



SCHOOL DISTRICT NO. 64

**PROCEDURE 6850-2 (form)
Application for Use of SD64 Facilities**

*"Inspire learners, Integrate sustainability,
Involve community"*

Application Date:	_____	Type of Function:	_____
Organization:	_____	Contact Name:	_____
Phone #:	_____	Email:	_____
Billing Address:	_____	City, Postal Code:	_____
Charging a Fee?:	_____	No. of Participants:	_____
Location:	_____	Room:	_____
Event Start Date:	_____	Event End Date:	_____
Event Start Time:	_____	Event End Time:	_____

Every Week Once per Month Specify: _____
 Monday Tuesday Wednesday Thursday
 Friday Saturday Sunday

Schedule of Rates - Fees and Charges Payable at Plant Services, 160 Rainbow Road

Schedule of Rates subject to change based on annual review and approval by Secretary Treasurer

Room/Field Rental	_____	hours	@	see fee schedule	=	_____
On-Duty Services	_____	hours	@	\$31/hr	=	_____
Custodial Services	_____	hours	@	\$31/hr	=	_____
Equipment Services	_____	hours	@	\$31/hr	=	_____
Maintenance Services	_____	hours	@	\$31/hr	=	_____
Maintenance Materials	Y	N			=	_____

Equipment Rental

• Chairs	_____	units	x	\$0.50/unit	=	_____
• Tables	_____	units	x	\$5/unit	=	_____
• Projector	_____	units	x	\$25/unit	=	_____
• Screen	_____	units	x	\$10/unit	=	_____
• Microphone	_____	units	x	\$5/unit	=	_____

If tables and chairs are already in room, no charge for use.

PLEASE NOTE: *Smoking is prohibited in ALL SCHOOL BUILDINGS AND ON ALL SCHOOL GROUNDS.
(Reference amended CRD Clean Air Bylaw (No. 2217) – effective September 1, 1996)*

For office use only:

Injury and Attendance Form Sent?:	Y	N		Application #:	_____
Insurance Certificate Received?	Y	N		Invoice #:	_____
Covid Procedures Received?	Y	N	NA		
District Volunteer Approval?	Y	N	NA		



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USE OF THE SCHOOL DISTRICT FACILITIES

IDEMNIFICATION AND HOLD HARMLESS CLAUSE

I, _____ shall indemnify and hold harmless School District
(Please Print)

#64 (Gulf Island) and any of its officers, employees, servants, agents and contactors form any and all loss, liability, claims or expenses arising out of the use and/or occupation of the property belonging to School District # 64 (Gulf Islands) by _____ and any of its officers,

(Please Print)

employees, servants, agents, contactors and volunteers, except to the extent that such loss arises from the independents negligence of the school district.

Date

Signature of authorized representative

WAVIER OF SUBROGATION CLAUSE

I, _____ hereby agree to waive all rights of subrogation or
(Please Print)

recourse against School District #64 (Gulf Islands) with respect to the use and/or occupation by

_____ of the premises described in the permit or licence agreements.
(Please Print)

Date

Signature of authorized representative