



REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District No. 64 (Gulf Islands)
Virtual Meeting (ZOOM) / Teleconference
2021 02 10 at 6:30 p.m.

A G E N D A

1. **ADOPTION OF AGENDA**
2. **APPROVAL OF MINUTES**
 - (a) Minutes of the Regular Meeting, Public Session held 2021 01 13 (attachment)
 - (b) Minutes of the Special Meeting, Public Session held 2021 01 18 (attachment)
3. **IN-CAMERA SUMMARY**
4. **BUSINESS ARISING**
5. **CORRESPONDENCE**
6. **DELEGATIONS**
 - (a) GISS Focused Intervention and Transition (FIT) Team
 - (b) Student Achievement Data - Clare Nuyens
7. **CHAIRPERSON'S REPORT**
 - (a) 2021/2022 School Calendar Approval (attachments)
Motion: The Board of Education adopt a Local School Calendar for the 2021/2022 school year that reduces the number of instructional days by approximately 25 to 30 resulting in a four-day school week. The instructional time from these days will be added to the remaining days of instruction.
 - (b) BCPSEA AGM
 - (c) Inter-Island Transportation
8. **CHIEF EXECUTIVE OFFICER'S REPORT**
 - (a) 2019/2020 Six-Year Completion and Grade 12 Graduation Rates (attachment)
 - (b) 2020/2021 Class Size Report (attachment)
 - (c) 2021/2022 Projected Enrolment
 - (d) Provincial Mental Health Grant
 - (e) COVID-19 Response
9. **CORPORATE FINANCIAL OFFICER'S REPORT**
 - (a) Monthly Financial Report
 - (b) 2020/2021 Amended Annual Budget Bylaw (3 Readings) (attachment)
 - (c) CRD SSI Parks and Recreation Joint Use Agreement (attachment)

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10. COMMITTEE REPORTS

- (a) Human Resources Committee (attachment)
- (b) Finance, Audit, and Facilities Committee (attachment)
- (c) Education Committee

11. TRUSTEE'S SCHOOL REPORTS

Trustee School Reports to be Received

Topic: How are you connecting people in this COVID isolation? (Goal 3.1 Cultivate connections that enhance intellectual, human & social, and career development for our students.)

- *Fernwood Elementary School*
- *Fulford Community Elementary School*
- *Galiano Community School*
- *Gulf Islands Secondary School*
- *Mayne Island Elementary/Jr. Secondary School*
- *Pender Islands Elementary Secondary School*
- *Phoenix Elementary School*
- *Saltspring Island Middle School*
- *Salt Spring Elementary School*
- *Saturna Elementary School/SEEC*

12. OTHER BUSINESS

13. QUESTION PERIOD

14. NEXT MEETING DATES

- (a) Regular Board Meeting – April 14, 2021
- (b) Committee Day - February 24, 2021

15. ADJOURNMENT



MINUTES OF THE REGULAR BOARD MEETING, PUBLIC SESSION
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Present:

Tisha Boulter
Chaya Katrensky
Stefanie Denz
Janelle Lawson
Shelley Lawson
Greg Lucas
Rob Pingle

Chairperson
Vice Chairperson
Trustee
Trustee
Trustee
Trustee
Trustee

Scott Benwell
Jesse Guy
D'Arcy Deacon
Boe Beardsmore
Lori Deacon

Superintendent of Schools
Secretary Treasurer
Director of Instruction, Human Resources
Director of Instruction, Learning Services
Executive Assistant

Ian Mitchell
Janice Shields
Shelly Johnson
Marie Mullen
Adria Kray
Amy Dearden
Kadek Okuda
Megan Cameron
Elizabeth Nolan

GITA President
CUPE Vice-President
GIPVPA Co-Chair
GIPVPA Co-Chair
DPAC Co-Chair
Principal, Mayne Island School
Teacher, Mayne Island School
Teacher, Mayne Island School
Driftwood Representative

Regrets:

The meeting was called to order at 1:03 p.m. by Chair Boulter. Trustee Janelle Lawson acknowledged that this meeting is taking place on the traditional territory of the Coast Salish peoples - huy ch q'u.

1. ADOPTION OF AGENDA

No Additions

Moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2021 01 13 be adopted as presented.

CARRIED 04/21

2. APPROVAL OF MINUTES

Moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2020 11 18 be approved as presented.

CARRIED 05/21

Moved and seconded that the minutes of the Special Board Meeting, Public Session held 2020 12 09 be approved as presented.

CARRIED 06/21

Moved and seconded that the minutes of the Special Board Meeting, Public Session held 2021 01 06 be approved as presented.

CARRIED 07/21



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3. **IN-CAMERA SUMMARY**

Moved and seconded that the Board of Education adopt the Regular In-Camera Summary of 2020 11 18 as presented.

CARRIED 08/21

4. **BUSINESS ARISING**

5. **CORRESPONDENCE**

(a) **Response to Mayne Island Early Childhood Society**

Shared a copy of the letter sent to Mayne Island Early Childhood Society.

(b) **Letter to Ministries RE: BC Ferries and Student Water Transportation**

Shared a copy of the letter sent to Ministers and BC Ferries. Chair Boulter has received a response from BC Ferries and will work to schedule a meeting.

(c) **Seamless Daycare Requests**

Letters received regarding BC Seamless Daycare.

(d) **Federation of Canadian Secondary Schools – Canadian Charter of Learners' Rights**

A letter of request received from the Federation of Canadian Secondary Schools, asking the Board to adopt the Canadian Charter of Learner's Rights.

Moved and seconded that the correspondence received from the Federation of Canadian Secondary Schools be forwarded to the Education Committee for consideration.

CARRIED 09/21

6. **DELEGATIONS**

(a) **Mayne Island School Ipass Grant**

Mayne School Principal, Amy Dearden and teachers Kadek Okuda and Megan Cameron, shared a presentation on the school's team approach to evidence-based assessment and intervention and use of Ipass. A small district grant was used to provide release time to facilitate in-depth examination of Ipass and explore how best to support student learning. Exploration determined a need to focus on writing, specifically writing conventions. Significant improvements in outcomes were noted over the course of the year, as many students moved to meeting expectations. Ipass provides a more meaningful and detailed history of a student's learning journey and serves as a planning tool, supports conversations with caregivers, and helps target specific and timely intervention.

7. **CHAIRPERSON'S REPORT**

(a) **Draft 2021/2022 School Calendar – Feedback**

The 2021/2020 draft calendar and feedback were shared. Chair Boulter explained that this is the last public board meeting opportunity to offer feedback regarding the draft calendar. The feedback form will be open until February 1, 2020. Due to the lack of regular scheduled meeting in March, the Board will be looking to approve the calendar at the February 10 Public Board Meeting.



(b) 2021 Board Committees

Chair Boulter shared the 2021 Board Committees document. This information has been updated on the district website. Trustee Shelley Lawson and Board Chair Boulter will be sharing the role of DPAC trustee representative.

(c) Pender Islands Housing Society Request for Support

The Pender Islands Housing Society is looking to expand its Plum Tree Court operations to include eight new affordable housing units. The organization is seeking the Board's support in proceeding with grant applications.

Moved and seconded that the Board of Education write a letter of support for the Pender Islands Housing Society's future endeavours.

CARRIED 10/21

Moved and seconded that the Board directs staff to assess all housing support requests and determine the ability of the district to support each request, and that letters and responses be shared with the Board as correspondence.

CARRIED 11/21

(d) SIMS Closure Vote Date

At its Special public meeting on January 6, the Board voted to advance the date to vote on the closure of SIMS. The date has been changed to January 18, 2021 and will begin at 8:30 a.m. via ZOOM. Agenda packages will be shared with partners and posted on the district website.

(e) Timing of Board Meetings (November Notice of Motion)

The Board has considered changing some of its public meeting times to the evening to accommodate those who wish to attend but cannot do so during daytime working hours. GITA and CUPE both support the change, specifically during this time when meetings are being held virtually.

Moved and seconded that the February and May Public Board Meetings be held at 6:30 p.m.

