



BOARD'S ANNUAL WORK PLAN

SEPTEMBER

- Approve ESLR Report
- Review External Audit Report
- Approve Audited Financial Statements
- Approve Five-Year Minor Capital Plan
- Financial Statement Discussion and Analysis Report

OCTOBER

- Review Board Strategic Plan
- Represent the Board at BCSTA Provincial Council
- Annual Liaison Meeting
- VISTA Fall Conference
- School Plans Shared with the Board

NOVEMBER

- BCPSEA Symposium
- Board Positions Elections
- Commit to Trustee Code of Conduct
- Board Performance Review
- Complete Superintendent Performance Review
- BCSTA Trustee Academy

DECEMBER

- Consider Motions for BCSTA AGM
- Board Committee/Liaise Assignments
- Program Review (GISPA)
- Report on Anti-Racism Survey Results

JANUARY

- Receive MoECC Funding Update (for current year)
- Review District Graduation/Completion Rates
- Represent the Board at BCPSEA AGM
- Financial Disclosures (due Jan. 15th)

FEBRUARY

- Adopt Amended Annual Budget Bylaw
- Approve School District Calendar (deadline: March 31th)
- Represent the Board at BCSTA Provincial Council Meeting

MARCH

- MoECC Estimated Funding (for next year) Received by the District
- VISTA Spring Conference

APRIL

- Draft Annual Budget (for next year) presented
- Adopt Capital Funding Agreement Bylaw
- Receive HAWD report
- BCSTA Annual General Meeting

MAY

- Adopt the Annual Budget Bylaw (deadline: June 30th)
- Receive Annual Anti-Racism report
- Receive Annual Inclusive Ed report (including restraint and seclusion summary)
- Receive Annual Early Learning Update

JUNE

- Receive the Indigenous Education Report
- Adopt the Board Meeting Schedules (for next year)
- Approve Five-Year Major Capital Plan
- Receive Annual PIDA Report (if any)
- FAF Pre-Audit Plan

JULY/AUG

- Summer Pro-D
- Welcome Back Dinner



2025/2026

OTHER ITEMS AS NEEDED

Review and approve Board policies

Hear appeals

Approval of Local Bargaining Plans and ratify Collective Agreements

Approve disposition of real property (land and buildings)

Receive BCPSEA Exempt Compensation Grids

Recognize school and community highlights

Department updates shared with Board

Host community engagement events/meetings

Attend school functions year-end celebrations & graduation

when invited (optional)

Sept. 10, 2025