



**School District No. 64 (Gulf Islands)**  
**112 Rainbow Road**  
**Salt Spring Island, BC V8K 2K3**  
**Telephone: 250-537-5548**  
**Fax: 250-537-4200**

---

**TEACHER NOTICE: LOU 16 (C) – TTOC EXPERIENCE TRANSFER REQUEST – FORM B**

---

**Re: December 31<sup>st</sup> transfers for TTOC experience accrued up to and including November 15<sup>th</sup>**

This constitutes my written notice under LOU No. 16 (c) of the collective agreement that I,

\_\_\_\_\_ wish to transfer my eligible TTOC experience  
*(Please print)*

credits earned under Article C.4 (up to and including November 15, \_\_\_\_\_) to that of the applicable previous local collective agreement increment language for continuing and/or temporary employees. Transfer of these experience credits shall take place and be effective December 31, \_\_\_\_\_.

I understand that once I submit this application to the employer, this decision to transfer is final and cannot be reversed.

\_\_\_\_\_  
*Teacher Signature*

\_\_\_\_\_  
*Date Signed*

\_\_\_\_\_  
*District Receipt Confirmed*

\_\_\_\_\_  
*Date of Receipt*

**Please note:** This written notice must be provided by the teacher and received by the district no later than November 15<sup>th</sup> of the school year for a transfer for TTOC experience credits earned by to and including November 15<sup>th</sup> to take effect on December 31<sup>st</sup> of the same year.