



INCIDENT REPORTING CHANGES

WorkSafeBC has implemented changes to the way workers report injuries.

- **Paper Form 6, Is No Longer Accepted:** Neither WorkSafeBC or the School District will accept a paper Form 6. All injuries must be submitted online.
- **How To Report Your Injury:** Watch the instructional [video](#) to understand the new reporting process. Submit your injury report [online](#) or by using the QR code at the bottom of the page.
- **Report Without Delay:** Please submit your injury report ASAP using the online system.
- **Inform Your Supervisor:** Download and email a copy of your injury report to your supervisor. The supervisor will use this information to complete the Form 7.

MUSCULOSKELETAL INJURY PREVENTION

Check out the new [Musculoskeletal Injury \(MSI\) Prevention Resource Page](#), designed to support supervisors, JOHSC members, and all staff in creating safer, healthier workplaces.

This page brings together everything you need in one place, including:

- The complete MSI Prevention Program
- MSI risk assessment tools to help identify and evaluate risk factors
- Educational materials to support staff understanding and proactive prevention

CHEMICAL INVENTORY AND WHIMS

As outlined in the December newsletter, all sites are required to complete a chemical product safety review by June 25, 2026. This includes ensuring hazardous products are properly labeled, stored, Safety Data Sheets (SDS) are accessible and staff who routinely use these materials are trained. For instructions on how to conduct this work please refer to the [WHIMS Action Plan](#) on our website.

AEDS & NALOXONE ARE NOW IN PLACE

The automatic external defibrillators and Naloxone are now at your site. Information including user manuals, training videos and set-up guides can be found on our [website](#). Please familiarize yourself with the location of the AED and Naloxone kit at the sites you work at. In addition, JOHS committee members and first aid attendants should become familiar with administrative procedure [AP S11](#) and [AP S12](#)

Check out the updated Communicable Disease [Plan](#) and our new [Safety Bulletins Page](#)



Injured at work?

Visit worksafebc.com/report-injury to report injuries online at any time or call 1.888.967.5377 (8 a.m. to 6 p.m., Monday to Friday).

