



Joint Health & Safety Committee Meeting

Date and Time

2022-11-08 02:37 PM

Short Description

JHSC Minutes November 8, 2022

Entire organization?

Yes

From

2022-10-11 02:30 AM

To

2022-11-08 02:30 AM

Attendees

- Lepine, Brenda - Member
- Little, Duane - Member
- Reuhlen, Lyall - Member
- Gray, Angie - Member
- McPhee, Andrew - Member

Agenda

Previous Minutes	10
Safety Work Orders	10
Review Near Miss and Injury Reports	10
Review Investigations	10
OLD BUSINESS	10
• Roles and Responsibilities	10
• Training update	
• Information Package	
• Proper forms for WCB claims	
• Procedure 212 (Violence and Harassment Free District)	
NEW BUSINESS	10
• Safety Admin Database	

Previous Minutes

Approved?

Yes

Reason

Minutes from October 11, 2022, moved and accepted as presented.

Safety Work Orders

No Safety related work orders.

Review Near Miss and Injury Reports

2 near miss reports

No obvious course of action

Review Investigations

2 investigations

OLD BUSINESS

Roles and Responsibilities

Tania show a chart of who are the members of the committees and also all requirement needed to make us comply with Work Safe.

Training update:

Discussion on best options for training; it was agreed that Duane will be booking the training in January. Duane will follow up at the next meeting.

Information Package:

Duane will follow up at the next meeting.

Proper forms for WCB claims

Duane is looking at the proper WCB form. Looking at what Sooke SD is using. Duane will follow up with this.

Procedure 212 (Violence and Harassment Free District)

Discussion on Procedure 212 as a positive document to reference.

NEW BUSINESS

- Safety Admin Database
Discussion on database. We must either get more training so that we can best utilized the data base or find an alternative solution.