

## POLICY COMMITTEE

### PURPOSE

The Policy Committee's role is to identify the need for new policies, consider new policy and the need for revisions and amendments to existing policy, enhancing the effectiveness of Board governance.

<b>NATURE OF COMMITTEE</b>	Standing Committee of the Board
<b>MEMBERSHIP</b>	School District No. 64 trustees (3) Board Chairperson (ex officio) Superintendent and/or designate (non-voting) Secretary Treasurer and/or designate (non-voting)
<b>CHAIRPERSON</b>	A trustee will serve as Chair
<b>PARTNER AND REPRESENTATIVE GROUPS</b>	Comments and input from a representative from (non-voting): <ul style="list-style-type: none"> <li>• Canadian Union of Public Employees Local 788</li> <li>• District Parent Advisory Council</li> <li>• Gulf Islands Principals' and Vice-Principals' Association (GIPVPA)</li> <li>• Gulf Islands Teachers' Association (GITA)</li> <li>• Indigenous Education Advisory Council</li> </ul>
<b>APPOINTMENT</b>	<ul style="list-style-type: none"> <li>• Trustees are appointed by the Chairperson of the Board</li> <li>• Representatives are identified by the organization they are representing</li> </ul>
<b>BUDGET</b>	None
<b>SECRETARIAT</b>	Executive Assistant to the Board
<b>MEETINGS</b>	Meetings will be scheduled a minimum of two times per year, or as needed due to workload. Agendas with supporting materials will be circulated to the committee and partner/representative groups, five days in advance of each meeting.
<b>QUORUM</b>	Two trustees designated as members of the committee

## **DELIVERABLES**

The Policy Committee supports Board governance with:

- ongoing review of Board bylaws and policies;
- development of new bylaws and policies;
- revision of existing bylaws and policies;
- identifying repeal of redundant bylaws and policies;
- ensuring that all bylaws and policies are written in a consistent format and style;
- ensuring that there is no duplication or redundancy within bylaws, policies or with legislation;
- providing research assistance on bylaws and policy issues, as needed; and
- identifying where minor housekeeping amendments would be beneficial to existing policy.

## **REPORTING MECHANISM**

High-level minutes of all meetings will be provided to the Board. The committee may make recommendations to the Board.