



AP A13 Code of Conduct Checklist

Legislative References: *School Act* Sections 6(1), 85(1.1), 168 (2.s.1); Provincial Standards for Codes of Conduct Order (M276/07)

Policy Reference: 210 Codes of Conduct

Collective Agreement References: None

Date: June 28, 2024

School: _____

School Year: _____

School principals shall, with reference to Ministry guidelines, and in consultation with staff, students, and parents develop and adopt school codes of conduct. Expectations outlined in Codes of Conduct will apply to students primarily, as well as staff, parents, volunteers, and visitors to the school.

Provincial Standards for Codes of Conduct

Code of Conduct Includes:	✓	Date
Reference to each of the prohibited grounds of discrimination set out in section 7 (Discriminatory publication) and section 8 (Discrimination in accommodation, service and facility) of the <i>Human Rights Code</i> , RSBC 1996, c. 210.		
A statement of purpose that provides a rationale with a focus on safe, caring, and orderly school environments.		
One or more statements about what is acceptable behaviour, and unacceptable behaviour, including bullying, cyberbullying, harassment, intimidation, threatening or violent behaviours while at school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school environment.		
One or more statements about the consequences of unacceptable behaviour, which must take account of the student's age, maturity, and special needs, if any.		
An explanation that the school will take all reasonable steps to prevent retaliation against a student who has made a complaint about behaviour that is a breach of the code of conduct.		
Statements about consequences of unacceptable behaviour, wherever possible, focus on consequences that are restorative in nature rather than punitive; include an explanation that special considerations may apply to students with special needs if these students are unable to comply with expectations due to having a disability.		



One or more statements about restricting the use of personal digital devices at school for the purpose of promoting online safety and focused learning environments that address:		
• restrictions on the use of personal digital devices at school, including during hours of instruction		
• use of personal digital devices for instructional purposes and digital literacy;		
• use of personal digital devices that is appropriate to a student's age and developmental stage;		
• accessibility and accommodation needs;		
• medical and health needs;		
• equity to support learning outcomes.		
<i>Comments:</i>		

Required Actions:	✓ <input type="checkbox"/>	Date
Code of conduct is made available to the public.		
Code of conduct is: <ul style="list-style-type: none"> • distributed to students, parents, and staff at the beginning of the school year. • provided to staff members assigned to the school during the school year. • provided to students who start attending school during the year and to their parents. 		
Code of conduct is displayed in a prominent area in the school.		
Code of conduct is reviewed annually with individuals or representatives of the staff, parents, and students to assess its effectiveness in addressing current school safety issues.		
Code of Conduct is submitted annually to the School Board Office by Sept. 30th .		
<i>Comments:</i>		

This checklist is to be completed annually and submitted, with the Code of Conduct, to the Superintendent of Schools (c/o the Executive Assistant to the Superintendent).

Completed by: _____ Date: _____
(principal or vice-principal)