CARRIED 12/21

8. SUPERINTENDENT'S REPORT

(a) EPIC Achievement Grants

Scott Benwell thanked school communities across the district for entertaining focused collaborative work on student learning, supports, and achievement. It is important for us to be aware if/when students fall behind in any areas of their learning, something that is particularly relevant during this time of pandemic response.

D'Arcy Deacon explained that, with some of the accumulated savings due to COVID-19, the district is providing schools with additional funding in the form of EPIC grants, to support collaboration and creativity, and foster a common purpose. The grants are founded in current research and designed to grow team approaches to complex problems that ignite pride and passion in the work.

(b) Consultation Process – SIMS Closure

Scott Benwell acknowledged the date change for the vote on SIMS closure. A timeline was shared outlining the 60-day consultation process. Feedback from consultation meetings will be discussed at the special meeting on the 18th. There has been a thorough review of facilities to plan and prepare for changes needed over the course of the next two years. District staff have been working collaboratively with partner groups to ensure a smooth transition for students and staff impacted by the school closure.



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(c) **COVID-19 Response**

Dr. Benwell reported on the exposure event that occurred in December that did not result in any further transmission, which he attributed to the safety protocols in place. Staff responded quickly and worked in partnership with the local Health Authority to ensure the safety of students and staff. Upgraded air filters have been installed in all building across the district and classroom windows continue to be left open during the day to provide fresh air.

Dr. Benwell reported decreasing numbers in Flexible Return. There are currently 36 students enrolled, almost half the number of students initially registered. Most students have returned to classroom instruction.

Boe Beardsmore thanked staff and families for ongoing efforts to keep schools safe. Collectively adhering to protocols has allowed our schools to remain open, protecting the health and safety of all those who enter.

Moved and seconded that the meeting be recessed for five minutes and resume at 2:25 p.m.

CARRIED 13/21

The meeting resumed at 2:26 p.m.

9. **SECRETARY TREASURER'S REPORT**

(a) **Monthly Financial Report**

Jesse Guy shared the monthly expenditure report for October. Spending is consistent and on budget, within 1%.

(b) **2019-2020 Executive Compensation Disclosure**

The 2019/20 Executive Compensation Disclosure has been made public, as required under the *Public Sector Employers Act*, and is available on the district and Ministry websites.

(c) **COVID-19 Funds Update**

Jesse Guy updated the Board on the spending of Federal COVID-19 funds to purchase and construct outdoor classrooms. Funds have also been allocated for technology to support remote learning.

(d) **Cayenta Upgrade**

- (e) Jesse Guy shared a staff report regarding the need for updated district accounting software. Cayenta, the provider of SDS software, is proposing an upgrade and has offered a purchase incentive to districts for early adoption.

Moved and seconded that the Board approves the signing of the Letter of Intent with Cayenta.

CARRIED 14/21

(f) **CRD Request for support**

The CRD is looking to upgrade the existing trail that runs from Drake Rd. to Bishop's walk.

That the Board support the CRD's grant proposal to upgrade the Drake Road pedestrian trail.

CARRIED 15/21



10. **COMMITTEE REPORTS**

(a) **HR Committee Report**

D'Arcy Deacon summarized today's HR Committee meeting, including the 2021 staffing preparation process and the postponement of the Superintendent's review. The topic LoU4, employment equity will be brought to the next Committee of the Whole Meeting.

(d) **Finance, Audit, and Facilities Committee Report**

Jesse Guy summarized the Draft Amended 2020/21 budget that was presented at this morning's FAF meeting. She explained that further discussion regarding the Mayne Island School solar panel project, and budgeting considerations for sustained support of green initiative will be brought to the next Climate Action Committee meeting, yet to be scheduled.

Committee Chair Shelley Lawson updated the Board on the CRD's project to undertake a study to assess transportation needs and determine the budget necessary to achieve priorities identified by taxpayers. She was informed, by Galiano CRD Liaison Emma Davis, that the request for proposals has now gone out to BC Bid.

(e) **Anti-Racism Advocacy Working Group**

The Anti-Racism Advocacy Working Group report was received. Board Chair Boulter summarized previous working group meetings. She reported that, although Board policies are strong, the group has noted work needs to be done translating policy into action. There has been an expressed interest in development of a specific Anti-Racism policy.

Boe Beardsmore reported that members are working to develop their own awareness and understanding of systemic racism, individually and as a collective. She noted that work is collaborative with members representing senior staff, trustees, CUPE, GITA, DPAC, GIPVPA, students, the Circle (formerly SWOVA) and the BIPOC collective. The group is looking at ways to improve representation, increase diversity training, and decolonize curriculum. Much of the work centers on engaging in difficult conversations.

11. **TRUSTEES' SCHOOL REPORTS**

Trustee School Reports were received as presented.

CARRIED 16/21

Topic: What are you celebrating at your school this month? How are you making it visible? (Publicly celebrate and promote contributions and achievements of our students, staff, schools and community partners Objective 3.2)

Fernwood Elementary School

Although due to the pandemic many of the regular celebrations are on pause the staff and students of Fernwood still seek to celebrate their school environment everyday. They are proud that over 90% of regular enrolled students are attending school daily and that there are new students joining the catchment area since last year. Being outdoors, running, jumping, skipping, dancing and playing warms the hearts of everyone and they look forward to new outdoor seating and shelter spaces coming soon.

The school is also very excited about their EPIC grant and the opportunity it gives them to focus on numeracy. Students will be able to receive additional support to get them up to grade level. Staff will be documenting the work through film and sharing the progress to celebrate their achievements. Such as a recent student who finally understood the concept of regrouping which resulted in student, parent and staff pride.



Fulford Community Elementary School

Given that the month has just begun, Principal Marie Mullen reflected that the success she would most like to celebrate at Fulford elementary at this point occurred in December. This was the early intervention learning she and her staff provided for Grades 1 and 2 in the fall. With the shut-down of in-class learning for March-June 2020, Marie knew k's and grade 1 would be the hardest hit. This meant that in September Grades 1-2 would need extra support in their reading to catch up. Using precise assessment of alphabet and phonological awareness in Ipass, followed by direct, explicit teaching, students were supported in their specific learning needs. Literacy support groups met twice a week from mid-October until the end of December, or whenever they were ready. This short-term intervention closed the gaps for those young learners so they could be exited from literacy support and returned to regular classroom instruction.

Principal Mullen explained that accessing the students at the earliest stages produced the most efficient success. The later intervention beings, the longer it takes to “close the gaps” for learners. She explained that the success of early intervention relied upon accurate assessment and explicit, targeted teaching.

The success of these students, who have fully reintegrated in the classroom, has been shared with staff, the parents of the students involved and the PAC.

Galiano Community School

Celebrations certainly looked different at GCS in December, but students and staff were able to enjoy the holiday spirit together during an outdoor Jingle Bell Run. Costumes, treats and physical activity were combined with fundraising for the Food Bank to send 2020 out in style. As the new year begins, staff at GCS are excited to celebrate LEARNING by creatively using the EPIC grant to target learning loss in the primary classroom. It was established in the fall that the early learners (Gr 1 and 2) were experiencing the greatest gap in learning during the pandemic. Small Math and Literacy groups were established at that time, and the EPIC grant will provide funding to staff those groups until at least April.

Gulf Islands Secondary School

GISS – the Focused Intervention and Transition (FIT) Team are celebrating the successes in bringing 6 out of 15 students that had been identified as failing from the first Quarter to a passing grade. This achievement is the result of targeted EPIC grant funding being utilized to identify and support students who are failing or have failed a class. The school is taking a collaborative approach to catch these vulnerable students early with the knowledge that it will increase their success at school and ultimately see them cross the stage of graduation. Lyall is sharing these stories of celebration with his staff and the board and the January PAC meeting.

Mayne Elementary/Jr. Secondary School

At Mayne Island School, it is intentional practice to focus on the positive, especially during these uncertain times. Staff and students celebrate each others' learning milestones regularly. Gestures of encouragement and recognition such as an air high five or fist bump when a student moves onto a new reading level or overcomes a challenge are smaller but very meaningful celebrations that happen on a daily basis. These successes might be followed up with a text home to parents. Uploads to Fresh Grade also highlight students' work that can be shared with families.

