



MINUTES OF THE REGULAR BOARD MEETING, PUBLIC SESSION
Board of Education, School District No. 64 (Gulf Islands)
School Board Office
2022 06 08

Present:	Tisha Boulter	Chairperson
	Chaya Katrensky	Vice Chairperson
	Stefanie Denz	Trustee
	Janelle Lawson	Trustee
	Shelley Lawson	Trustee
	Greg Lucas	Trustee
	Rob Pingle	Trustee
	Scott Benwell	Superintendent of Schools
	Jesse Guy	Secretary Treasurer
	D'Arcy Deacon	Director of Instruction, Human Resources
	Boe Beardsmore	Director of Instruction, Learning Services
	Lori Deacon	Executive Assistant
	Shelly Johnson	GIPVPA Representative
	Ian Mitchell	GITA President
	Angela Thomas	CUPE President
	Gail Sjuberg	Driftwood Representative
Regrets:		DPAC Representative

The meeting was called to order at 1:00 p.m. by Chair Boulter. She acknowledged with gratitude that this meeting is taking place on the traditional territories of the Coast Salish peoples - huy tseep q'u.

1. ADOPTION OF AGENDA

Addition: Former Student letter re: Fortis BC (7d)
Correction: to date (page 2)

Moved and seconded that the agenda for the Regular Board Meeting, Public Session held 2022 06 08 be adopted as amended.

CARRIED 48/22

2. APPROVAL OF MINUTES

Moved and seconded that the minutes of the Regular Board Meeting, Public Session held 2022 05 11 be approved as presented.

CARRIED 49/22

3. IN-CAMERA SUMMARY

Moved and seconded that the Board of Education adopt the Regular In-Camera Summary of 2022 05 11 as presented.

CARRIED 50/22

4. BUSINESS ARISING

5. CORRESPONDENCE

6. DELEGATIONS



7. **CHAIRPERSON'S REPORT**

(a) **FELS Review**

Members of the district FESL review team met with Ministry representatives on May 24th to share feedback on the option 2 FESL review process. The Ministry will provide a formal report that will serve to inform strategic plan goals and the next SD64 Enhancing Student Learning Report due September 30, 2022.

(b) **Board Meeting Format**

Staff shared a report regarding the possibility and appropriateness of hosting hybrid in-person/virtual meetings. Consideration was given to ensuring all schools are equipped with enhanced audio-visual technology where needed. Technology renewal has been identified as a local capital investment in the draft 2022/2023 Budget.

(c) **Todd Wolfe Memorial Soccer Tournament – Request to Serve Alcohol**

The Galiano Activity Center submitted a request to serve alcohol at the annual Todd Wolfe Memorial Soccer Tournament at Galiano School.

Moved and seconded that, in accordance with Policy 3100 Controlled and Intoxicating Substances, the Board approves Galiano Activity Center Society Soccer Association's request to serve alcohol at the annual Todd Wolfe Memorial Soccer Tournament on August 13, 2022 at Galiano Community Elementary School.

CARRIED 51/22

(d) **Former Student Letter re: Fortis BC**

Trustees received a letter concerning possible school use of fossil fuel and energy efficiency curriculum marketed by Fortis BC. More in-depth conversations are needed regarding corporate sponsored curriculum, access to information, and professional autonomy. All SD64 school have been canvased. No school has reported using Fortis BC curriculum.

8. **SUPERINTENDENT'S REPORT**

(a) **Staffing**

The teacher layoff and recall process is complete. Vacancies have been posted internally and will be posted externally if not filled by qualified internal applicants. The district continues to recruit TTOCs. EA selection took place last week. Vacancies have also been posted internally. The district continues to recruit and support individuals interested in becoming certified education assistants. Darrin Lee has accepted the position as Vice-Principal of SEEC.

(b) **2022/2023 School Fees**

Lori Deacon and D'Arcy Deacon left meetings at 1:55pm

Conversation regarding athletic fees at GISS and the lack of athletic fees at Pender

Lori Deacon returned to the meeting at 1:57 p.m. D'Arcy Deacon returned at 1:58 p.m.

