



## Committee Meeting

**Date and Time**

2023-02-13 04:57 PM

**Short Description**

JHSC Minutes January 11, 2023

**Entire organization?**

Yes

**From**

2022-12-12 03:30 PM

**To**

2023-02-14 02:30 PM

**Attendees**

- Little, Duane - Member
- Lepine, Brenda - Member
- Gray, Angie - Member
- Lucas, Greg - Member
- Reuhlen, Lyall - Member
- McPhee, Andrew - Member
- Sandidge, Amy - Member

**Agenda**

Previous Minutes	15
SAFETY WORK ORDERS	10
REVIEW NEAR MISS & INJURY REPORTS	10
REVIEW INVESTIGATIONS	10
OLD BUSINESS	15
NEW BUSINESS	15

**Previous Minutes****Approved?**

Yes

**Reason**

November 2022 minutes approved as presented.

**SAFETY WORK ORDERS**

Discussion on Safety work orders unable to be reported due to Brightly database not working properly. Admin Assistants have no access to choose Safety priority. Duane will follow up, next meeting.

**REVIEW NEAR MISS & INJURY REPORTS**

A new reporting system was shared. Environmental Near Miss are the ones that are staff-related and WSI are Worker Student related. Forms 6 and 7 were Submitted to WSBC only one was Environmental, and all others were WSI. 11 Investigation Completed

**REVIEW INVESTIGATIONS**

Discussion on how the Violence Risk assessment is implemented and having a Risk Reduction Plan for EA that comes to a new workplace.

**OLD BUSINESS**

Training: January 17 is our training day, a few people have signed up for that day.

Website Information: Updates are needed, and forms need to be revised.

Information package: needs to be done.

**NEW BUSINESS**

No new business.