Next month, the local community magazine will begin featuring articles by students interviewing their peers. The focus will be on the student leadership team and ambassador group, what they are doing, and what their goals are.

As well, at this month's Board of Education Regular Public Meeting, the Mayne School team will be presenting on the Ipass project and EPIC grants. These both centre on student learning achievement and will also recognize the improvement to teacher efficacy as a result of both these initiatives.



Pender Islands Elementary Secondary School

Some of the many ways we communicate student success this month include:

- Class communication, in particular weekly class emails to all parents highlighting what was happening in the class for the week. CBC music contest is a good example. Drama recordings with ptarmigan (community partner) is another good example.
- Using technology to keep a “window to our school” open.
- Showcasing art in the “Enchanted Forest”.
- Using safe outdoor field trips and helping to showcase student work (further “window into the school”).

Phoenix Elementary School

Phoenix-The Phoenix community has utilized their EPIC grant money to focus on skills and capacity in writing which is a school wide focus particularly in Non-fiction. Two of the students had their Christmas stories published in the Driftwood Newspaper, in which they had 100% student participation with submissions. Currently the school is enjoying and celebrating the ‘fruits’ of their labour creating a successful Breakfast program. They received a SS foundation grant, donations from the Anglican Church, Barb’s buns, Country Grocer, The Lions and from a school parent.

Salt Spring Elementary School

The recent creation of the new outdoor dome was a big cause for celebration for the school. Parents worked together with community donations to create a new learning space that even students had a part in building. There is great pride in that work and it has been shared on social media, the newsletter and in the Driftwood. A special indigenous welcoming ceremony was held for each class recently to open the dome as a safe space for learning.

The Owl class has been creating a weekly newspaper distributed every Thursday at the end of the day with articles and interviews about life in the school.

Although regular ceremonies are on pause due to the pandemic the school is very proud to have still managed to host a virtual winter concert to end the year. They are now excited to delve deeper into learning with their EPIC grant that focuses on numeracy. Teachers are sharing strategies and struggles in a collaborative way and creating a math workshop for students to engage with different idea at their own pace. All will be documented in film to allow others to learn and celebrate the achievements the school community makes.

Saltspring Island Middle School

Principal Smith and I (Trustee Denz) discussed how SIMS as a whole needs to be celebrated. Though so little can be done together right now, we recognized how important it is to share within the school community. What has been uppermost on the principal’s and her staff’s minds is the closing of the school and preparation for that. Enrolment changes in September will bring major reorganizing of the school structure and planning celebrations of the school and its history will be a very important part of that transition.

Decades of stories rest not only on students and SIMS staff, but also on individuals, community groups, esteemed guests, special events, student achievement, excellent programming, and a whole lot of fun. This last being a crucial element for the middle school age group, creating a positive atmosphere as they bounce between being a child and a teen.

SIMS has greatly benefitted from the collaborative efforts of the staff which has imbued the school with a strong sense of community from the first days its doors opened. Right now, the school is starting the first steps for preparing, pulling together people and committees, to organize pieces of the celebration.



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Principal Smith also noted that this year SIMS has very kind grade eight students shining in supportive, and fun-loving roles. Each cohort is two classes, with a total of less than 50 students. SIMS implemented three different lunch hours which has reduced discipline issues.

Saturna Elementary School/SEEC

Saturna School is celebrating the fact that we are able to continue operating during these unprecedented times of Covid-19. In both the SEEC and Elementary classes there has been focus on taking time to think about what we are grateful for. This has been done through journal writing and open discussions. Having regular routines, safe social interactions and a learning environment is especially important for our young people right now.

SEEC continues to define and strengthen their relationships with SIMRES and Parks Canada, working on special projects that directly affect community and environment. They have been able to make these efforts visible most recently through an article published in our local newspaper, Driftwood. As we move into 2021 SEEC will also be continuing with Saturna's local publication, The Scribbler, to share learning initiatives and connect with community.

Saturna elementary shares learning celebrations and stays connected utilizing school newsletters to parents and daily communication before and after school.

12. OTHER BUSINESS

13. QUESTION PERIOD

Chair Boulter accepted questions from the public.

14. NEXT MEETING DATES

- (a) Special Public Board Meeting: January 18, 2021
- (b) Regular Board Meeting: February 10, 2021
- (c) Committee Day: February 24, 2021

15. ADJOURNMENT

Moved that the meeting be adjourned at 3:47 p.m.

CARRIED 17/21

Date: _____

Chairperson

Certified Correct:

Secretary Treasurer



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Present:	Tisha Boulter	Chairperson
	Chaya Katrensky	Vice-Chair
	Stefanie Denz	Trustee
	Janelle Lawson	Trustee
	Shelley Lawson	Trustee
	Greg Lucas	Trustee
	Rob Pingle	Trustee
	Scott Benwell	Superintendent of Schools
	Jesse Guy	Secretary Treasurer
	D'Arcy Deacon	Director of Instruction, Human Resources
	Boe Beardsmore	Director of Instruction, Learning Services
	Lori Deacon	Executive Assistant
	Angela Thomas	CUPE President
	Adria Kray	DPAC Co-Chair
	Elizabeth Nolan	Driftwood Representative
Regrets:	Ian Mitchell	GITA President
	Shelly Johnson	GIPVPA Co-Chair

The meeting was called to order at 8:30 a.m. by Chair Boulter. She acknowledged that this meeting is taking place on the traditional, ancestral and occupied territories of the Hul'q'umi'num and Senécoten speaking peoples – huy ch q'u. She noted that, as Friday was a non-instructional day, many in the district are recognizing today as Black Shirt Day as a statement against racism.

1. ADOPTION OF AGENDA

Moved and seconded that the agenda for the Special Board Meeting, Public Session held 2021 01 18 be adopted as presented.

CARRIED 18/21

2. CHAIRPERSONS REPORT

(a) Saltspring Island Middle School Closure

Chair Boulter summarized the public and school consultation meetings that she attended. Questions centred on future use of the building and the staffing process for those impacted by the school closure.

Trustee Denz noted regret around possible loss of some of the programming unique to SIMS, such as Circus and MYSEEC. She has received feedback from some parents around the possibility of next year's Grade 8s remaining behind with the 7s. Jesse Guy discussed the financial impact of keeping additional students in the building. Chair Boulter clarified that the purpose of this meeting is to consider the closure of the school. Configuration decisions that determine where students will attend, where made at the November 18, 2020 public meeting.

Scott Benwell stated that several different perspectives have been received from parents, including the idea of sending the 7s back to their previous elementary school. He noted that approximately 86 Grade 7 students would be attending together next year, a school size that falls in the middle in comparison to the current sizes of our other schools.

Jesse Guy reviewed the Board Procedure 635 Permanent School Closure.

Moved and seconded that, as part of the district configuration process, the Board of Education for School District



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64 will close Saltspring Island Middle School at the end of the 2020/2021 school year.

CARRIED 19/21

Unanimous agreement that School Closure Bylaw No. 1-2021 receive all three readings at this time.

CARRIED 20/21

Chair Boulter read School Closure Bylaw No. 1-2021.

Moved and seconded that School Closure Bylaw No. 1-2021 be read a first time.

CARRIED 21/21

Moved and seconded that School Closure Bylaw No. 1-2021 be read a second time.

CARRIED 22/21

Moved and seconded that School Closure Bylaw No. 1-2021 be read a third time, passed, and adopted.

CARRIED 23/21

3. ADJOURNMENT

Moved that the meeting be adjourned at 9:05 a.m.