Moved and seconded that t that the Board of Education approves the school fees schedule for the 2022/2023 school year as presented.

CARRIED 52/22

A brief recess was called by consensus at 2:04 p.m. The meeting resumed at 2:10 p.m.

9. **SECRETARY TREASURER'S REPORT**



(a) **Monthly Financial Report**

Jesse Guy shared the monthly financial report for May. The district is 1.3% within amended budget. A significant increase was noted for electricity and propane expenses and attributed heating and Merv13 filtration while maintaining 100% circulation of outdoor air. Vehicle fuel for school buses has increased over prior year, due to the higher per liter cost of fuel. Blue printing of buildings and district infrastructure information and renovations to the 64 Learning Hub were able to commence before yearend, and therefore some of those costs and capital additions will occur in 2021/22. June expenses are anticipated to remain consistent with May expenses.

(b) **2023/2024 Five Year Capital Plan - Major**

Jesse Guy presented the Major Capital Plan Submission 2023-24. Requested projects include seismic upgrades at SSE, Phoenix Elementary Fernwood, Fulford, Mayne, Galiano, Saturna and Pender schools.

Moved and seconded that the Board of Education approves the 2023/2024 Five Year Capital Plan, Major Submission.

CARRIED 53/22

(c) **Five Year Capital Plan – Minor**

Jesse Guy presented a draft Minor Capital Plan Submission. Proposed requests include School Enhancement Program funding for universal washrooms conversions at all schools over the five years.

(d) **2022/2023 Annual Budget Bylaw**

Ms. Guy presented the draft 2022/2023 Annual Budget.

Moved and seconded that there is unanimous approval to give the 2022/2023 Annual Budget Bylaw three readings at this time.

CARRIED 54/22

Chair Boulter read the Annual Budget Bylaw for 2022/2023. The total budget bylaw amount of \$28,225,567 for the 2022/2023 fiscal year was prepared in accordance with the *School Act*.

Moved and seconded that the 2022/2023 Annual Budget Bylaw be read a first time and passed.

CARRIED 55/22

Jesse Guy shared a reconciliation of key items for operating expenses, one-time and local capital investments, and the completion budget for configuration.

Moved and seconded that the 2022/2023 Annual Budget Bylaw be read a second time and passed.

CARRIED 56/22

Moved and seconded that the 2022/2023 Annual Budget Bylaw be read a third time, passed, and adopted.

CARRIED 57/22

(e) **Transportation – Bus Routes**

Jesse Guy shared an overview of revised Salt Spring Island bus routes planned for next year. After consideration of feedback received, bus routes have been redesigned to prioritize school catchment areas while reducing the number of total routes by two. Bell schedules at GISS, SSE, and Phoenix Elementary will be adjusted to complement bus routes to reduce wait times before and after school and support French



Immersion and out-of-catchment students to arrive near on time. Reducing the number of routes from eight to six alleviates staffing pressures due to lack of qualified replacement bus drivers. Removing a minimum of one route was an expense reduction measure within the configuration motion of fall 2020.

10. **COMMITTEE REPORTS**

(a) **HR Committee**

The committee considered District Health and Wellness Challenges for this year and next steps.

(b) **Policy Committee**

The Policy Committee summary 2022 05 11 was received.

i. *Draft Policy and Procedure 217 Anti-Racism*

This policy and procedure were circulated. Feedback received.

Moved and seconded that the Board adopt Policy and Procedure 217 Anti-Racism.

CARRIED 58/22

ii. *Policy 611 Accumulated Operating Surplus*

The policy was circulated. No feedback received.

Moved and seconded that the Board approves amendments to Policy 611 Accumulated Operating Surplus.

CARRIED 59/22

iii. *Draft Policy 610 Financial Planning and Reporting*

The draft policy was circulated. No feedback received.

Moved and seconded that the Board adopts new Policy 610 Financial Planning and Reporting.

CARRIED 60/22

iv. *Bylaw No. 1 Elections Procedures*

The amended Bylaw received 1st reading at the May 11, 2022 public board meeting and was circulated for feedback. No feedback received.

