

**Distribution List:
PLEASE POST**

Duane Little
Dave Henshall
Linda Underwood
Richard Frost
Tisha Boulter
Alison Bain
Jude Shugar
Dawn Sawchuk
Jacob Hall
Janice Shields
Angie Gray
GISS, SIMS, SSE,
Fernwood, Fulford,
Phoenix Elem,
Phoenix Place,
Galiano, Mayne,
Pender, Saturna,
Maint Shop, SBO

**Gulf Islands School District No. 64
District Joint Health & Safety
Committee
Minutes
October 15, 2019
Plant Services Boardroom**

Present

Duane Little (OHSS & Chair Person)
Alison Bain (Teacher Rep & Chair Person)
Richard Frost (Admin Rep)
Janice Shields (CUPE Rep)
Tisha Boulter (School Trustee Rep)
Jude Shugar (P/VP Rep)
Dawn Sawchuk (Recorder)

Absent

Angie Gray (CUPE Rep)

Meeting Called to Order: 2:36pm

REVIEW

Agenda – approved

Review Previous Minutes – approved

Injury and Near Miss Summary Review – reviewed 1 incident.

Action List Work Orders Review – no new work orders

OLD BUSINESS

Last meeting did not meet quorum

NEW BUSINESS

Election of co-chair – Alison Bain

Election of recording secretary - Dawn Sawchuk

Director (Administrative Rep) – Richard Frost

Training for members and location reps –

Required training for Committee Members 8 hrs, Location Reps 4 hrs.

Duane to set a date for this training.

How we get information about health and safety incidents and the follow up of investigations - Duane will speak with Glynis to clarify the process.

Meeting Adjournment: 3:44pm Next Meeting: November 12, 2019 SBO Meeting Room