CARRIED 24/21

Date: _____

Chairperson

Certified Correct:

Secretary Treasurer

School District No. 64 (Gulf Islands)

2021/2022 Four-Day Instructional Week Calendar

<p style="text-align: center;">September 2021</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td style="background-color: yellow;">1</td><td style="background-color: yellow;">2</td><td>3</td><td>4</td> </tr> <tr> <td>5</td><td style="background-color: yellow;">6</td><td>7</td><td>8</td><td>9</td><td style="background-color: purple;">10</td><td>11</td> </tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td style="background-color: purple;">24</td><td>25</td> </tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td> </tr> </tbody> </table> <p style="text-align: center; color: red;">16 days</p>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p style="text-align: center;">October 2021</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> </tr> <tr> <td>3</td><td style="background-color: yellow;">4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>10</td><td style="background-color: yellow;">11</td><td>12</td><td>13</td><td>14</td><td style="background-color: purple;">15</td><td>16</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td style="background-color: red;">29</td><td>30</td> </tr> <tr> <td>31</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table> <p style="text-align: center; color: red;">16 days</p>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p style="text-align: center;">November 2021</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td> </tr> <tr> <td>7</td><td>8</td><td>9</td><td>10</td><td style="background-color: yellow;">11</td><td style="background-color: purple;">12</td><td>13</td> </tr> <tr> <td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td> </tr> <tr> <td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td style="background-color: red;">26</td><td>27</td> </tr> <tr> <td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td> </tr> </tbody> </table> <p style="text-align: center; color: red;">18 days</p>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
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- Required **156** instructional days (students in attendance)
- Stat holidays
- September 24, 2021 – Framework Day – this is a day of work (non-instructional day)
- 5 Pro D days (non-instructional days)
 - ▶ October 29 Provincial Day
 - ▶ November 26 School Based
 - ▶ January 14 School Based
 - ▶ February 11 District Pro D Day (GITA sponsored)
 - ▶ April 8 School Based
- Winter and Spring Breaks/ Vacation
- Indicates instructional Friday added to meet required number of instructional days (Ministry prescribed minimum hours of instruction)
- Semester One Graduation Assessments/School Exams: January 24 to 27. Semester Two begins January 31
- Semester Two Graduation Assessments/School Exams: June 20 to 23
- Administrative Day - June 24, 2022

Board Approved:

Public Feedback, 2021/2022 draft calendar

Date	Group	Comment
1/8/21 9:52:02	parent	Our family find the 5-day weeks tough. There are a lot in this proposed schedule. We'd prefer to move some of those days to the last week of June, similar to how it is this year. Thanks for the consideration.
1/13/21 16:57:25	SD64 employee	The five day weeks are too many hours of instruction for the students. Four days IS a full week, children cannot do overtime. Adding minutes to the day would be far preferable to the four five day weeks.
1/13/21 16:57:27	SD64 employee	So many Fridays and such long days...is the district accounting for the length of day and considering how these long days will impact student learning as well as staff stamina? Also, it has been helpful having early dismissals on Thursdays at the end of the week instead of mid-week.
1/31/21 7:24:03	SD64 employee	If presented the option, I would much prefer to extend the days in session into the last week in June 2022 than have them spread out as Fridays in session throughout the school year. Thank you for considering.
1/31/21 8:14:01	SD64 employee	In order to keep the total instructional time in the school year, please consider extending the instructional days (equally distributed time) to the last week or the last two weeks in our school calendar year which would be the last week (or two weeks) of June 2022.
1/31/21 12:25:15	SD64 employee	Please reduce the number of 5 day instructional weeks, and put those dates into the last week of June. Thanks
1/31/21 13:22:15	SD64 employee	I would like to state my preference for school calendar for the coming school year. If presented the option, I would much prefer to extend the days in session into the last week in June 2022 than have them spread out as Fridays in session throughout the school year.
1/31/21 13:42:03	SD64 employee	I feel it would better serve the mental health for all staff to have the Friday or extras days moved to the last week in June. Friday sessions are difficult for everyone and Especially the community who relies on our students to work. It is a burden that after this year of pandemic may just be too much to bear.
1/31/21 15:30:15	SD64 employee	I would much prefer to extend the days in session into the last week in June 2022 than have them spread out as Fridays in session throughout the school year.
1/31/21 18:05:33	SD64 employee	If presented the option, I would much prefer to extend the days in session into the last week in June 2022 than have them spread out as Fridays in session throughout the school year.
1/31/21 19:13:08	SD64 employee	Extend the educational days to the end of June and continue to leave Fridays unscheduled when the school week runs Monday -Thur (4 days). 5 day weeks, with the longer hours, lead to staff burn out, poor attendance on Fridays and general disruption.
2/1/21 8:55:14	SD64 employee	I strongly favour extending classes to the last week of June instead of adding the Fridays in session throughtout the year. Thanks for your consideration. Tony Marshall :)
2/1/21 8:53:22	SD64 employee	Friday attendance tends to be spotty, particularly at GISS. Adding Fridays here and there on top of the ones associated with stat holidays makes it unpredictable therefore, Friday attendance will be impacted even more than usual . It would be great to extend the days in session into the last week in June 2022 than have them spread out as Fridays in session throughout the school year.

Six-Year Completion and Grade 12 Graduation Rates - 2019/2020

064-Gulf Islands

		Six-Year Completion		Eligible Grade 12 Graduation Rate				First-Time Grade 12 Graduation Rate					
		Cohort Size	Rate	Total Gr 12	Graduates		Honours Graduates*		Total Gr 12	Graduates		Honours Graduates*	
		#	%	#	#	%	%	#	%	%			
All Students	2015/16	227	63.0	110	95	86	58	162	87	54	38		
	2016/17	184	58.5	110	103	94	62	144	93	65	43		
	2017/18	192	60.0	117	110	94	74	139	101	73	59		
	2018/19	164	75.6	125	121	97	61	142	108	76	51		
	2019/20	147	86.7	117	115	98	75	122	109	89	70		
Residents	2015/16	173	77.5					154	82	53	37		
	2016/17	144	67.5	NOT AVAILABLE				130	83	64	44		
	2017/18	133	74.2	NOT AVAILABLE				134	97	72	59		
	2018/19	142	82.7					134	102	76	51		
	2019/20	135	87.9					113	101	89	72		
Female	2015/16	110	60.4	58	47	81	59	88	44	50	39		
	2016/17	103	56.0	58	54	93	64	72	48	67	47		
	2017/18	103	59.2	58	56	97	83	74	54	73	64		
	2018/19	87	77.3	72	68	94	63	70	59	84	57		
	2019/20	75	92.4	74	74	100	85	79	72	91	78		
Male	2015/16	117	65.3	52	48	92	58	74	43	58	38		
	2016/17	81	61.6	52	49	94	60	72	45	63	39		
	2017/18	89	60.9	59	54	92	64	65	47	72	54		
	2018/19	77	73.8	53	53	100	58	72	49	68	44		
	2019/20	72	80.9	43	41	95	58	43	37	86	56		
Indigenous	2015/16	18	82.1	13	12	92	54	22	9	41	27		
	2016/17	18	47.7	10	9	90	50	14	8	57	36		
	2017/18	15	57.1	6	5	83	67	12	5	42	33		
	2018/19	17	56.6	13	12	92	38	15	10	67	33		
	2019/20	18	60.2	11	11	100	73	12	10	83	67		
ELL	2015/16	3	100.0	-	-	-	-	-	-	-	-		
	2016/17	2	52.9	1	0	0	0	2	0	0	0		
	2017/18	8	54.2	1	0	0	0	1	0	0	0		
	2018/19	7	63.5	4	4	100	25	4	4	100	25		
	2019/20	6	75.4	-	-	-	-	-	-	-	-		
Special Needs	2015/16	22	62.4	14	9	64	21	17	7	41	12		
	2016/17	25	52.2	9	8	89	22	16	6	38	6		
	2017/18	23	55.6	11	10	91	55	16	9	56	38		
	2018/19	23	59.9	10	9	90	30	15	9	60	20		
	2019/20	22	67.7	10	10	100	50	11	10	91	45		

Six-Year Completion Rate - The proportion of students who graduate, with a B.C Certificate of Graduation or B.C. Adult Graduation Diploma, within six years from the first time they enrol in Grade 8, adjusted for migration in and out of B.C. The data are only available at district and province level.

Eligible Grade 12 Graduation Rate - The proportion of eligible-to-graduate Grade 12 students who graduated in that school year. Students are *eligible to graduate* if they have enrolled in sufficient courses to meet the requirements to graduate during that school year.

First-Time Grade 12 Graduation Rate - Number of students recorded as being in Grade 12 for the first time in September who then graduate in that same school year.

Overview of Class Size and Composition in British Columbia Public Schools 2020/21

School District 064 Gulf Islands

These class size data are current as of October 31, 2020 and have been verified by school districts.

