

**SCHOOL DISTRICT #64 (Gulf Islands)**  
**Job Description**  
**Plant Service Worker**

**SUMMARY**

**Under direction** performs maintenance tasks to ensure that district sites, buildings and equipment are maintained with regard to safety, serviceability and appearance.

**DUTIES**

- Schedules and performs maintenance and repairs on buildings, grounds, fixtures and equipment
- Paints buildings (interior and exterior), parking lot lines, equipment and fixtures
- Assists in construction and renovation of buildings and grounds
- Responds to building alarms and other site emergencies after hours as required
- Operates district vehicles and equipment
- Researches, purchases and inventories supplies and equipment
- Supports monitoring of HVAC digital control system as requested
- Maintains appropriate records
- Uses WHMIS system and attends scheduled safety training
- Performs other assigned comparable duties within the area of knowledge and skills required by the job description

**QUALIFICATIONS**

- Grade 10
- Demonstrated skill in operation of power tools, tractors and grounds equipment
- Valid BC Class 5 Drivers License
- 2 years experience in related work
- Working knowledge of safe loading/lifting techniques
- Documented evidence of exemplary interpersonal skills and ability to work independently and as a member of a team

Or equivalent combination of training and experience

**RELATIONSHIPS**

Responsible to Director of Facilities and Transportation

**APPROVED**

On behalf of:  
School District #64 (Gulf Islands)

*Original signed by:*

Rod Scotvold, Secretary Treasurer

June 6, 2012

On behalf of:  
CUPE Local 788

*Original signed by:*

Jim Moulton, President

June 6, 2012

**Classification: Operations III**

JJEC approved date: May 31, 2012  
JJEC housekeeping: November 14, 2019