



BOARD'S ANNUAL WORK PLAN

SEPTEMBER

- Approve ESLR Report
- Review External Audit Report
- Approve Audited Financial Statements
- Approve Five-Year Minor Capital Plan
- Financial Statement Discussion and Analysis Report
- Review Board Work Plan

OCTOBER

- Trustee Elections

NOVEMBER

- Oath of Office
- Board Positions Elections
- Commit to Trustee Code of Conduct
- School Plans Shared
- BCPSEA Symposium
- BCSTA Trustee Academy

DECEMBER

- Board Committee/Liaise Assignments
- Review Board Strategic Plan
- Calendar Consultation
- Consider Motions for BCSTA AGM

JANUARY

- Receive MoECC Funding Update
- Review District Graduation/Completion Rates
- Anti-Racism Review
- Financial Disclosures (due Jan. 15th)

FEBRUARY

- Adopt Amended Annual Budget Bylaw (deadline: Feb. 28)
- Approve School District Calendar (deadline: March 31)
- BCSTA Provincial Council Meeting

MARCH

- MoECC Estimated Funding (for next year) Received by the District

APRIL

- Adopt Capital Funding Agreement Bylaw
- Receive HAWD report
- Annual Inclusive Ed (including restraint and seclusion summary), Indigenous Ed and Early Learning Reports
- BCSTA Annual General Meeting
- VISTA Spring Conference

MAY

- Draft Annual Budget Presented
- Adopt the Annual Budget Bylaw (deadline: June 30)

JUNE

- Superintendent Growth Plan Update
- Adopt Board Meeting Schedules (for next year)
- Approve Five-Year Major Capital Plan
- Receive Annual PIDA Report (if any)
- FAF Pre-Audit Plan

JULY/AUG

- Summer Pro-D
- Welcome Back Gathering



2026/2027

OTHER ITEMS AS NEEDED

Review and approve Board policies

Hear appeals

Approval of Local Bargaining Plans and ratify Collective Agreements

Approve disposition of real property (land and buildings)

Receive BCPSEA Exempt Compensation Grids

Recognize school and community highlights

Department updates shared with Board

Host community engagement events/meetings

Attend school functions year-end celebrations & graduation

when invited (optional)

Adopted: September 16, 2026