PLEASE NOTE

The Ministry makes small and continuous improvements to the quality of its data. Sometimes these changes result in differences from previously published reports. The data in this report are the most accurate data available at time of publication.

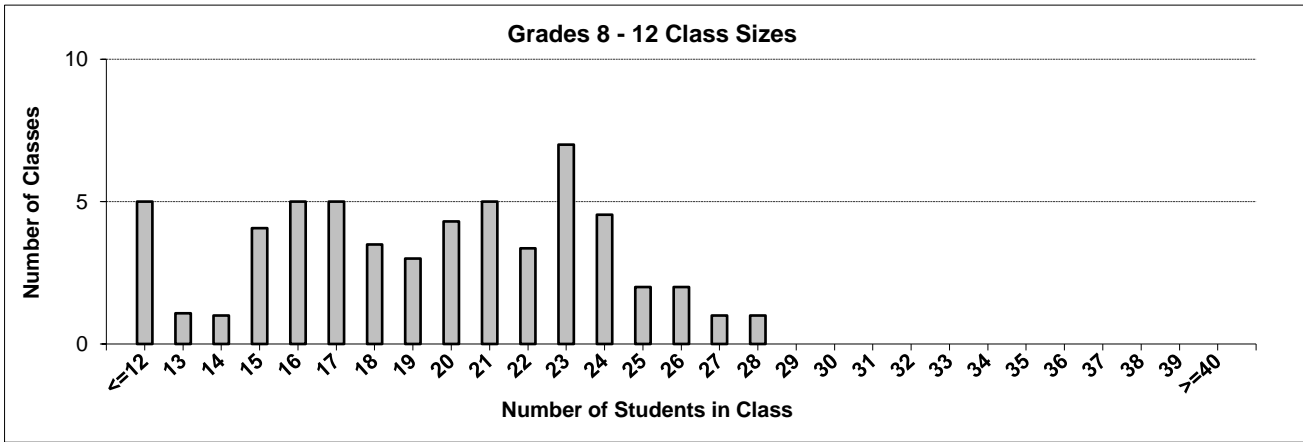
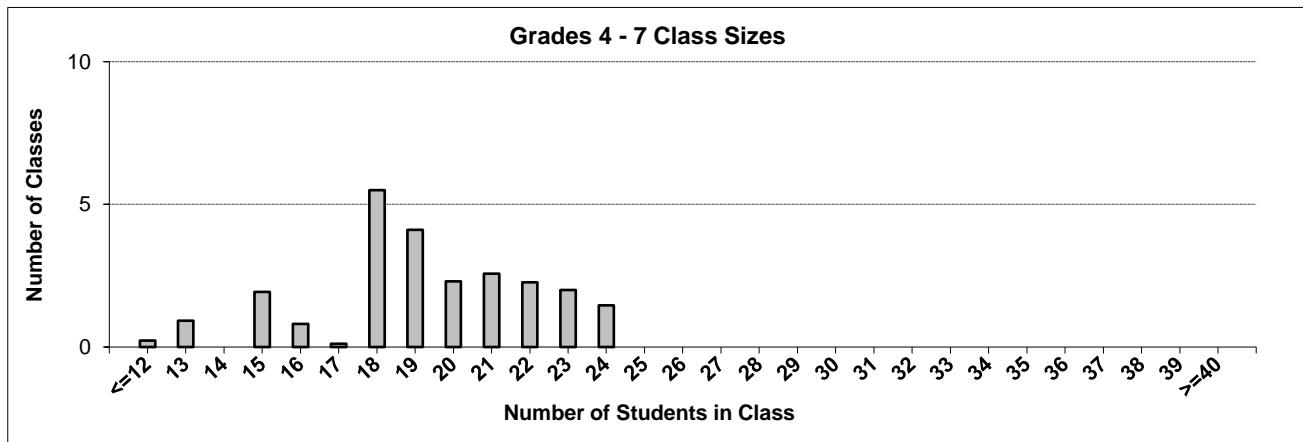
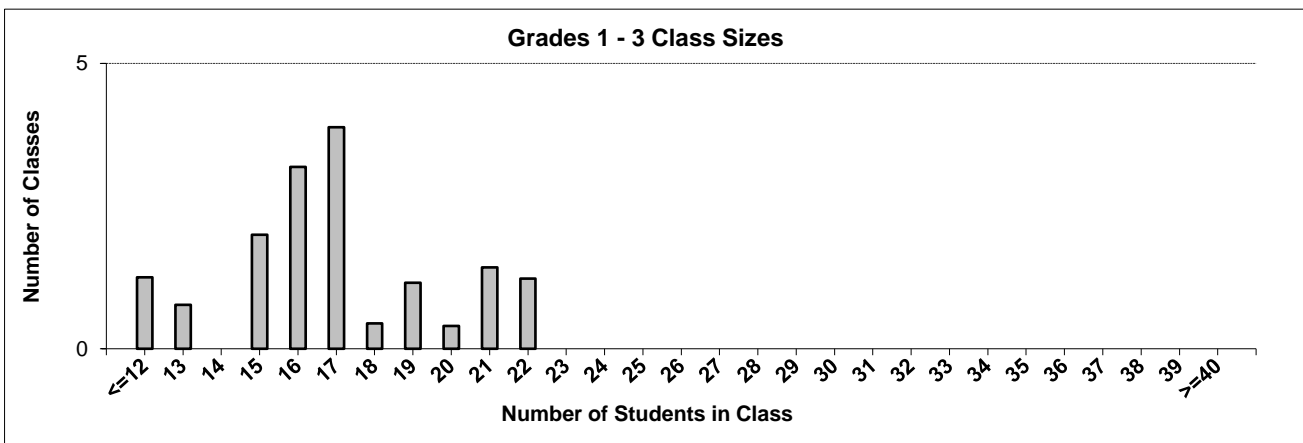
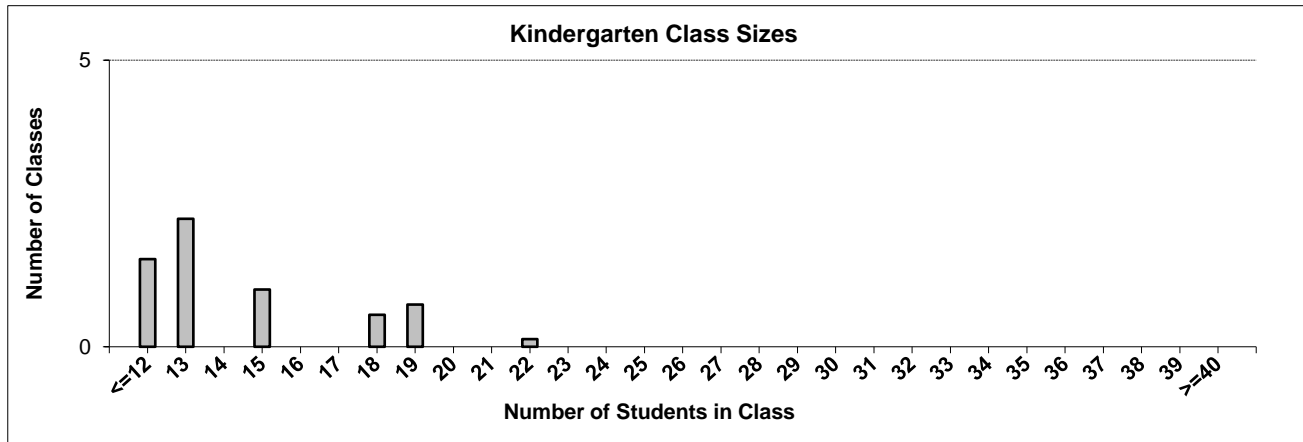
Ministry reports are available at <https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/program-management/reporting-on-k-12>

Contact the Governance and Analytics Division at educ.reportingunit@gov.bc.ca

District Class Sizes

064 Gulf Islands

Source: Class size data collection (as of October 31) from BC public schools.



District - Average Class Size

064 Gulf Islands

Source: Class size data collection (as of October 31) from BC public schools.

