



Information Technology Solutions Coordinator School District 64 (Gulf Islands)

School District No. 64 (Gulf Islands) invites applications for the full-time, continuing position of Information Technology Solutions Coordinator commencing immediately with a starting salary of \$69,763.

The Community and School District

We place students at the heart of our work and aspire to the values of trust, responsibility, opportunity, sustainability, collaboration and diversity. Gulf Islands School District is located in the Salish Sea and is home to five island communities – Salt Spring, Pender, Galiano, Mayne, and Saturna.

The Position

Reporting to the Senior Information Technology Manager, the Information Technology Solutions Coordinator designs, builds and maintains the district's technology systems, enterprise applications, data services and digital innovation initiatives, exercising independent technical judgment and decision-making in developing solutions. Working collaboratively with staff, vendors and technology partners, the successful candidate will lead the development of technology solutions that enhance teaching, learning and district operations while supporting organizational efficiency, information security and data-informed decision-making.

As a key member of the IT team, the Information Technology Coordinator will champion the effective use of emerging technologies, including artificial intelligence (AI), by identifying opportunities for innovation, supporting responsible adoption practices and helping staff leverage technology to improve productivity and service delivery.

The ideal candidate will bring experience in software development, enterprise systems, automation, systems integration and data management, along with strong analytical, problem-solving and relationship-building skills. Proficiency in one or more programming or scripting languages (such as Python, PowerShell, SQL or C#) and experience with version control practices are required. A diploma in Information Technology, Computer Science, Information Systems or a related discipline and a minimum of five years of related experience is required. Experience with Microsoft 365, Power Platform and AI-enabled technologies will be considered an asset.

Review of applications received will begin on **Thursday, September 24, 2026**. You are encouraged to submit your application prior to this date for full consideration; however, the competition will remain open until a successful candidate is found or until otherwise advised on our website.

Inquiries and complete application packages in a single PDF document should be directed to:

Adrian Pendergast, Director of Instruction

Email: hr@sd64.org

Please note that incomplete applications will not be considered. We thank all applicants for their interest; however only those selected for an interview will be contacted.