Moved and seconded that the amended Bylaw No. 1 Elections Procedures be read a second time and passed.

CARRIED 61/22

Moved and seconded that the amended Bylaw No. 1 Elections Procedures be read a third time, passed, and adopted.

CARRIED 62/22

v. *Policy and Procedure 525 Attendance Areas*

This policy and procedure have been amended to reflect changes due to configuration and registration practices.

Notice of Motion: *that the board approved amendments to Policy and procedure 525 Attendance Areas. The policy will be circulated for feedback and considered by the Policy Committee on November 23, 2022. The Board will consider adoption of the motion at its Public Meeting on December 14, 2022.*



11. **TRUSTEES REPORTS**

Trustee reports were received. Stefanie Denz shared her reports for Fulford Elementary School and Saltspring Island Middle School.

Topic: What strategies and resources are we leaving with students and families to promote continued learning beyond the school year? (Objective 3.1 – Cultivate connections that enhance intellectual, human & social, and career development for our students.)

Fernwood Elementary School

Fulford Community Elementary School

Fulford school knows that keeping parents involved and informed is essential for student's learning. We support students to further their learning at home by encouraging parents to engage their children with playing cards or dice games, making measurements and reading recipes in baking for math skills, and for parents to read to their children, write letters, cards and emails to friends and family for literacy skills. Any sorting or pattern games and puzzles are also learning mediums.

At Fulford school teachers communicate with families through their blogs and report cards. The school newsletter has goals for parents, such as what can your child tell you about triple scoop word, or what is a water melon seed story? For the holidays parents are informed on community summer programs for kids; the library summer reading program, summer camps; art, nature and swimming.

The school also puts together summer learning packages for kids, in particular kindergarten students with concepts of alphabet or chronological order to avoid the summer slump, which can be considerable at early stages, especially for kids with learning challenges. Parents are reminded to read to their children, and that it does not have to be that much, in fact five books over the summer can make a difference.

Galiano Community School

Gulf Islands Secondary School

The Career life connections is a Grad requirement that starts in Grade 8 with the REAL (Respectful, Engaged, Adaptable Learners) 8/9 program and continues through a students high school 5 year journey. Each year builds on more life skills and self awareness of one's own learning.

During the Grade 12 year students are to complete a 10 min. presentation that illustrates their experience of high school and visioning the future. This presentation also showcases of their 'Cap Stone' project. Student were also asked a series of inquiry questions that furthers the reflection of their process of learning and how it relates to their future.

- Why did you select project?
- Choose an artifact. How/Why is your artifact meaningful to you?
- How does the project connect with your career plans?
- What have you learned through the process?
- What were the challenges?

Mayne Elementary/Jr. Secondary School

Pender Islands Elementary Secondary School



Phoenix Elementary School

Salt Spring Elementary School

Saltspring Island Middle School

SIMS is not providing extra strategies or resources for their students over summer, other than what direction they already have received from instruction during the year and what their report cards tell them. Instead, when I met with Principal Smith, we had a great discussion about where SIMS was at in the last months of a school closing after 25 years. They have had a fantastic year. The school just hosted stunning performances by the Circus program in May. I was there. It was a spectacular recognition of the diversity and talents of students in middle years ages; 10-14, besides being very entertaining and wow inducing. The school was packed three days in a row, and I witnessed many involved and proud parents and students. The circus program certainly exemplified an excellent attitude and learning environment that will serve the students well beyond the school perimeter. The school is planning two events in June for the end of the year celebrating the student and school success.

Saturna Elementary School/SEEC

12. **OTHER BUSINESS**

13. **QUESTION PERIOD**

Moved and seconded to extend the meeting to 4:15 if additional time is needed.

CARRIED 63/22

Chair Boulter opened the floor for questions from the public.

14. **NEXT MEETING DATES**

- (a) Regular Board Meeting: September 14, 2022
- (b) Committee Day: November 23, 2022

15. **ADJOURNMENT**

Moved that the meeting be adjourned 4:00 p.m.

CARRIED 64/22

Date: September 14, 2022

Tisha Boulter
Chairperson

Certified Correct:

Jesse Guy
Secretary Treasurer