

SCHOOL DISTRICT #64 (Gulf Islands)
Job Description
Educational Assistant – (Paraprofessional V: Support Services)

SUMMARY

Under the direction of a teacher and/or administrator provides specialized personal, medical and physiological care and assists with the delivery of instruction to students who may include those classified by the Ministry of Education as Multiple Handicapped, Autistic, Mentally Handicapped, Dependent, Deaf, or Blind.

DUTIES

- Participates and provides leadership in the design and implementation of individualized educational and behaviour management strategies.
- works collaboratively as a member of a team.
- attends team/parent/professional development meetings.
- compiles information and materials for team meetings.
- supervises students in all areas of the school program.
- operates all supportive equipment required to meet the student's needs.
- provides personal care and physical safety assistance to students as set in Ministry of Health Level II.
- constructs/locates/modifies instructional games/materials/displays/learning centres.
- provides guidance to relevant staff and other agencies in the implementation of specific learning programs.
- extends work assignment to the home of the special needs child(ren) where required,
- or performs other assigned comparable duties which are within the knowledge and skills required by the job description.

QUALIFICATIONS

- Grade 12.
- Two (2) years post secondary training, e.g. One Year Teacher's Assistant Certificate plus one full year of related studies with a specialty in the required area of expertise.
- Five (5) years related experience.
- In addition to those skills required by a Level IV Teacher Assistant.

SPECIALIZED skills in the following areas may be required:

- technical and non technical communication systems
- anger management
- conflict resolution
- non violent behaviour intervention
- students with Fetal Alcohol Syndrome
- students with Attention Deficit
- students with Intellectual Disabilities, including a life skills program
- students with Learning Disabilities
- Visual Language Interpreting

- Certified intervener
- Level II Health Care
- Braille
- Signed English
- American Sign Language
- Bachelor's Degree in Child and Youth Care

Or one or more of the following **Certified Specialized Skills**:

- Visual Language Interpreting
- Certified Intervener
- Brailing, or
- Comparable certified special skills, or
- Proven successful instruction of courses towards one year Teacher's Assistant Certificate or upgrading of specialized skills as required by a Paraprofessional IV.

APPROVED

On behalf of:
School District #64 (Gulf Islands)

On behalf of:
CUPE Local 788

Original signed by:

Original signed by:

Rod Scotvold
Secretary Treasurer

William Chipman
President

June 22, 1999

June 23, 1999