SCHOOL DISTRICT No.64 (Gulf Islands)

LEAVE OF ABSENCE APPLICATION Please report all absences from appointments to Central Dispatch at the SBO.

64 Learning Hub 2022-2023

Date received at SBO:

	OFFICE USE ONLY		
NAME of Employee		Specify EXACT time(s) of Al	osence:
Work Location Position		K – 7 □ 8-12□ Full Day □	Mo to Wo tho Fo
	Location No.	K – 7 🗆 8-12 🔤 🖬 🗆	MO TO WO THO FO
First Day: Last Day: Date(s) of Absence		K – 7 🗆 8-12 🛛 🖬 🗆	Mo to we the Fo
	FTE	OR	
Collective Agreement Article # & Description			
		Start time End time FTE/hrs	
			MO TO WO THO FO
Employee Signature Date	Reason Code		MO TO WO THO FO
			MO TO WO THO FO
P/VP/Supervisor Signature Date			MO TO WO THO FO
	Approval No.		
Paid by: Board 🛛 Other:			
		Sub required: Yes	□ No □
Pro G# ProD Authorization Signature		Sub required: Yes ↓	□ No □
		Sub required: Yes	
		•	
Pro G# ProD Authorization Signature		•	
Pro G# ProD Authorization Signature Replacement #1 (name) for Teacher and Office Use	FTE	•	
Pro G# ProD Authorization Signature	FTE	Specify EXACT time(s) of Re	eplacement:
Pro G# ProD Authorization Signature Replacement #1 (name) for Teacher and Office Use		Specify EXACT time(s) of Re K - 7 Bell 8-12 Full Day	MD TO WD THD FD MD TO WD THD FD
Pro G# ProD Authorization Signature Replacement #1 (name) for Teacher and Office Use Replacement #2 (name) for Teacher and Office Use TIC (for PVP)	FTE	Specify EXACT time(s) of Re K - 7 □ 8-12□ Full Day□ K - 7 □ 8-12□ AM □	MO TO WO THO FO MO TO WO THO FO MO TO WO THO FO
Pro G# ProD Authorization Signature Replacement #1 (name) for Teacher and Office Use Replacement #2 (name) for Teacher and Office Use	FTE	Specify EXACT time(s) of Ro K - 7 □ 8-12□ Full Day□ K - 7 □ 8-12□ AM □ K - 7 □ 8-12□ PM □	MO TO WO THO FO MO TO WO THO FO MO TO WO THO FO
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Pro G# ProD Authorization Signature Replacement #1 (name) for Teacher and Office Use Replacement #2 (name) for Teacher and Office Use TIC (for PVP) EA IEP REPLACEMENT		Specify EXACT time(s) of Re K - 7 □ 8-12□ Full Day□ K - 7 □ 8-12□ AM □ K - 7 □ 8-12□ PM □	MD TD WD ThD FD MD TD WD ThD FD