



## SCHOOL DISTRICT NO. 64 (GULF ISLANDS)

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November 24, 2020

To Saltspring Island Middle School and all SD64 School Learning Communities, SD64 partner representatives, and members of the public:

At its Regular Public Meeting held on November 18, 2020, the Board of Education for School District 64 (Gulf Islands) gave Notice of Motion to close Saltspring Middle School at the end of the 2020/2021 school year. The procedure for Permanent School Closure is outlined in Board Policy and Procedure 635. Specifically, Procedure 635 states:

1. Where a school is being considered for closure, the following procedure will be followed:
  - a. The Board of Education will bring forward at a regular public meeting of the board any consideration for closure of a school.
  - b. Prior to any final decision on school closure the board will enter into a publicized 60-day consultation process with district and school staff, local government, community groups and the general public.
  - c. Staff Consultation
    - i. Notice to representatives of staff at the school to be closed and other schools to be impacted.
    - ii. Meeting with the board representatives and staff of school to be closed.
    - iii. Meeting with board representatives and staff of schools to be impacted.
    - iv. Opportunity for written input.
  - d. Public Consultation
    - i. Notice to District Parents' Advisory Council, the Parent Advisory Council and parents of the school considered for closure, and other schools to be impacted.
    - ii. Notice in media to communities affected by the school closure and the consequential changes to other schools.
    - iii. At least one (1) public meeting held at the school being considered for closure.
    - iv. Opportunity for written response.

The Notice of Motion commences a 60-day consultation process during which time the staff and the public will have an opportunity to respond. A public meeting to consider the closure will be held via ZOOM, at 6:30 pm, on December 16, 2020. An agenda for the evening will be developed and distributed in advance of the meeting. Additionally, written feedback is welcomed and can be submitted through the feedback form available on the district website at: <https://sd64.bc.ca/district-reconfiguration-implementation-phase-iii/>

Sincerely,

Scott Benwell, PhD  
Superintendent of Schools/CEO