

**Distribution List:  
PLEASE POST**

Duane Little  
Dave Henshall  
Linda Underwood  
Tisha Boulter  
Alison Bain  
Jude Shugar  
Dawn Sawchuk  
Andy McNish  
Janice Shields  
Angie Gray  
GISS, SIMS, SSE,  
Fernwood, Fulford,  
Phoenix Elem,  
Phoenix Place,  
Galiano, Mayne,  
Pender, Saturna,  
Maint Shop, SBO

**Gulf Islands School District No. 64  
District Joint Health & Safety  
Committee  
Minutes  
June, 2020  
SBO Boardroom**

**Present**

Duane Little (OHSS & Chair Person)  
Alison Bain (Teacher Rep & Chair Person)  
Janice Shields (CUPE Rep)  
Richard Frost (Admin Rep)  
Tisha Boulter (School Trustee Rep)  
Andy McNish (CUPE Rep)  
Dawn Sawchuk (Recorder)

**Absent**

Jude Shugar (P/VP Rep)  
Angie Gray (CUPE Rep)

**Meeting Called to Order: 2:44pm**

**REVIEW**

**Agenda** – Approved

**Review Previous Minutes** – Approved

**Injury and Near Miss Summary Review** – Nothing new to report.

**Investigation Report** – Nothing new to report.

**Action List Work Orders Review** – All up to date.

**ONGOING BUSINESS**

- Align JHSC Constitution to the JHSC Rules of Procedure (Feb 15 ,2020) - **Ongoing**
- Implement reporting system for worksites (Jan 31, 2020) - **Ongoing**
- Prepare variance request to use one JHSC for SD64 vs. one per site with 20 or more employees (Feb 15, 2020) (Variance for WorkSafe BC) – **Section 32 review**
- Clarify incident reporting/form process (Feb 15, 2020) – **complete in May 2020**

<https://sd64.bc.ca/wp-content/uploads/2012/01/Inreport3.pdf>

**NEW BUSINESS**

- Cleaning Protocols
  - Protocols have been sent to principals from district
  - Touch service cleaning.

**Meeting Adjournment: 3:32pm**

**Next Meeting: September 8, 2020 3:30pm SBO Boardroom**