

**Distribution List:
PLEASE POST**

Duane Little
Dave Henshall
Linda Underwood
Tisha Boulter
Alison Bain
Jude Shugar
Dawn Sawchuk
Jacob Hall
Janice Shields
Angie Gray
GISS, SIMS, SSE,
Fernwood, Fulford,
Phoenix Elem,
Phoenix Place,
Galiano, Mayne,
Pender, Saturna,
Maint Shop, SBO

**Gulf Islands School District No. 64
District Joint Health & Safety
Committee
Minutes
April 14, 2020
Zoom Meeting**

Present

Duane Little (OHSS & Chair Person)
Alison Bain (Teacher Rep & Chair Person)
Janice Shields (CUPE Rep)
Angie Gray (by phone)
Tisha Boulter (School Trustee Rep)
Dawn Sawchuk (Recorder)

Absent

Richard Frost (Admin Rep)
Jude Shugar (P/VP Rep)

Meeting Called to Order: 2:36pm

REVIEW

Agenda – Approved

Review Previous Minutes – approved

Injury and Near Miss Summary Review – no new reports

Investigation Report – One completed

Action List Work Orders Review – complete to date

ONGOING BUSINESS

A. Align JHSC Constitution to the JHSC Rules of Procedure (Feb 15 ,2020)

Ongoing

B. Get another maintenance rep (Jan 14, 2020) – **Andy McNish**

- C. Implement reporting system for worksites (Jan 31, 2020) – Ongoing
Worksite Inspection will continue during Covid.
- D. Prepare variance request to use one JHSC for SD64 vs. one per site with
20 or more employees (Feb 15, 2020) – Ongoing
- E. Clarify incident reporting/form process (Feb 15, 2020) – Ongoing
- <https://sd64.bc.ca/wp-content/uploads/2012/01/Inreport3.pdf>

NEW BUSINESS

- Variance for WorkSafeBC -Sec 127 WorkSafe – Still need clarification.

Meeting Adjournment: 3:15pm **Next Meeting:** May 19, 2020 @ 2:30pm via Zoom