

**Distribution List:
PLEASE POST**

Duane Little
Dave Henshall
Linda Underwood
Tisha Boulter
Alison Bain
Jude Shugar
Dawn Sawchuk
Jacob Hall
Janice Shields
Angie Gray
GISS, SIMS, SSE,
Fernwood, Fulford,
Phoenix Elem,
Phoenix Place,
Galiano, Mayne,
Pender, Saturna,
Maint Shop, SBO

**Gulf Islands School District No. 64
District Joint Health & Safety
Committee
Minutes
March 10, 2020
SBO Boardroom**

Present

Duane Little (OHSS & Chair Person)
Tisha Boulter (School Trustee Rep)
Dawn Sawchuk (Recorder)
Angie Gray (by phone)

Absent

Alison Bain (Teacher Rep & Chair Person)
Janice Shields (CUPE Rep)
Richard Frost (Admin Rep)
Jude Shugar (P/VP Rep)

Meeting Called to Order: 2:50pm Did not meet quorum.....

REVIEW

Agenda –

Review Previous Minutes – approved

Injury and Near Miss Summary Review –

Action List Work Orders Review –

ONGOING BUSINESS

- A. Align JHSC Constitution to the JHSC Rules of Procedure (Feb 15 ,2020)
- B. Get another maintenance rep (Jan 14, 2020)
- C. Implement reporting system for worksites (Jan 31, 2020)
- D. Prepare variance request to use one JHSC for SD64 vs. one per site with 20 or more employees (Feb 15, 2020)
- E. Clarify incident reporting/form process (Feb 15, 2020)
- <https://sd64.bc.ca/wp-content/uploads/2012/01/Inreport3.pdf>

NEW BUSINESS

- Variance for WorkSafeBC

Meeting Adjournment: 2:52pm

Next Meeting: 2:30pm SBO Meeting Room