District - Average Class Size	Kindergarten	Grade 1 - 3	Grade 4 - 7	Grade 8 - 12
	14.2	16.8	19.2	19.3

Province - Average Class Size	Kindergarten	Grade 1 - 3	Grade 4 - 7	Grade 8 - 12
	17.4	19.2	23.2	21.4

Number of Reported Classes with Assigned Education Assistants	60
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Number of Reported Schools in District	10
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Number of Reported Classes in District	104
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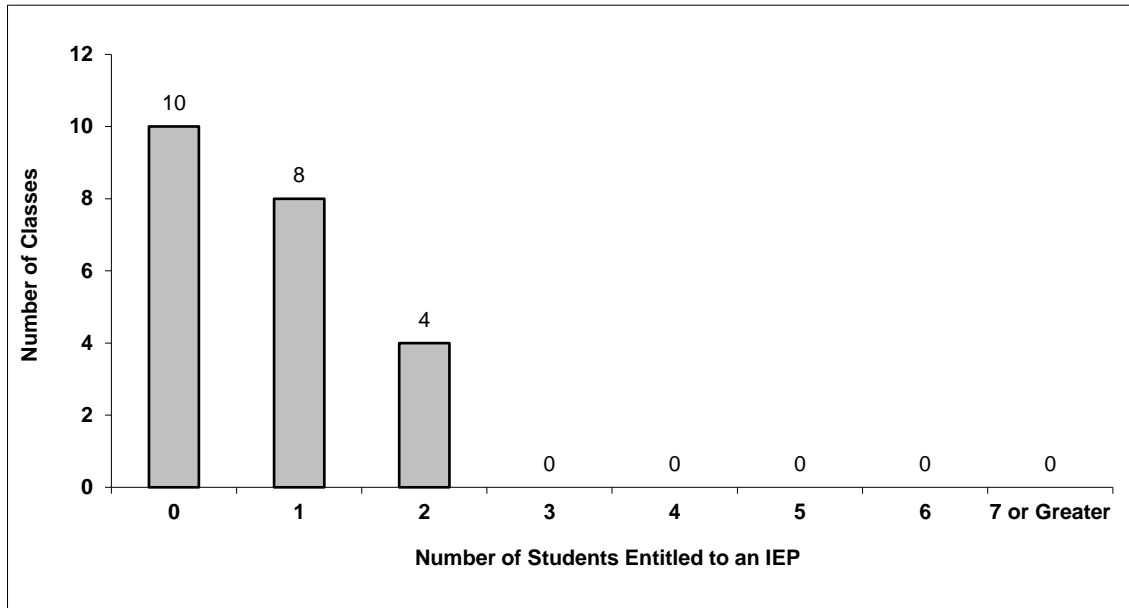
Number of Reported Classes in District with more than 30 Students	0
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District - Students Entitled to an Individual Education Plan (IEP)

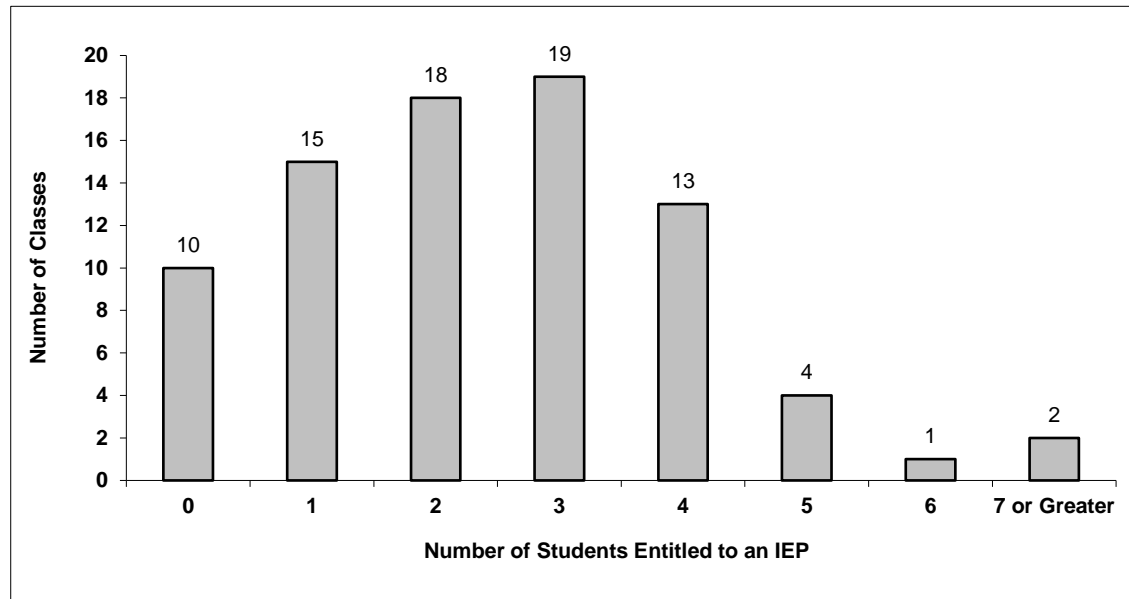
064 Gulf Islands

Source: Class size data collection (as of October 31) from BC public schools.

Grades K-3 - Number of Classes in District with 'X' Number of Students Entitled to an IEP



Grades 4-12 - Number of Classes in District with 'X' Number of Students Entitled to an IEP

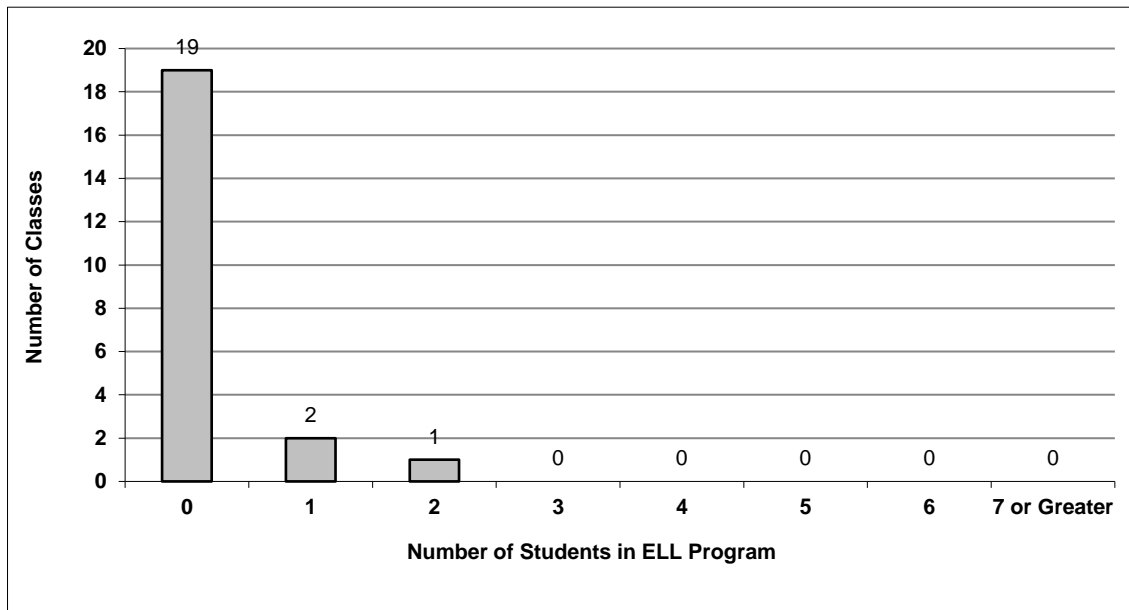


District - English Language Learners (ELL)

