



JOINT HEALTH AND SAFETY COMMITTEE MEETING

DATE	January 13, 2026	TIME	2:00 PM	CHAIR RECORDER	Duane Little Tania Aguila
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MEMBERS PRESENT		MEMBERS ABSENT
Dan Sparanese (Vice Chair - Management Representative)	Angie Gray (Outer Islands Representative)	Cathy Walker (PVP Representative)
Myriah Michaux (GITA Representative)	Amy Sandidge (CUPE Representative)	
		Greg Lucas (Trustees Representative)

AGENDA

- ⇒ Call to Order & Review of December Minutes
- ⇒ Review of December Incidents and mid-year review trend analysis
- ⇒ Review of Action Plan
- ⇒ Review of December JOHS Newsletter
- ⇒ Adjournment

MINUTES FROM PREVIOUS MEETING

The minutes from the December 9, 2025, meeting were reviewed and approved with changes to the attendees list.

REVIEW OF INCIDENTS

Dan presented incident data for the month of December and shared the mid year review trend analysis showing incidents by month showing a spike in October. He also show Injury by site and by type of employee. These information give us an indication of trends though the district.

ACTION PLAN

Discussion focused on the importance of a consistent, district-wide health and safety orientation for staff.

Emphasis on making reporting processes clearer and easier to use (ex QR codes or prefilled forms)

Discussion about improving visibility of reporting tools, including the possible use of QR codes for reporting sexual harassment or bullying in the workplace, to reduce reporting barriers. It was noted this may be more appropriate once there is a firmly established orientation package across all schools.

Dan expressed interest in walking school sites to better understand needs and identify ways he can support implementation.

Questions raised about the procedure for work orders following inspections:

- How do JOSH committee members know when a work order is assigned?
- How do they know when it will be completed?
- What happens after a work order is submitted?
- Why are some work orders canceled?

Duane noted that JOSH committees can request reports through the school-based person responsible for implementing work orders.

Dan will follow up with Blair

More Discussion on:

- Ergonomics as ongoing focus area.
- Develop common orientation language across the district.
Continue to build a culture of care.
- Train at least one member per site on incident investigation.
Duane will follow up

MONTHLY NEWSLETTER

Dan presented the monthly newsletter. Feedback is welcome.

The meeting ended at 3:00 PM