

**Distribution List:  
PLEASE POST**

Duane Little  
Dave Henshall  
Linda Underwood  
Tisha Boulter  
Alison Bain  
Jude Shugar  
Dawn Sawchuk  
Jacob Hall  
Janice Shields  
Angie Gray  
GISS, SIMS, SSE,  
Fernwood, Fulford,  
Phoenix Elem,  
Phoenix Place,  
Galiano, Mayne,  
Pender, Saturna,  
Maint Shop, SBO

**Gulf Islands School District No. 64  
District Joint Health & Safety  
Committee  
Minutes  
November 12, 2019  
SBO Boardroom**

**Present**

Alison Bain (Teacher Rep & Chair Person)  
Janice Shields (CUPE Rep)  
Richard Frost (Admin Rep)  
Tisha Boulter (School Trustee Rep)  
Angie Gray (by phone)

**Absent**

Duane Little (OHSS & Chair Person)  
Dawn Sawchuk (Recorder)  
Jude Shugar (P/VP Rep)

**Meeting Called to Order: 2:38**

**REVIEW**

**Agenda** – Accepted

**Review Previous Minutes** – Accepted

**Injury and Near Miss Summary Review** – no trends

**Action List Work Orders Review** – All complete

**OLD BUSINESS**

- Training for members and location reps November 21, 2019

- How we get information about health and safety incidents and the follow up of investigations. Clarification on the process.

- Discussion was had system in progress.

**NEW BUSINESS**

- Program “City Reporter: is this something that we could use? Is this in our budget?

-Still being researched. Next meeting to present as a sample.

-Each site employee numbers.

In progress

**Meeting Adjournment: 2:55**

**Next Meeting:** December 10, 2019 SBO Meeting Room 2:30pm