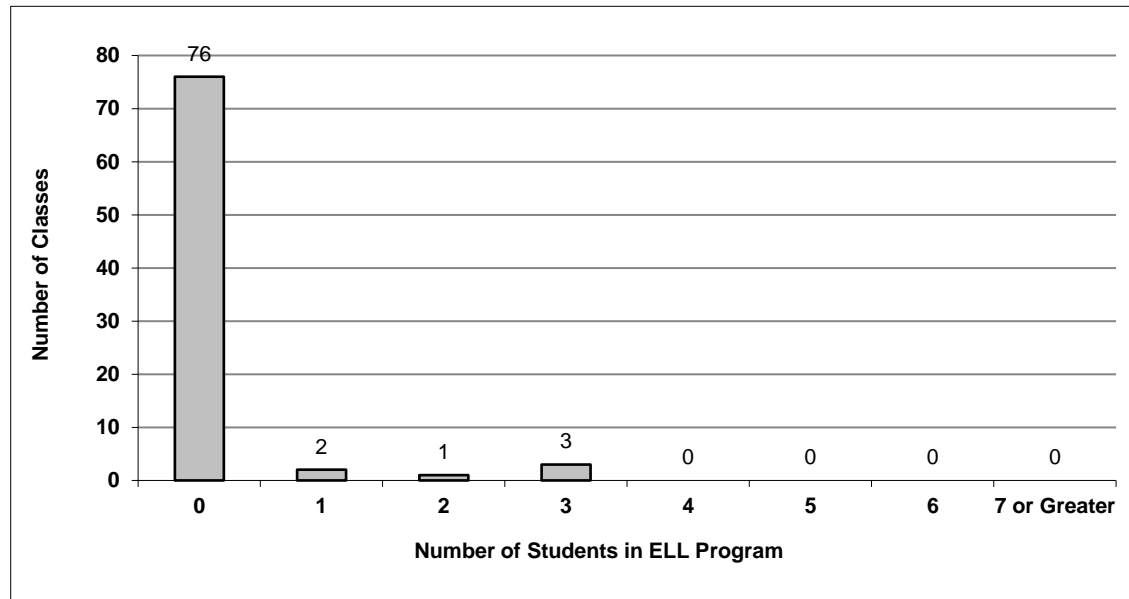
064 Gulf Islands

Source: Class size data collection (as of October 31) from BC public schools.

Grades K-3 - Number of Classes in District with 'X' Number of ELL



Grades 4-12 - Number of Classes in District with 'X' Number of ELL



064 Gulf Islands - Average Class Size by School

Source: Class size data collection (as of October 31) from BC public schools.

Ministry Code	School Name	Kindergarten	Grade 1 - 3	Grade 4 - 7	Grade 8 - 12
06464007	Fernwood Elementary	13.5	17.3	20.0	-
06464009	Fulford Community Elementary	15.0	16.7	21.9	-
06464005	Galiano Community School	19.0	17.6	13.5	13.0
06464010	Gulf Islands Secondary	-	-	-	19.7
06464003	Mayne Island School	12.0	12.0	15.0	15.0
06464008	Pender Islands Elem-Secondary	13.0	15.2	17.0	16.0
06499074	Phoenix Elementary	20.4	20.1	19.0	18.0
06464002	Salt Spring Elementary	13.0	17.3	22.8	-
06464006	Salt Spring Island Middle School	-	-	19.5	18.1
06464004	Saturna Island Elementary Secondary	9.0	9.0	9.0	11.0

Glossary

Term	Definition / Notes
English Language Learners (ELL)	<ul style="list-style-type: none">• A program offered to students whose primary language(s) is/are other than English, and who may require additional services.
Grade	<ul style="list-style-type: none">• The assigned grade of a student on October 31.
K	<ul style="list-style-type: none">• Kindergarten
Number of Students	<ul style="list-style-type: none">• Student population is calculated by headcount.
Student	<ul style="list-style-type: none">• A person enrolled in a BC school. Student populations are calculated by headcount. Students include all adult and school-aged persons who are working toward a certificate of graduation.
Student Entitled to an Individual Education Plan	<ul style="list-style-type: none">• A student for whom an Individual Education Plan (IEP) must be designed under the Individual Education Plan order, Ministerial Order 638/95.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 64 (GULF ISLANDS) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2020/2021 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 64 (Gulf Islands) Amended Annual Budget Bylaw for fiscal year 2020/2021.
3. The attached Statement 2 showing the estimated revenue and expense for the 2020/2021 fiscal year and the total budget bylaw amount of \$27,206,313 for the 2020/2021 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2020/2021.

READ A FIRST TIME THE 10th DAY OF FEBRUARY, 2021;

READ A SECOND TIME THE 10th DAY OF FEBRUARY, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE 10th DAY OF FEBRUARY, 2021;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 64 (Gulf Islands) Amended Annual Budget Bylaw 2020/2021, adopted by the Board the 10th DAY OF FEBRUARY, 2021.

Secretary Treasurer

JOINT-USE AGREEMENT BETWEEN
THE CAPITAL REGIONAL DISTRICT and
THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 64 (GULF ISLANDS)

THIS AGREEMENT made this _____ day of _____ 2021

BETWEEN:

CAPITAL REGIONAL DISTRICT, incorporated by Letters Patent pursuant to the Municipal Act, with offices at 625 Fisgard Street, in the City of Victoria, V8W 2S6 in the Province of British Columbia.

(hereinafter referred to as the "CRD")

OF THE FIRST PART

AND:

BOARD OF EDUCATION OF SCHOOL DISTRICT No. 64 (GULF ISLANDS) with offices at 112 Rainbow Road, Salt Spring Island, V8K 2K3, in the Province of British Columbia.

(hereinafter referred to as the "Board")

OF THE SECOND PART

WHEREAS the Salt Spring Island Parks and Recreation Commission (hereinafter referred to as the "Commission") is the appointed body representing the CRD AND;

WHEREAS the CRD is the is the Registered Owner of certain lands and premises on Salt Spring Island used for public recreation; (hereinafter referred to as the "CRD Facilities") AND;

WHEREAS the Board is the Registered Owner of certain lands and premises used for public school purposes in that portion of School District No. 64 (Gulf Islands) lying within the Salt Spring Island Electoral Area of the Capital Regional District; (hereinafter referred to as "School Facilities", AND;

WHEREAS the CRD and the Board in 1991 entered into a mutually acceptable agreement for joint use of Board Facilities and CRD Facilities, being those facilities operated on behalf of the CRD Commission AND;

WHEREAS the District and Board are desirous of continuing the agreement for the joint use of Board Facilities and CRD Facilities AND;

WHEREAS it is in the interest of both parties to provide to each other facilities to maximize both pupil and general public use having regard to certain limitations on such uses and to maintain such facilities in good working order AND;

WHEREAS the parties agree to consult each other in the planning and use of recreation facilities and, where applicable, in the planning of suitable programs.

NOW THEREFORE in consideration of the agreement herein set forth, the CRD and the Board covenant and agree with each other as follows:

1. RECIPROCAL PROVISIONS FOR JOINT USE

- (a) The Board may use the CRD Facilities listed on Schedule “A” free of charge hereto and operated by the CRD for non-profit School Board and student activities during all of each year, provided that the facilities are not otherwise committed for use by the CRD.
- (b) The CRD may use the School Facilities listed on Schedule “B” free of charge hereto for youth recreation non-profit activities provided that the facilities are not otherwise committed for use by the Board.

2. JOINT USE COMMITTEE

- (a) A Joint Use Committee (hereinafter referred to as the “Committee”) will continue as follows:
 - (1) one (1) member of the Commission and one (1) CRD Administrator.
 - (2) one (1) member of the Board and one (1) School District Administrator.
- (e) The Committee shall be responsible to the Commission and the Board in carrying out the following duties:
 - (1) Implement the terms of this agreement and coordinate all matters relating thereto.
 - (2) Recommend for approval by the Commission and the Board, policies and regulations for use of the facilities.
 - (3) Resolve any dispute arising out of this agreement.

3. PRIORITIES OF USE

Unless otherwise agreed by both parties, the priorities of use of the facilities shall be as follows:

- (a) School Facilities
 - (1) School Activities
 - (2) CRD-coordinated activities
 - (3) Local community use
 - (i) Youth
 - (ii) Adult
- (b) CRD Facilities
 - (1) CRD-coordinated activities
 - (2) ~~Board~~-School activities
 - (3) Local community use:
 - (i) Youth
 - (ii) Adult
 - (4) Commercial and private use.

4. USE OF FACILITIES

- (a) The use of facilities will be free of charge with the exceptions of additional staff charges for cleaning or supervision outside of regular operations. The CRD and Board agree to exchange copies of all staff charge out rates.
- (b) Equipment is not included in the use of facilities. The use of equipment must be arranged in advance with the parties concerned.

