

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	64 - Gulf Islands
School Name:	Phoenix Place
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: 2025-09-30
	Date of next inspection: 2025-10-31
	Date and type of most recent maintenance: Monthly physical inspection for proper functioning of HVAC systems and MERV-13 filter status.
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Consistent outside air supply provided by HVAC system in the portable.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade): MERV-13 in the portable
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail: HEPA air purifying unit in the office building.
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Managed Locally
Other Relevant Information:	
District Contact for any Questions:	Name: Plant Services
	Phone Number: 250-537-5723
	Email: operations@sd64.org

