## SCHOOL DISTRICT No.64 (Gulf Islands)

## LEAVE OF ABSENCE APPLICATION Please report all absences from appointments to Central Dispatch at the SBO.

## GALIANO

2022-2023

Date received at SBO:

	OFFICE USE ONLY	
NAME of Employee	•	Specify EXACT time(s) of Absence:
		TEACHER FTE:
Work Location Position	- 5	8:35 am – 3:12 pm 1.19 MD TD WD ThD FD
	Location No.	8:35 am – 12:25 am AM 0.73 M T W Th F
First Day:     Last Day:       Date(s) of Absence	•	1:00 pm – 3:12 pm <b>PM</b> 0.460 MD TD WD ThD FD
		OR
Collective Agreement Article # 9 Description	• <b>FTE</b>	
Collective Agreement Article # & Description		OTHER TIMES AND ALL CUPE STAFF:
		Start time End time FTE/hrs
Employee Signature Date	Reason Code	MO TO WO ThO FO
		MO TO WO ThO FO
P/VP/Supervisor Signature Date	•	MO TO WO ThO FO
	Approval No.	MO TO WO ThO FO
Paid by: Board D Other:		-
		Sub required: Yes 🗆 No 🗆
Pro G# ProD Authorization Signature		Sub required: Yes □ No □ ↓
	_	↓
Pro G# ProD Authorization Signature		Sub required: Yes □ No □ ↓ Specify EXACT time(s) of Replacement:
	• <b>FTE</b>	Specify EXACT time(s) of Replacement:
Pro G# ProD Authorization Signature	FTE	Specify EXACT time(s) of Replacement:       TEACHER FTE:       8:35 am - 3:12 pm       1.190
Pro G# ProD Authorization Signature	FTE	Specify EXACT time(s) of Replacement:           TEACHER FTE:           8:35 am - 3:12 pm           1.190           M0           T0           W0           Th0           F0           8:35 am - 12:25 am           AM           0.730           M0           T0           T0
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use	FTE	Specify EXACT time(s) of Replacement:           TEACHER FTE:           8:35 am - 3:12 pm         1.190         M0         T0         W0         Th0         F0           8:35 am - 12:25 am         AM         0.730         M0         T0         W0         Th0         F0           1:00 pm - 3:12 pm         PM         0.460         M0         T0         W0         Th0         F0
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use	FTE	Specify EXACT time(s) of Replacement:           TEACHER FTE:           8:35 am - 3:12 pm           1.190           M0           T0           W0           Th0           F0           8:35 am - 12:25 am           AM           0.730           M0           T0           T0
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use	FTE	Specify EXACT time(s) of Replacement:           TEACHER FTE:           8:35 am - 3:12 pm         1.190         M0         T0         W0         Th0         F0           8:35 am - 12:25 am         AM         0.730         M0         T0         W0         Th0         F0           1:00 pm - 3:12 pm         PM         0.460         M0         T0         W0         Th0         F0
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use         TIC (for PVP)		Specify EXACT time(s) of Replacement:         TEACHER FTE:         8:35 am - 3:12 pm       1.190         M0       T0       W0         8:35 am - 12:25 am       AM       0.730         1:00 pm - 3:12 pm       PM       0.460       M0       T0       W0       Th0       F0         0:00 pm - 3:12 pm       PM       0.460       M0       T0       W0       Th0       F0
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use         TIC (for PVP)         EA IEP REPLACEMENT	- FTE PR	Specify EXACT time(s) of Replacement:         TEACHER FTE:         8:35 am - 3:12 pm       1.19□         8:35 am - 12:25 am       AM         0.73□       M□         1:00 pm - 3:12 pm       PM         0.46□       M□         0R
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use         TIC (for PVP)	PR	Specify EXACT time(s) of Replacement:         TEACHER FTE:         8:35 am - 3:12 pm       1.19□         8:35 am - 12:25 am       AM         0.73□       M□         1:00 pm - 3:12 pm       PM         0.46□       M□         0R    OTHER TIMES AND ALL CUPE STAFF: Start time End time FTE/hrs
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use         TIC (for PVP)         EA IEP REPLACEMENT		Specify EXACT time(s) of Replacement:         TEACHER FTE:         8:35 am - 3:12 pm       1.190         8:35 am - 12:25 am       AM         0.730       M0         T0 pm - 3:12 pm       PM         0.460       M0         T0 w0       Th0         F0       CR         OTHER TIMES AND ALL CUPE STAFF:         Start time       End time         FTE/hrs
Pro G#       ProD Authorization Signature         Replacement #1 (name) for Teacher and Office Use         Replacement #2 (name) for Teacher and Office Use         TIC (for PVP)         EA IEP REPLACEMENT	PR	Specify EXACT time(s) of Replacement:         TEACHER FTE:         8:35 am - 3:12 pm       1.190         8:35 am - 12:25 am       AM         0.730       M0         T0       W0         1:00 pm - 3:12 pm       PM         0.460       M0         COTHER TIMES AND ALL CUPE STAFF:         Start time       End time         FTE/hrs