5. LIABILITY

- (a) It is understood and agreed by the parties hereto that the CRD shall indemnify and hold harmless the School Board and its employees, servants, agents, and contractors from any and all claims excepting negligence of the School Board, resulting from the CRD's use and occupation of the School Board's Property. The School Board shall forthwith, upon receiving notice of any suit brought against it, deliver to the CRD full particulars thereof and the CRD shall render all reasonable assistance requested by the School Board in the defence thereof.
- (b) It is understood and agreed by the parties hereto that the School Board shall indemnify and hold harmless the CRD and its employees, servants, agents and contractors from and any and all claims, excepting negligence of the CRD resulting from the School Board's use and occupation of the CRD's property. The CRD will, upon receiving notice of any suit brought against it, deliver to the School Board, full particulars thereof and the School Board shall render all reasonable assistance requested by the CRD in the defence thereof.
- (c) Each of the parties hereto agree to maintain commercial general liability protection while this agreement is in force to cover the use of the property of the other. The parties hereto further agree to furnish certificates confirming that such protection is in force if requested by the other party.
- (d) In the event that any of the facilities listed in the Schedules are damaged by any willful action, neglect or misuse, during their use under this agreement, the party to this agreement who had the use of the facility at the time of the damage occurred shall pay to the owner of the facility the amount of the cost of repairs.

6. SUPERVISION

The user of the facility or approved designate is responsible for the admission, actions and behaviour of all participants and/or spectators on the property of the Board and the CRD.

7. GENERAL

- (a) This agreement may be amended in writing from time to time by consent of both parties.

8. TERMINATION

- (a) This agreement shall come into effect upon the approval of the CRD and the Board and shall continue in force and effect for a term of five (5) years.
- (b) This agreement may be terminated by either party on six months prior written notice of the other party.

9. ARBITRATION

- (a) In the event of a dispute arising out of the interpretation, operation or use of this agreement that is not resolved by the Committee, the matter shall be referred to the CRD and the Board.
- (b) If the CRD and the Board are not able to reach agreement within 60 days of the matter being referred to them, the parties hereby agree to submit the matter for settlement under the provisions of the B.C. Arbitration Act.

10. ENUREMENT AND BINDING EFFECT

This agreement and everything herein contained shall ensure to the benefit of, and be binding upon the parties hereto, their successors and assign respectively.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

Signed on behalf of the Capital Regional District

Senior Manager of Salt Spring Island Electoral Area

Signed on behalf of the Board of Education
School District No. 64 (Gulf Islands)

Secretary – Treasurer

Chairperson

SCHEDULE "A"

CAPITAL REGIONAL DISTRICT SALT SPRING ISLAND FACILITIES:

- 1) All Community Parks including Athletic Fields
- 2) All improved Community Trails under PARC jurisdiction
- 3) Tennis Courts at Portlock Park and Fulford Firehall
- 4) Track at Portlock Park
- 5) Multi-purpose Court at Portlock Park
- 6) Rainbow Road Aquatic Centre
- 7) Portable Classrooms at Portlock Park & Rainbow Road Aquatic Centre

SCHEDULE "B"

SCHOOL DISTRICT NO. 64 (GULF ISLANDS) FACILITIES:

- 1) Gulf Islands Secondary School
- 2) Salt Spring Elementary School
- 3) Salt Spring Middle School
- 4) Phoenix Elementary School
- 5) Fernwood Elementary School
- 6) Fulford Elementary School
- 7) School Board Office (Meeting Room)
- 8) Duck Creek School District Reserve Lands
- 9) Drake Road School District Reserve Lands



Summary Human Resources Committee – SD 64 (Gulf Islands)

In attendance

Committee: Janelle Lawson (trustee), Rob Pingle (trustee); Tisha Boulter (board chair, ex-officio), Scott Benwell (superintendent, ex-officio)

Trustees: Shelley Lawson, Chaya Katrensky, Stefanie Denz (trustee)

Staff: Jesse Guy (secretary treasurer), D'Arcy Deacon (director of instruction), Boe Beardsmore, (director of instruction), Lori Deacon (executive assistant)

Guests: Shelly Johnson (GIPVPA),

Regrets: Greg Lucas (committee chair)

Greg Lucas excused himself from the meeting due to an emergency callout.

Called to order 11:33 a.m.

1. Adoption of Agenda

Agenda adopted by consensus.

2. Adoption of Summary

Summary of October 14, 2020 adopted by consensus.

3. Business Arising

4. New Business

a. 2021 Staffing Process Preparation

D'Arcy Deacon summarized the spring staffing process and the implications of closing SIMS. The potential school closure will impact CUPE, GTIA, and GIVPVA members.

Following the notice of motion to close SIMS, senior management met with local Union representatives to collaborate, problem-solve, and confirm a shared interpretation of Collective Agreement language. CUPE stated confidence in the process and will form working committees to help navigate the process collaboratively. Liaison partners (BCTF and BCPSEA) have been consulted to help navigate GITA Collective Agreement language. It was determined that Article E24 (Transfer) is best suited in this instance. A working group will be formed and tasked with interpreting and supporting transfer language. Considerations and factors around teacher transfer include qualifications, experience, teacher preference and school need.

D'Arcy assured trustees that the working relationship with union partners remains positive and, as is the case every year, collective language will govern the staffing process.



b. Superintendent's Review

D'Arcy stated that, due to the morning's power outages, the Superintendent's review will be postponed until next month. This is a bi-annual process that is part of the contractual relationship between the Board and the Superintendent, and as a personnel matter, takes place in-camera. The process is guided by the BCSSA and professional dimensions of practice.

c. LoU 4 – Employment Equity for Indigenous Staff

This item will be brought to the February 24 Committee of the Whole.

5. Other Business

6. Next Meeting: April 14, 2021. Time to be determined.

7. Adjournment: 12:01 p.m.

DRAFT



Draft Summary Finance, Audit, and Facilities Committee – SD 64 (Gulf Islands)

In attendance

Committee: Shelley Lawson (committee chair), Chaya Katrensky, Stefanie Denz, Tisha Boulter (board chair, ex-officio), Scott Benwell (superintendent, ex-officio)

Trustees: Janelle Lawson, Greg Lucas,

Staff: Jesse Guy (secretary treasurer), D'Arcy Deacon (director of instruction), Boe Beardsmore (director of instruction), Lori Deacon (executive assistant)

Guests: Shelly Johnson (GIPVPA)

Regrets: Rob Pingle (trustee)

Shelley Lawson experienced poor audio and video connection to the meeting. Tisha Boulter chaired the meeting on her behalf.

Called to order 10:46 a.m.

Tisha Boulter acknowledged that this meeting is taking place on the traditional and occupied territories of the Coast Salish people – huy ch q'u.

1. Adoption of Agenda

Agenda adopted by consensus

2. Adoption of Minutes

Summary of October 28, 2020 adopted by consensus

3. Business Arising

4. New Business

a. 2020/2021 DRAFT Amended Budget

Jesse Guy shared the Draft Amended Budget for the 2020-2021. Amendments include additional provincial and federal COVID-19 funding and expenses drawn from previous year's surplus COVID-19 funds. The amended budget also accounts for increases to maintenance and utilities expenses.

Budgeting efforts include work towards establishing a 3 to 5% annual surplus. Jesse confirmed that the spending of surplus funds, specifically linked to funding protection, will be tracked and reported on.

b. Mayne School Solar Panel Project

Janelle Lawson updated trustees on the solar panel project at Mayne School. She is waiting to hear from the CRD to confirm their commitment to the project and reported that Mayne PAC is supportive and would fundraise for up to a third



of the project expense. The PAC has asked that charitable tax receipts be provided for money raised.

Jesse Guy reminded the committee that \$10,000 has already been committed to the project. If it is determined that more funding is needed, and the District is committed to sustaining “green” initiatives, structures will have to be put in place to support comprehensive planning for annual expenses.

Action: *Item to be brought to the next Climate Action Committee meeting for further discussion.*

5. **Other Business**
6. **Next Meeting:** February 24, 2021
7. **Adjournment:** 11:25 a.m.

DRAFT