

AEDS ARE ON THE WAY!

The automatic external defibrillators are on the way or are already at your site. Information including user manuals and set-up guides have been sent to your site JOHS committee by email. Please familiarize yourself with the location of the AED at the sites you work at. In addition, JOHS committee members and first aid attendants should become familiar with administrative procedure AP S11



CHEMICAL INVENTORY AND WHIMS

As outlined in the December newsletter, all sites should complete a chemical product safety review by June 25, 2026. This includes ensuring hazardous products are properly labeled, Safety Data Sheets (SDS) are accessible and staff who routinely use these materials are trained.

Updates:

- New SDS Resource: Please use <https://chemicalsafety.com/sds-search/> to obtain missing SDSs.
- Scope: This work applies to classrooms, labs, and art spaces—not custodial. areas (BSW chemicals are managed by plant operations).
- Training: One JOHSC member must complete WHMIS training before June 2026.

Action Plan:

1. Dec–Jan: Review the WHMIS Action Plan and reference list of common substances.
2. Feb–Mar: Conduct a site walkthrough and log hazardous products, label status, and SDS availability.
3. Apr–May: Correct gaps—obtain SDSs, create workplace labels, and organize SDSs in an accessible format.
4. June: Complete and ongoing review as new chemicals or materials are added.

Please see the [OHS website](#) for guidance on this task.

When reporting incidents to your supervisor, please do so without delay & when safe to do so. Use the updated forms on the district health and safety [website](#)

CHEMICAL SUBSTANCES



HOUSEKEEPING

This month's OHS safety tip invites each of us to take care of one small thing in our own space. No forms, no follow-up—just a moment of attention. Safe, well-kept schools are built through many small, everyday choices.

- **Floors & Access:** Keep one walkway or entry you use every day clear of bags, boxes, cords.
- **Storage & Clutter:** Choose one surface or storage spot to keep tidy by putting items away instead of leaving them “just for now.”
- **Cords & Equipment:** Take a moment to coil, tuck in, or park cords, carts, or equipment so they're not in the way.
- **Doors & Exits:** Make sure one door, exit, or safety feature near you stays visible and unobstructed.