



JOINT HEALTH AND SAFETY COMMITTEE MEETING

DATE	APRIL 11, 2023	TIME	2:32 PM	CHAIR RECORDER	Duane Little Tania Aguila
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MEMBERS PRESENT		MEMBERS ABSENT
Brenda Lepine (Principals & Vice – Principals Representative)	Lyall Ruehlen (Management Representative)	Greg Lucas (Trustees Representative)
Andrew McPhee (GITA Representative)	Amy Sandidge (CUPE Representative)	
Angie Gray (Outer Islands Representative)	Colin Whyte (Management Representative)	

AGENDA

- ⇒ Previous Minutes
- ⇒ Safety Work Orders
- ⇒ Review Near Miss & Injury
- ⇒ Reports Review
- ⇒ Investigations
- ⇒ Old Business
- ⇒ New Business

MINUTES FROM PREVIOUS MEETING

March 14, 2023, minutes were approved as presented.

SAFETY WORK ORDERS

11 work orders were presented, and most of them are new requests TB Completed. Discussion on work orders that are not considered safety WO.

REVIEW NEAR MISS & INJURY REPORTS

A Total of 1 near miss was presented; no need to submit forms 6 and 7 to WSBC.

REVIEW INVESTIGATIONS

No investigations

OLD BUSINESS

- ⇒ Safety Admin is now out and we will be doing inspections like we did before.
- ⇒ Discussion on working alone protocol. Andrew presented BC government guidelines. More discussion to follow next meeting.
- ⇒ Website forms. Tania presented a document that will replace forms: Injury reporting flow chart and Safety Concern Flowchart. Additions to the form were completed and ready to change the forms on the website. Discussion about creating a subcommittee to work on website forms. Tabled.
- ⇒ The document retention. Discussion on how long to keep inspections. Duane reported that the documents must be kept for 3 years.

NEW BUSINESS

No New business.

The meeting ended at 3:32 PM