the community at large and generate a short list of up to three names, each with a rationale and backgrounder, for the FAF Committee's consideration.
- 3.3 Preference will be given to local Indigenous place names and only used with permission granted by the local First Nations rightsholders of the land on which the facility is located.
- 4.0 The FAF Committee will provide the short list, including backgrounder materials, and make a recommendation to the Board for approval.
- 4.1 A recommendation should be provided to the Board no less than six months prior to the scheduled opening of a new school facility.