



INCIDENT REPORTING CHANGES

WorkSafeBC has implemented changes to the way workers report injuries.

- **Paper Form 6, Is No Longer Accepted:** Neither WorkSafeBC or the School District will accept a paper Form 6. All injuries must be submitted online.
- **How To Report Your Injury:** Watch the instructional [video](#) to understand the new reporting process. Submit your injury report [online](#) or by using the QR code at the bottom of the page.
- **Report Without Delay:** Please submit your injury report ASAP using the online system.
- **Inform Your Supervisor:** Download and email a copy of your injury report to your supervisor. The supervisor will use this information to complete the Form 7.

MUSCULOSKELETAL INJURY PREVENTION

Check out the new [Musculoskeletal Injury \(MSI\) Prevention Resource Page](#), designed to support supervisors, JOHSC members, and all staff in creating safer, healthier workplaces.

CHEMICAL INVENTORY AND WHIMS

As outlined in the December newsletter, all sites are required to complete a chemical product safety review by June 25, 2026. This includes ensuring hazardous products are properly labeled, stored, Safety Data Sheets (SDS) are accessible and staff who routinely use these materials are trained. For instructions on how to conduct this work please refer to the [WHIMS Action Plan](#) on our website.

YEAR END JOHS COMMITTEE EVALUATION

WorkSafeBC requires each JOHS committee to complete an annual year-end assessment. The purpose of this assessment is to evaluate how health and safety systems are functioning at both the site-based level and across the district as a whole.

Please refer to the WorkSafeBC JOHSC Assessment Guide and complete your site's year-end assessment no later than June 25, 2026. You can find the documents needed to complete this work on the [website](#) under the resources section.

The completed assessment should be:

- Retained at the worksite as a record of compliance, and
- Used as a planning and improvement blueprint to inform health and safety priorities for the coming year.

A copy of the completed assessment must be submitted to: OHS@sd64.org

Injured at work?

Visit worksafebc.com/report-injury
to report injuries online at any time
or call 1.888.967.5377
(8 a.m. to 6 p.m., Monday to Friday).

