

**Distribution List:  
PLEASE POST**

Duane Little  
Dave Henshall  
D'Arcy Deacon  
Tisha Boulter  
Alison Bain  
Tania Aguila  
Andy McNish  
Janice Shields  
Angie Gray  
GISS, SIMS, SSE,  
Fernwood, Fulford,  
Phoenix Elem,  
Phoenix Place,  
Galiano, Mayne,  
Pender, Saturna,  
Maint Shop, SBO

**Gulf Islands School District No. 64  
District Joint Health & Safety  
Committee  
Minutes  
February 9, 2021  
SBO Boardroom**

**Present**

Duane Little (OHSS & Chair Person)  
Angie Gray (CUPE Rep)  
Adrian Pendergast (P/VP Rep)  
Jodie Miller (Admin Rep)  
Tisha Boulter (School Trustee Rep)  
Tania Aguila (Recorder)  
Andy McNish (CUPE Rep)

**Absent**

Alison Bain (Teacher Rep & Chair Person)  
Janice Shields (CUPE Rep)

**Meeting Called to Order:** 2:40 pm

**REVIEW**

**Agenda** – Adoption of the Agenda as presented

**Review Previous Minutes** – January 12, 2021 minutes approved

**Injury and Near Miss Summary Review** –Near Miss with student involved persist at SIMS. Duane will follow up.

**Investigation Report** – Nothing new to report.

**Action List Work Orders Review** – All up to date.

**ONGOING BUSINESS**

- Delta Safety Tech Software
  - Tania and Sonia are currently training on Safety Admin.

- Monthly Site Inspections
  - Inspections need to be done by Joint Health & Safety Committee Reps at each Site.
  
- JH&SC evaluation
  - Duane and Janice working on it
  
- Training
  - Question about the on-line training materials and Tania mentioned that they are all downloaded in Dropbox and Tania made a binder with all material printed for easy access.
  
- Dropbox
  - Question about centralizing the information currently in Dropbox. Tania is looking into adding the information to Safety Admin.

**Meeting Adjournment:** 2:59 pm

**Next Meeting:** March 9, 2021 Zoom