

**Distribution List:  
PLEASE POST**

Duane Little  
Dave Henshall  
Linda Underwood  
Tisha Boulter  
Alison Bain  
Jude Shugar  
Dawn Sawchuk  
Jacob Hall  
Janice Shields  
Angie Gray  
GISS, SIMS, SSE,  
Fernwood, Fulford,  
Phoenix Elem,  
Phoenix Place,  
Galiano, Mayne,  
Pender, Saturna,  
Maint Shop, SBO

**Gulf Islands School District No. 64  
District Joint Health & Safety  
Committee  
Minutes  
September 10, 2019  
SBO Boardroom**

**DID NOT FULFILL QUORUM**

**Present**

Duane Little (OHSS & Chair Person)  
Linda Underwood (HR, Admin Rep)  
Tisha Boulter (School Trustee Rep)  
Angie Gray (by phone)  
Dawn Sawchuk (Recorder)  
Richard Frost (guest)

**Absent**

Alison Bain (Teacher Rep & Chair Person)  
Janice Shields (CUPE Rep)  
Jude Shugar (P/VP Rep)

**Meeting Called to Order: 2:37pm**

**REVIEW**

**Agenda** – approved

**Review Previous Minutes** – approved

**Injury and Near Miss Summary Review** – nothing trending

**Action List Work Orders Review** – nothing new

**OLD BUSINESS**

**- Meeting Minutes Distributions - email Site reps**

**NEW BUSINESS**

**- Election of co-chair** – forward to next meeting

**- Election of recording secretary** - forward to next meeting

**- Training for members and school** - forward to next meeting

**- How we get information about health and safety incidents and the follow up of investigations.** - forward to next meeting

**Meeting Adjournment: 3:15pm**

**Next Meeting: October 15, 2019 Plant Services meeting room 2:30pm**