

SCHOOL DISTRICT #64 (Gulf Islands)
Job Description
Grounds Crew – Lead Hand

SUMMARY

Under direction, oversees and performs grounds maintenance tasks to ensure that district sites and equipment are maintained with regard to safety, serviceability and appearance.

DUTIES

Under direction:

- Coordinates work of groundskeeper(s) and labourer(s); coordinates outer island PSWs in their grounds requirements
- Schedules and performs routine grounds maintenance and project work
- Leads ground crew and trades in grounds repair projects
- Researches, purchases and inventories supplies and equipment; informs Director of Facilities of supply
- Performs inspections, maintenance and repairs on grounds equipment; coordinates and operates grounds equipment and district vehicles
- Performs inspections, maintenance and repairs on playground equipment per CSA (Canadian Playspace Safety) standards
- Landscapes and renovates district sites; suggests improvements to Director of Facilities
- Maintains service records for equipment and pesticide application
- Uses WHMIS system and attends scheduled safety training
- Coordinates grounds related PAC group projects
- Liaises with Principals, contractors, community members, fire department, RCMP
- Organizes team, contractors, equipment adhering to snow and adverse weather protocols
- Develops working knowledge of SEEC infrastructure to assist with maintenance and troubleshooting

Performs other assigned comparable duties within the area of knowledge and skills required by the job description. Flexible hours, as per the collective agreement may be applicable.

QUALIFICATIONS

- Grade 12
- 2 year accredited program of study in landscaping/horticulture, specializing in turf management and irrigation
- 5 years' experience in related work
- Current BC Pesticide Applicator Certificate
- Documented ability in the operation, maintenance and repair of power tools, tractors and grounds equipment
- Valid BC Class 5 Drivers License
- Canadian Certified Playground Inspector
- Documented evidence of exemplary interpersonal skills and ability to work independently and as a member of a team

Or an equivalent combination of training and experience

RELATIONSHIPS

- Responsible to the Director of Facilities, Transportation and Capital Projects

APPROVED

On behalf of:
School District #64 (Gulf Islands)

Jesse Guy
Secretary Treasurer

On behalf of:
CUPE Local 788

Angela Thomas
President

Classification: Operations VI

JJEC approved date: June 17, 2021